

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 21, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

Lindsay and carried unanimously. AYES (4)
NO (0) ABSENT (0) ABSTAIN (3) Lowe,
Downey and Galvin

ROLL CALL

Present (7) Chairman Dowd, Vice Chairman
Lowe (arrived at 1:35 p.m.), Board Members
Downey, Galvin, Holt, Lindsay and Swinth

STAFF BRIEFINGS

**STATEMENTS OF ABSTENTION BY BOARD
MEMBERS - NONE**

**5.1 UTILITIES GENERAL CONSTRUCTION
REVIEW**

STUDY SESSION

**3.1 OVERVIEW OF PROPOSED REVISION
TO TITLE 15 OF SANTA ROSA CITY CODE -
SEWERS**

Greg D'Ambrogi, Utility System Supervisor
gave the staff briefing and provided a live tour
of the City of Santa Rosas' SharePoint
Intranet site for General Construction. A
newsletter highlighting the crew operations,
core duties, equipment and asset
management tools and programs was
presented. Mr. D'Ambrogi then showed
photos of a new technique being used in the
field called the Sewer Lateral Pipe Bursting
System.

The presentation was provided by Lynn Small,
Deputy Director Environmental Services, MJ
Oliveri, Interim Professional and Martin St.
George, Environmental Compliance
Supervisor. The presenters provided the
Board with a detailed review of the proposed
sewer code revisions including updates from
the EPA's "Streamlining for General
Pretreatment Regulations for Existing and
New Sources of Pollution" Rule, State Water
Resources Control Board Order No. 2006-
0003 "Statewide General Waste Discharge
Requirements for Sanitary Sewer Systems",
and RWQCB pretreatment compliance audit
findings. Staff further noted that the code had
been given a general reorganization towards
making the documents user friendly, easier for
inclusion in Subregional partners' code
revision, a mercury source control program,
and a residential sanitary sewer lateral
program. The Board requested that the code
also include language for the implementation
of a private lateral help program and asked for
additional information about what criteria other
agencies are using to determine when private
lateral inspections should occur, specifically
on remodels.

CONSENT ITEMS

**6.1 BID AWARD – HEWETT, MADISON,
POLK AND TROWBRIDGE SEWER AND
WATER MAIN REPLACEMENT**

Adjourn study session and reconvene to open
session in City Council Chamber at
approximately 2:37 pm.

MOTION:

Vice Chairman Lowe moved a motion to
award a construction contract in the total
amount of \$632,251.00 to the lowest
responsive bidder, Argonaut Constructors of
Santa Rosa, CA, for Hewett, Madison, Polk
and Trowbridge Sewer and Water Main
Replacement and approve a construction
contingency of 15 percent. The motion was
seconded by Board Member Swinth and
carried unanimously. AYES (7) NO (0)
ABSENT (0) ABSTAIN (0)

MINUTES APPROVAL

Board Member Swinth moved approval of the
minutes of August 7, 2008 as corrected. The
motion was seconded by Board Member

**6.2 BID AWARD – MONTECITO AVENUE
WATER MAIN REPLACEMENT – CHANATE
TO MANZANITA**

MOTION:

Vice Chairman Lowe moved a motion to
award a construction contract in the total
amount of \$447,894.00 to the lowest
responsive bidder, TerraCon Pipelines, Inc. of
Healdsburg, CA, for Montecito Avenue Water
Main Replacement – Chanate to Manzanita
and approve a construction contingency of 15

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percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.3 BID AWARD – RECONDITION ELEVEN 1,000 HP ELECTRIC MOTORS AT THE GEYSERS RECHARGE PROJECT PUMP STATION

MOTION:

Vice Chairman Lowe moved a motion to award a purchase order to Koffler Electrical Mechanical Apparatus Repair, Inc., San Leandro, California, for reconditioning eleven 1,000 horse power electric motors in the total amount of \$105,828. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Vice Chairman Lowe requested a report comparing project bid award amounts versus completed project amounts. Glen Wright, Deputy Director Water Resources responded that this information is available and will be prepared for a future meeting.

REPORT ITEMS

7.1 REPORT – BID AWARD – PARSONS DRIVE AND TERRACE WAY PRIVATE SEWER LATERAL REPLACEMENTS

David Guhin, Supervising Engineer gave a brief review of the Parsons Terrace neighborhood Inflow and Infiltration (I &I) Study which began in 2004. Danielle DuGre`, Associate Civil Engineer explained that the project is being used to determine conveyance and storage needs during wet weather events; identify potential private lateral replacement program options; and provide updated I & I information to the Incremental Recycled Water Program. She then identified the various sources of I & I within the sewer system. An overview of the project to date was provided as well as the preliminary results of Phase II during both dry and wet weather flows. Phase III of the project includes the replacement of the private sewer laterals for all 58 residences from the property line to the edge of the house foundation. Sewer flows for the neighborhood will

continue to be monitored and the results will be studied to quantify the impact and benefit of each construction phase of the project.

MOTION:

Vice Chairman Lowe moved a motion to award a construction contract in the total amount of \$248,000.00 to the lowest responsive bidder, K.J. Woods Construction of San Francisco, CA, for Parsons Drive and Terrace Way Private Sewer Lateral Replacements and approve a construction contingency of 15 percent. The motion was seconded by Board Member Lindsay and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright reported on the memo submitted to Council and the Board regarding Summer Water Use. The memo included July usage which was 3.45% less than July of last year. He further reported that Lake Sonoma is 86.5% full and Lake Mendocino is 62.2% full. The fall salmon counting period will begin shortly and updates on the status will be provided at each meeting. Mr. Wright then reported that Santa Rosa purchased 2,863 acre feet in July 2007 and 2,421 acre feet in July of 2008. The Farmers Lane wells were implemented in mid July in 2007 while this year, the wells have been used the entire month of July. Board Member Lindsay asked that staff provide usage figures for the other water contractors as well.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Brenda Adelman, Russian River Watershed Protection Committee congratulated the Board on their water savings and I & I implementation and suggested that these items could save money by eliminating the need for a discharge project. She spoke about the Place to Play project and asked if the site and pond are being used for their intended purposes. Chairman Dowd responded that the discharge project schedule will continue as planned. The Place to Play project is a Parks and Recreation project and questions should be

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directed to them. Mr. Wright responded that a bid had been recently awarded to complete the irrigation and landscape at the site.

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS

Vice Chairman Lowe announced that he and his wife Jamie welcomed their first son, Robert, 12 days ago. He thanked the Board and staff for the wonderful card. Board Member Downey thanked the Board for the card sent his wife for her recent back surgery and reported that she is doing well.

13. DIRECTORS REPORT

Mr. Wright stated that there was nothing to report.

14. ADJOURNMENT OF MEETING

At 3:25 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 4, 2008 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez