

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 4, 2011
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:35 p.m. Mayor's Conference Room

ROLL CALL

Present (6) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Meechan and Swinth

Absent (1) Board Member Lowry

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Vice Chair Gale stated he would be abstaining from the approval of the minutes from July 21, 2011 because he was absent from that meeting. Chairman Dowd stated that he would be abstaining from agenda item 6.1 because it deals with policies for development and suggested staff provides a brief explanation about Board responsibility mixing with Council policy.

At 1:40 p.m., Suzanne Rawlings, Assistant City Attorney announced the closed session item.

3. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION

3.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation Pursuant to subdivision (c) of Government Code Section 54956.9: One potential case

4. RECONVENE TO OPEN SESSION IN COUNCIL CHAMBER

At 2:38 p.m., the Board reconvened to open session in the Council Chamber. Ms. Rawlings reported that pursuant to Government Code Section 54957.1 subsection a2 by a 6-0 vote, the Board of Public Utilities concurred in the Council decision to initiate an action and that once formally commenced, the particulars of the action will be disclosed to any person upon inquiry.

MINUTES APPROVAL

Board Member Swinth moved approval of the minutes for July 21, 2011. The motion was seconded by Board Member Galvin and carried unanimously. AYES (5) NO (0) ABSENT (1) Lowry ABSTAIN (1) Gale

At 2:40 p.m., Chairman Dowd left the dais for agenda item 6.1.

MOTION:

Board Member Meechan moved a motion to remove item 6.1 from the Consent calendar to allow for a brief staff presentation and board discussion. The motion was seconded by Board Member Carney and carried unanimously. AYES (5) NO (0) ABSENT (1) Lowry ABSTAIN (1) Dowd

CONSENT ITEMS

6.1 REVIEW AND RE-ADOPTION OF CITY OF SANTA ROSA POLICIES REGARDING THE PROVISION OF PRIORITY WATER AND SEWER SERVICE TO RESIDENTIAL DEVELOPMENTS WITH AFFORDABLE HOUSING UNITS

Jennifer Burke provided a brief staff presentation.

MOTION:

Board Member Swinth moved to approve Resolution No. 1004 entitled "Resolution of the Board of Public Utilities Recommending that the City Council Re-Adopt Council Policy No. 200-20, "Provision of Priority Water Service to Residential Developments with Affordable Housing Units" and Council Policy No. 200-21, "Provision of Priority Sewer Service to Residential Developments with Affordable Housing Units" as amended." The motion was seconded by Board Member Galvin and carried unanimously. AYES (5) NO (0) ABSENT (1) Lowry ABSTAIN (1) Dowd

DIRECTORS REPORT

Miles Ferris, Director of Utilities reported on a recent main break in Oakmont.

At 2:50 p.m., Chairman Dowd returned to the

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dais.

water supply topics.

REPORT ITEMS

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

7.1 PROPOSED WAIVER OF COMPETITIVE BIDDING AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH MERRITT SMITH CONSULTING EFFLUENT DISPOSAL MANAGEMENT SUPPORT

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

Lynn Small provided the staff presentation.

11. SUBCOMMITTEE REPORTS

MOTION:

Chairman Dowd announced the formation of an Ad Hoc Committee to develop a plan for meeting the City's goal and State requirements for reducing greenhouse gas emissions. Committee members will be Board Member Carney (chair) and Board Members Galvin and Swinth.

Board Member Galvin moved to approve Resolution No. 1005 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing the Award of a Professional Services Agreement for Effluent Disposal Management Support to Merritt Smith Consulting." The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Lowry ABSTAIN (0)

Vice Chair Gale reported on the Budget Review Subcommittee.

7.2 PROPOSED WAIVER OF COMPETITIVE BIDDING AND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH KIESER & ASSOCIATES, LLC FOR SANTA ROSA SUBREGIONAL WATER RECLAMATION SYSTEM INTERIM PERMIT REQUIREMENTS

12. BOARD MEMBER REPORTS

Board Member Carney reported on the Steering Team activities.

Lynn Small provided the staff presentation.

DIRECTORS REPORT

MOTION:

Mr. Ferris made an additional report and discussed the annual Geysers shut down for maintenance, and various reclamation activities. In addition, he spoke about the Steering Team meetings, and the 3rd Street Water and Sewer Improvements project.

Board Member Galvin moved to approve Resolution No. 1006 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing the Award of an Amendment to the Professional Services Agreement for Development of an Offset Program for Santa Rosa Subregional Water Reclamation System Interim Permit Requirements." The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Lowry ABSTAIN (0)

ADJOURNMENT OF MEETING

At 3:23 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, August 18, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa

7.3 WATER SUPPLY UPDATE

Richard Dowd

Glen Wright presented an update on various

Gina Perez