

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 15, 2013
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:40 p.m. Mayor's Conference Room – Room 10

6.1 CONTRACT AWARD – AGRICULTURAL LIME

ROLL CALL

MOTION:

Present (6) Chairman Gale, Vice Chair Galvin, Board Members Carney, Dowd, Holt, and Steffensen

Board Member Steffensen moved a motion to approve a purchase order for the supply and delivery of agricultural lime to the lowest responsive and responsible bidder, Portola Minerals, Inc., dba Blue Mountain Minerals, Columbia, California, for the total amount of \$102,737.20. The motion was seconded by Vice Chair Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Kaun ABSTAIN (0)

Absent (1) Board Member Kaun

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION

6.2 WATER OVERSIZE AND RELOCATION AGREEMENT REIMBURSING BARNES ROAD LLC FOR A PORTION OF THE COST ASSOCIATED WITH RELOCATING AN EXISTING 20" WATER MAIN TO ALIGN WITH THE FUTURE EXTENSION OF CALISTOGA ROAD

3.1 ADVANCED METERING INFRASTRUCTURE FINAL REPORT

Kimberly Zunino, Water Use Efficiency Program Coordinator gave the staff presentation and provided the results of the Automated Meter Reading (AMR) / Advanced Metering Infrastructure (AMI) Feasibility Study completed by SAIC Energy, Environment & Infrastructure, LLC. She discussed the benefits of the project, proposed project costs, reviewed the staff recommendation and noted that an additional study session would be held on September 19th. Staff responded to Board questions and no action was taken.

Board Member Carney disclosed that he had discussions with the property owner prior to the meeting regarding this agenda item.

MOTION:

Adjourn Study Session and reconvene to open session in the Council Chamber at approximately 2:40 p.m.

Board Member Dowd moved a motion to approve the Water Oversize and Relocation Agreement which will reimburse Barnes Road LLC \$518,041.04 for the upsizing of a proposed 8 inch water main to a 20 inch water transmission main and to align the transmission main with the future extension of Calistoga Road, the source of funds to be Account No. 55527, "Oversize Water Mains – City Participation". The motion was seconded by Vice Chair Galvin. AYES (5) NO (1) Carney ABSENT (1) Kaun ABSTAIN (0)

MINUTES APPROVAL

Chairman Gale reported that there were no minutes to approve for May 20, 2013.

REPORT ITEMS

Board Member Holt moved the approval of the minutes for June 6, 2013. The motion was seconded by Board Member Steffensen and carried unanimously. AYES (4) NO (0) ABSENT (1) Kaun ABSTAIN (2) Dowd & Carney

7.1 MINOR AMENDMENT TO THE "GUIDE TO POTABLE WATER, RECYCLED WATER AND WASTEWATER POLICY" REVISING THE METHOD BY WHICH WATER AND WASTEWATER PER UNIT PROCESSING FEES ARE APPLIED TO ALL MASTER METERED MULTI-UNIT RESIDENTIAL AND COMMERCIAL DEVELOPMENTS CONSISTING OF 4 UNITS

STAFF BRIEFINGS – NONE

CONSENT ITEMS

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OR GREATER

Gabe Osburn, Civil Engineering Technician III gave the staff presentation.

MOTION:

Board Member Dowd moved to approve, as modified, Resolution No. 1051 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Approving a Minor Amendment to the Guide to Potable Water, Recycled Water and Wastewater Policy Revising the Method in Which Water and Wastewater per Unit Processing Fees are Applied to all Master Metered Multi-Unit Residential and Commercial Developments Consisting of 4 Units or Greater." The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Kaun ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources updated the Board on various water supply topics including concerns about current water levels in Lake Mendocino.

PUBLIC HEARING

8.1 PUBLIC HEARING GOALS REPORT

Peter Fulkerson, Water Quality Supervisor gave the staff presentation.

At 3:31 p.m., Chairman Gale opened the public hearing.

No written or verbal comments were received.

At 3:35 p.m., the public hearing was closed.

MOTION:

Board Member Holt moved a motion to accept the City of Santa Rosa Public Health Goals Report (California Health and Safety Code: Section 116470 (b)) as presented. The motion was seconded by Vice Chair Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Kaun ABSTAIN (0)

9. PUBLIC COMMENTS ON NON-AGENDA

MATTERS - NONE

10. REFERRALS - NONE

11. WRITTEN COMMUNICATION (And Possible Board Action)

11.1 Memo dated May 29, 2013 from Mike Prinz, Deputy Director, Subregional Operations to David Guhin, Director of Utilities re: Mid-year Project – Pine Flat Retaining Wall; included in packet

12. SUBCOMMITTEE REPORTS

Vice Chair Galvin reported that the Contract Review Subcommittee would be meeting on August 27, 2013.

Board Member Carney reported that the Budget Review Subcommittee has been meeting to discuss development and miscellaneous fees.

13. BOARD MEMBER REPORTS

Chairman Gale reported that the City Council adopted new procedures on how they meet and he will be reviewing for any changes that would apply to the Board.

14. DIRECTORS REPORT

David Guhin, Director of Utilities reported that the Department continues to work on the updated NPDES Permit from the Regional Board; and further reported on a recent near miss incident that took place while crews were working in the street when an impaired driver nearly hit them.

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15. ADJOURNMENT OF MEETING

At 3:45 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 5, 2013 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Stephen Gale

Gina Perez