

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, April 21, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 pm Mayor's Conference Room- Room 10

ROLL CALL

Present (7) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Tibbetts, Watts

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Members Holt and Watts stated that they would be abstaining from the approval of minutes because they were not present at the meeting. Board Member Dowd stated he would be abstaining from the Closed Session, because he knows the negotiating parties personally.

STUDY SESSION - 2015 URBAN WATER MANAGEMENT PLAN

BACKGROUND: Staff will present an informational session on the requirements of the 2015 Urban Water Management Plan, which includes an update on the Water Conservation Act of 2009 (SB x7-7) and the revised 2015 Urban Water Shortage Contingency Plan.

PRESENTERS: Jennifer Burke, Deputy Director of Water and Engineering Resources; Rocky Vogler, Senior Water Resources Planner

Board members Holt, Tibbetts and Watts gave feedback about the Water Conservation Committee findings and guidance about the Water Shortage Contingency Plan. The Board adjourned Study Session at 2:49 pm to reconvene to open session in City Council Chamber at 2:52 pm.

MINUTES APPROVAL – April 7, 2016

Vice Chair Kaun moved a motion to approve the minutes from April 7, 2016. The motion was seconded by Board Member Arnone. AYES (5) NO (0) ABSENT (0) ABSTAIN (2) Holt and Watts

STAFF BRIEFINGS

5.1 EARTH DAY ONSTAGE AT COURTHOUSE SQUARE

Water Department staff provided information on Santa Rosa Water's annual Earth Day OnStage at Courthouse Square which will take place Saturday, April 23, from 12-4 pm.

PRESENTER: Tasha Wright, Sustainability Coordinator

6.1 CONTRACT AWARD – BROWN FARM POND DRAIN TO LLANO TRUNK SEWER

Board Member Arnone moved a motion to approve the project and award construction Contract No. C01951, Brown Farm Pond Drain to Llano Trunk Sewer, in the amount of \$690,534.00 to the lowest responsive bidder, Piazza Construction, of Penngrove, California, approve a 15% contract contingency, and authorize a total contract amount of \$794,114.10. The motion was seconded by Vice Chair Kaun. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS

7.1 APPROVAL OF THE ACQUISITION OF 4090 WALKER AVENUE SUBJECT TO A LIFE ESTATE AND RECOMMENDATION THAT THE CITY COUNCIL APPROVE AN INTERNAL SANTA ROSA WATER FUND-TO-FUND LOAN FOR FINANCING THE PURCHASE.

BACKGROUND: On February 18, 2016 in closed session, the BPU provided direction on price and terms for staff to negotiate the purchase of 4090 Walker Avenue, Santa Rosa for strategic buffer property around the Laguna Treatment Plant (LTP). Staff has secured an acquisition agreement in line with the price and term parameters provided by the BPU in closed session. Acquisition of the property is for the benefit of the Subregional Waste Operations Fund, which does not currently have the funds on hand for the purchase. The purchase is thus subject to City Council approval of financing via an internal fund-to-fund loan from the Local Waste Water Utility Fund to the Subregional Waste Operations Fund.

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RECOMMENDATION: It is recommended by Water Department Staff that the Board, by motion, approve the acquisition of 4090 Walker Avenue subject to a life estate and City Council approval of financing, and by resolution, recommend that the City Council approve a Santa Rosa Water internal fund-to-fund loan from the Local Waste Water Utility Fund to the Subregional Waste Operations Fund for the purchase.

PRESENTER: Jill Scott, Right-of-Way Agent

Vice Chair Kaun moved a motion to approve the acquisition of 4090 Walker Avenue subject to a life estate and City Council approval of financing, and by Resolution No. 1115 entitled "Resolution of the Board of Public Utilities Recommending that City Council Approve a Santa Rosa Water Internal Fund-to-Fund Loan for Financing the Purchase of Strategic Buffer Property Adjacent to the Laguna Treatment Plant", Board Member Watts seconded the motion. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director of Water and Engineering Resources

PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

REFERRALS - NONE

WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 Memo dated March 28, 2016 from Linda Reed, Acting Director re: FULTON ROAD LIFT STATION PROJECT – RETURN OF FUNDS TO AVAILABLE CASH; included in packet

SUBCOMMITTEE REPORTS

Board Member Tibbetts said that the Water Conservation Subcommittee met the past two months several times to discuss the Urban Water Management Plan, and also announced that nominees for water

conservation awards were chosen by the subcommittee.

BOARD MEMBER REPORTS

Board Member Dowd announced that Chairman Galvin, Interim Director Reed, Director Guhin and Board Member Dowd attended the Northern California Engineering Contractors Association awarded Santa Rosa Water with the Bridge Award for their work on the Geysers Pipeline Project.

Board Member Holt thanked everyone for the well wishes while he was out due to illness.

DIRECTORS REPORT

Director Reed announced that a Santa Rosa Water Department, Utilities Systems Operator, Jim Torres passed away this week. Director Reed asked the Board to observe a moment of silence in Mr. Torres' honor.

ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM – ROOM 10)

At 3:18 pm Chairman Galvin announced the closed session item and the Board adjourned to closed session.

14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Properties: 7750 and 7700 Lakeville Hwy, APN's 068-130-008, -001
Agency negotiator(s): Jill Scott – Right of Way Agent, Linda Reed – Interim Negotiator
Negotiating parties: John and Andrea Barella
Under negotiation: Price and Terms of Lease

15.ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

The Board adjourned to open session at 3:35 pm. Assistant City Attorney Dillon reported that the Board gave real property negotiator direction to proceed with negotiations within price and terms parameters.

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16.ADJOURNMENT OF MEETING

At 3:35 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, May 19, 2016 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez