

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, AUGUST 18, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room

MOTION:

**ROLL CALL**

Present (6) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, and Meechan

Absent (1) Board Member Swinth

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

No statements of abstention were made.

**STUDY SESSION**

**3.1 CONTINUED REVIEW OF CONCEPT OF INSTALLING FLOATING SOLAR PHOTOVOLTAIC SYSTEM AND FINANCING OPTIONS**

Dell Tredinnick, Project Development Manager and team presented responses to questions raised at the previous study session regarding the concept of entering into a lease/purchase agreement for installation and purchase of a floating photovoltaic solar panel system on B Pond at the Laguna Treatment Plant. The Board discussed this item and staff was directed to perform additional analyses on the financials and start the bid process on a parallel track and return again as soon as possible to present the final findings to the Board. Chairman Dowd requested that the Ad Hoc Committee review the project concurrently and provide additional input to the full Board at that time.

**MINUTES APPROVAL**

Board member Galvin moved approval of the minutes for August 4, 2011. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (5) NO (0) ABSENT (1) Swinth ABSTAIN (1) Lowry

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

**6.1 CONTRACT AMENDMENT – BIOSOLIDS LAND APPLICATION SERVICES**

Board Member Lowry moved a motion to authorize Amendment No.1 to Contract No. 10-9144 for biosolids land application services with Andy Poncia dba Poncia Fertilizer Spreading, Cotati, California, to extend the contract for an additional one-year term with a 9.5% increase, in the amount of \$6,718.36. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Swinth ABSTAIN (0)

**6.2 CONTRACT AWARD – AGRICULTURAL LIME**

MOTION:

Board Member Lowry moved a motion to award the purchase and delivery of agricultural lime to designated City owned and privately held farmlands, to the lowest responsive and responsible bidder, Portola Minerals Company dba Blue Mountain Minerals, Columbia, California, in the total amount of \$125,460. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Swinth ABSTAIN (0)

**6.3 WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD – ULTRAVIOLET SYSTEM PARTS**

The Board asked for and received clarification regarding the proposed sole source purchase from DC Frost Associates, Inc.

MOTION:

Board Member Lowry moved to approve Resolution No. 1007 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing the Award of a Sole Source Blanket Purchase Order for Ultraviolet Disinfection System Parts to DC Frost Associates, Inc., Walnut Creek, California." The motion was seconded by Board Member Meechan and carried unanimously. AYES (6) NO (0) ABSENT (1) Swinth ABSTAIN (0)

**6.4 CONTRACT AWARD – LAGUNA TREATMENT PLANT TRUNK SEWER**

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INTERCONNECT

MOTION:

Board Member Lowry moved a motion to award a construction contract in the total amount of \$1,135,500.00 to the lowest responsive bidder, Sierra Mountain Construction, Inc. of San Francisco, CA, for Laguna Treatment Plant Trunk Sewer Interconnect and approve a construction contingency of 15 percent. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Swinth ABSTAIN (0)

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Richard Dowd

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Gina Perez

REPORT ITEMS - NONE

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

11. SUBCOMMITTEE REPORTS

Board Member Galvin reported on the Contract Review Subcommittee and Budget Review Subcommittee activities.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities discussed his upcoming vacation and coverage; updated the Board on the Safe Medicine Disposal Program; discussed the status of the Airport Treatment Plant and spoke about the recent sewer overflow being investigated by Environmental Crimes.

14. ADJOURNMENT OF MEETING

At 3:50 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 15, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.