

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 2, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

CURRENT BLANKET PURCHASE ORDER

ROLL CALL

Item 6.1 was pulled from the agenda to be reviewed in a Study Session on August 16.

Present (6) Chairman Dowd, Board Members Carney, Galvin, Lowry, Meechan and Swinth

6.2 AMENDMENT NO.3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH KIESER & ASSOCIATES, LLC FOR SANTA ROSA SUBREGIONAL WATER RECLAMATION SYSTEM INTERIM PERMIT REQUIREMENTS

Absent (1) Vice Chair Gale

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

MOTION:

Board Member Galvin will abstain from approval of the minutes of the July 19 meeting as he was not present.

Board Member Swinth moved a motion to approve Amendment No.3 to the Professional Services Agreement with Kieser & Associates, LLC for Santa Rosa Subregional Water Reclamation System Interim Permit Requirements in the amount of \$27,250 for a total contract amount of \$230,150. The motion was seconded by Board Member Meechan. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

STUDY SESSION

3.1 NUTRIENT OFFSET PROGRAM UPDATE

Lynn Small, Deputy Director Environmental Services gave an overview of the program. Dr. Dave Smith, Merritt Smith Consulting provided a detailed review of the four projects being considered by the Regional Water Quality Control Board to fulfill the program requirements. The Ad Hoc Subcommittee expressed support to the full Board for recommending not pursuing the Aggio Dairy project and continuing moving forward with the Pepperwood Preserve and Beretta Dairy projects.

REPORT ITEMS

7.1 REPORT – AMENDED AND RESTATED BAY AREA BIOSOLIDS TO ENERGY COALITION JOINT EXERCISE OF POWERS AGREEMENT

Adjourn Study Session and reconvene to open session in City Council Chamber at approximately 3:00 p.m.

Zachary Kay, Biosolids Coordinator gave the staff presentation.

MOTION:

MINUTES APPROVAL

Board Member Swinth moved approval of the minutes for July 19, 2012. The motion was seconded by Board Member Lowry. AYES (5) NO (0) ABSENT (1) Gale ABSTAIN (1) Galvin

Board Member Galvin left the dais at approx. 3:00 p.m. and was not present for the vote.

STAFF BRIEFINGS - NONE

Board Member Carney moved to approve Resolution No. 1029 entitled "Resolution of the Board of Public Utilities Approving the Amended and Restated Bay Area Biosolids to Energy Coalition Joint Exercise of Powers Agreement." The motion was seconded by Board Member Swinth. AYES (5) NO (0) ABSENT (2) Gale and Galvin ABSTAIN (0)

CONSENT ITEMS

6.1 WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD – REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS AND APPROVAL OF ADDITIONAL FUNDS FOR

Board Member Galvin returned to the dais at approx. 3:25 p.m.

7.2 CONTRACT AWARD – WEST COLLEGE UTILITIES FACILITY (UFO) – BUILDING "O"

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SOLAR PHOTOVOLTAIC INSTALLATION

Field Operations Building, 35 Stony Point Rd.,
Santa Rosa.

Norman Amidon, Associate Civil Engineer
gave the staff presentation.

The Board requested that the item be
postponed to gather additional information for
the Ad Hoc Subcommittee on Energy
Savings. After further discussion the decision
was made to discontinue the Ad Hoc
Subcommittee and to let the energy related
items go directly to the Contract Review
Subcommittee so that the energy and contract
issues can be deliberated at the same time.

Richard Dowd

Gina Perez

**8. PUBLIC COMMENTS ON NON-AGENDA
MATTERS - None**

9. REFERRALS - None

**10. WRITTEN COMMUNICATION (And
Possible Board Action) - None**

11. SUBCOMMITTEE REPORTS

Board Member Galvin reported that the next
Contract Subcommittee meeting will be on
August 29.

12. BOARD MEMBER REPORTS - None

13. DIRECTORS REPORT

The Director's report was given by Acting
Director Linda Reed.

There are a number of construction projects in
Santa Rosa including the LTP trunk sewer
and vault improvements, LTP Pond D repairs
and the Poplar Street sewer and water
improvements. There is now a Smart Phone
Q reader for Turf Time to access information
on water efficiency use. Director Ferris has
received all of the 5-year strategic plans from
all Utilities divisions. Plans will be shared with
the Board.

14. ADJOURNMENT OF MEETING

At 3:41 p.m. the meeting was adjourned. The
next regular meeting of the Board of Public
Utilities will be held on Thursday, August 16,
2012 at approximately 1:30 p.m. in the Utilities