

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 18, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Dowd, Holt, Tibbetts, and Watts Absent (1) Board Member Arnone

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION - NONE

MINUTES APPROVAL – July 21, 2016

Board Member Dowd moved a motion to approve the minutes from July 21, 2016. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0)

STAFF BRIEFINGS

5.1 QUARTERLY REPORT ON CAPITAL IMPROVEMENT PROGRAM PROJECTS

The briefing will highlight Team 1 sewer and water projects that are expected to be under construction in the coming months. CIP Projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

PRESENTER(S): Steve Dittmer, Supervising Engineer

CONSENT ITEMS

6.1 AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT – TIME EXTENSION FOR PREPARATION OF A SUBREGIONAL WATER RESOURCES RECOVERY FACILITIES MASTER PLAN

MOTION:

Vice Chair Kaun moved a motion to approve the First Amendment to Professional Services Agreement (PSA) F000837 with GHD, Inc., of Santa Rosa, CA to extend the time of completion for the Subregional Water

Resources Recovery Facilities Master Plan to March 31, 2017. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0)

6.2 NOMINATION OF AND AUTHORIZATION FOR THE DEPUTY DIRECTOR – WATER AND ENGINEERING RESOURCES TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

MOTION:

Vice Chair Kaun moved to approve Resolution No. 1124 entitled “Resolution of the Board of Public Utilities of the City of Santa Rosa Placing in Nomination Jennifer Burke as a Member of the Association of California Water Agencies (ACWA) Region 1 Board.” The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director of Water and Engineering Resources

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 MEMO FROM LINDA REED, INTERIM DIRECTOR RE: QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE: APRIL -JUNE 2016; INCLUDED IN PACKET

11. SUBCOMMITTEE REPORTS - NONE

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 18, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

12. BOARD MEMBER REPORTS

Vice Chair Kaun reported that she has been working with staff on updating the landscaping contract to address pesticide use that is not Russian River Friendly. Vice Chair Kaun indicated that she has received feedback from the consultant and staff and would like to request that the item be added to the next agenda so the full Board can give direction to staff. Board Member Tibbetts supported the request.

Board Member Dowd reported that he was asked to participate in an interview with the recruiter for the new Director of Water. He brought up strengths and weaknesses of the department and noted that there is a need to establish an emergency well system to protect the water system during a major catastrophic event. He further noted that the recruiter is the same one used when David Guhin was hired.

13. DIRECTORS REPORT

Director Reed reported that currently the Geysers is in the middle of the annual shutdown for maintenance to the stations and pipeline. The High Strength Waste Facility at the Laguna Treatment Plant is now accepting test loads coming in to test the process and the output for energy. Director Reed also requested the Board contact her or Kimberly Zunino if they wish to donate any items to the silent auction for the Employee Fund Drive that occurs in September.

14. ADJOURNMENT OF MEETING

At 1:59 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 1, 2016 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Sara Roberts