

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, AUGUST 6, 2015  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:33 p.m. City Council Chamber

**ROLL CALL**

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, and Steffensen

Absent (1) Board Member Tibbetts

David Guhin, Director of Santa Rosa Water introduced the new Deputy City Manager, Gloria Hurtado. Mrs. Hurtado provided a brief overview of her background and experience and expressed her appreciation for the time the Board gives to the department and the City.

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Arnone stated that he would be abstaining from the approval of both sets of minutes from July 16, 2015 because he was absent from the meetings.

Chairman Galvin stated that he would be abstaining from item 6.1 because Western Water Constructors is a client of his firm.

**STUDY SESSION - NONE**

**MINUTES APPROVAL**

Vice Chair Kaun moved a motion to approve the minutes of July 16, 2015 Regular Meeting and July 16, 2015 Special Meeting. The motion was seconded by Board Member Holt. AYES (5) NO (0) ABSENT (1) Tibbetts ABSTAIN (1) Arnone

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

Board Member Dowd requested that item 6.1 be pulled from the consent calendar to allow for discussion.

**6.2 CONTRACT AWARD - CONNECT FOUR PRIVATE WATER SYSTEMS TO CITY WATER**

**MOTION:**

Board Member Arnone moved a motion to approve the project and award Construction Contract No. C01673 in the amount of \$1,497,580.50 to the lowest responsive bidder, Team Ghilotti, Inc., of Petaluma, CA for Connect Four Private Water Systems to City Water, approve a 15% contract contingency, and authorize a total contract amount of \$1,722,217.57. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

**6.3 CONTRACT AWARD - ILLINOIS AVE AND SUCHER LN SEWER AND WATER REPLACEMENT**

**MOTION:**

Board Member Arnone moved a motion to approve the project and award Construction Contract No. C00202 in the amount of \$1,479,701.00 to the lowest responsive bidder, Argonaut Constructors, Inc., of Santa Rosa, California for Illinois Ave and Sucher Ln Sewer and Water Replacements, approve a 15% contract contingency, and authorize a total contract amount of \$1,701,656.15. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

**6.4 CONTRACT AWARD - WHITE OAK DR WATER IMPROVEMENTS PUMP STATION S13 TO HFSZ**

**MOTION:**

Board Member Arnone moved a motion to approve the project and award Construction Contract No. C00333 in the amount of \$297,450.00 to the lowest responsive bidder, Terracon Constructors, Inc., of Healdsburg, California for White Oak Dr Water Improvements Pump Station S13 to Hfsz, approve a 15% contract contingency, and authorize a total contract amount of \$342,067.50. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

Chairman Galvin left the dais at 1:37 p.m.

**6.1 CONTRACT AWARD - BIOSOLIDS FACILITIES REPAIRS**

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Board Member Dowd disclosed that he had an ex parte communication with Iver Skandal with GHD. Board Member Dowd stated he understood why the bid was being rejected however asked that when it does go out for rebid that the scope be changed so it's truly a new project. He expressed support for rejecting the bid but asked for the resolution to be modified reflecting his comments.

Board Member Holt asked if staff would be able to negotiate with the contractor to find savings but Mr. Guhin responded that negotiations were not an option.

**MOTION:**

Board Member Dowd moved a motion to approve Resolution No. 1093, as amended, entitled "Resolution of the Board of Public Utilities Rejecting the Bid of \$893,533.00 from the Lowest and Only Responsive Bidder, Western Water Contractors, Inc., of Santa Rosa, California for Biosolids Facilities Repairs Contract No. C01956. The motion was seconded by Board Member Arnone. AYES (5) NO (0) ABSENT (1) Tibbetts ABSTAIN (1) Galvin

Chairman Galvin returned to the dais at 1:44 p.m.

**REPORT ITEMS**

**7.1 REPORT - WATER SUPPLY UPDATE**

**BACKGROUND:** Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

**PRESENTER(S):** Jennifer Burke, Deputy Director Water and Engineering Resources

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**9. REFERRALS – NONE**

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) - NONE**

**11. SUBCOMMITTEE REPORTS**

Board Member Dowd reported that staff has contacted Board Members and City Council Members to schedule one-on-ones to discuss the rate proposal. Vice Chair Kaun added that these meetings are anticipated to take place prior to the items coming to the full Council for review and decision.

**12. BOARD MEMBER REPORTS - NONE**

**13. DIRECTORS REPORT**

David Guhin, Director, reported on a recent water main break that occurred on Yulupa near a bridge. A shutdown was perform but no customers were out of service and the repair is now complete. He thanked Lori Urbanek and Colleen Ferguson for the work done by their teams to get the job done.

**14. ADJOURNMENT OF MEETING**

At 2:09 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, August 20, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Daniel J. Galvin III

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Gina Perez