

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, AUGUST 6, 2009  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:35 p.m. City Council Chamber

**ROLL CALL**

Present (5) Chairman Dowd, Board Members Gale, Galvin, Holt and Meechan (arrived at 1:37 p.m.)

Absent (2) Vice Chair Swinth and Board Member Lowe

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Gale stated that he would be abstaining from the approval of the minutes from July 20, 2009 because he was absent from the meeting.

**STUDY SESSION - NONE**

At 1:37 p.m., Board Member Meechan arrived at the dais.

**MINUTES APPROVAL**

Board Member Holt moved approval of the minutes of July 20, 2009 as corrected. The motion was seconded by Board Member Galvin and carried unanimously. AYES (4) NO (0) ABSENT (2) Swinth and Lowe ABSTAIN (1) Gale

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

**6.1 WAIVER OF COMPETITIVE BIDDING/CONTRACT – DISPOSAL OF BIOSOLIDS TO LANDFILL**

Chairman Dowd requested that this item be removed from the consent calendar and Miles Ferris explained that the Redwood Landfill is the only local landfill site that can accept biosolids material therefore not allowing for competitive bidding to be considered. He further explained that the average annual costs have been between \$10,000 and \$15,000 but that the contract offers flexibility should additional services be needed.

**MOTION:**

Board Member Galvin moved to approve Resolution No. 958 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing the Award of a Sole Source One Year Contract for the Disposal of Biosolids to Landfill to Redwood Landfill, Novato, California." The motion was seconded by Board Member Gale and carried unanimously. AYES (5) NO (0) ABSENT (2) Swinth and Lowe ABSTAIN (0)

**6.2 BID AWARD – ACCESS CONTROL AND SURVEILLANCE SYSTEM**

**MOTION:**

Board Member Galvin moved a motion to authorize the award of bid and approve a contract for an access control and surveillance system for the new West College Facility to DecoTech Systems of Concord, California, in the total amount of \$211,809. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Swinth and Lowe ABSTAIN (0)

**REPORT ITEMS**

**7.1 REPORT – IMPLEMENTATION OF A DENTAL AMALGAM SEPARATOR REIMBURSEMENT PROGRAM FOR THE SUBREGIONAL SYSTEM**

Martin St. George, Environmental Compliance Supervisor presented a brief review of the background of the program; discussed the status of the sewer code revisions of the City and the Subregional system partners; and explained the process used to gather input and hear the concerns of the Redwood Empire Dental Society. He explained that \$60,000 was requested in the 2009/10 budget for the program and would allow for reimbursement of up to \$500 to the dental offices to help cover the costs of purchase and installation of the devices. The reimbursement program would also be made retroactive to December 5, 2008 which was the effective date of the City's revised sewer code.

**MOTION:**

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Board Member Holt moved to approve Resolution No. 959 entitled "Resolution of the Board of Public Utilities Approving the Implementation of a Dental Amalgam Separator Reimbursement Program for the Subregional System." The motion was seconded by Board Member Galvin and carried unanimously. AYES (5) NO (0) ABSENT (2) Swinth and Lowe ABSTAIN (0)

#### 7.2 WATER SUPPLY UPDATE

Jennifer Burke, Senior Water Resources Planner reported that Lake Sonoma was 85% full with releases at 104 cubic feet per second (cfs) and Lake Mendocino was 62.67% with releases currently at 131 cfs. She then discussed the Temporary System Impairment Resolution that the Water Agency adopted that is currently limiting pumping to 53 million gallons per day (mgd). Ms. Burke reported that during the week of July 13<sup>th</sup>, warmer weather caused Agency demands to reach approximately 60 mgd. Because of this, the Agency enacted their draft storage notification plan and the City contacted the top 100 dedicated irrigation customers and asked them to stop irrigating for 2-4 days. Since then, Agency demand has decreased and storage has increased to 100 MG. Ms. Burke further reported that the Technical Advisory Committee sent a letter to Randy Poole and the Water Advisory Committee adopted a resolution requesting a response to the letter in writing. Currently all contractors continue to meet the diversion requirement and the conservation goal of the State Board Order. As previously reported, Santa Rosa's water use has dropped for April, May and June compared to 2004 but July's figures will be available next week. Water Conservation programs continue to be popular and scheduling for the Green Exchange Program and High Efficiency Toilet Program audits are booked out through mid-September. This year various divisions are taking part in the Sonoma County Fair in the Sustainable Resources tent. Ms. Burke briefly explained the revised graywater standards that were recently adopted by the State Department of Housing and Community Development on July 30<sup>th</sup>.

Brenda Adelman, Russian River Watershed

Protection Committee congratulated the City on its water conservation efforts but asked for additional information about how much of the savings are attributed to vacancies, indoor and outdoor conservation, and variations in weather.

Ms. Burke responded that vacancies are considered for water supply planning and staff is currently looking at all sources of data, in part, for preparation of the 2010 Urban Water Management Plan. Indoor and outdoor conservation savings can be determined annually and weather data is also being reviewed to ensure that staff is projecting a weather demand normalized for future planning.

Chairman Dowd asked if this information could be provided at future BPU meetings using the data that is currently available.

#### 8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

#### 9. REFERRALS

#### 10. WRITTEN COMMUNICATION (And Possible Board Action)

#### 11. SUBCOMMITTEE REPORTS

Board Member Galvin reported that the Contract Review Subcommittee will be meeting tomorrow to review two items.

#### 12. BOARD MEMBER REPORTS

Chairman Dowd reported that he, Vice Chair Swinth and Board Member Gale met with the two new County Supervisors to update them on the City's water conservation efforts.

#### 13. DIRECTORS REPORT

Mr. Ferris reported that the Safe Pharmaceutical Disposal Program continues to collect approximately 500 pounds per month with a total of 2.5 tons over the last 2 years. He then reported that the go live date for the new Utility Billing system has been moved to September but that staff continues to be satisfied with the additional options customers will have available.

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At 2:22 p.m., Suzanne Rawlings, Assistance City Attorney announced the closed session item.

**14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM – ROOM 10)**

**14.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9): One potential case

**15. RECONVENE TO OPEN SESSION**

At 3:00 p.m., the Board adjourned to open session and Chairman Dowd announced it was an informational briefing and no action was taken.

**16. ADJOURNMENT OF MEETING**

At 3:02 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, August 20, 2009 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez