

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 21, 2014
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. City Council Chamber

ROLL CALL

Present (5) Chairman Galvin, Board Members Arnone, Dowd, Holt, and Steffensen

Absent (1) Vice Chair Kaun

Vacant (1)

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Chairman Galvin stated that he would be abstaining from the approval of the minutes for August 7, 2014 because he was absent from the meeting.

STUDY SESSION - NONE

MINUTES APPROVAL

Board Member Arnone moved a motion to approve the minutes of August 7, 2014. The motion was seconded by Board Member Holt. AYES (4) NO (0) ABSENT (1) Kaun ABSTAIN (1) Galvin VACANT (1)

STAFF BRIEFINGS

5.1 GEYSERS OPERATIONS OVERVIEW

BACKGROUND: The Geysers Operation and Maintenance Coordinator will provide a staff briefing on the Geysers Recharge Project. This will include an overview of the Geysers operation, recycled water delivery for 2014 and an update on the geotechnical analysis along the pipeline route from Bear Canyon to the Terminal Reservoir.

PRESENTER: Mike Sherman, Geysers Operations & Maintenance Coordinator

Duane Dewitt spoke about water being a commodity and has value. He suggested that staff evaluate the current value of the water and amend the contract with the Geysers to reflect the value.

6. CONSENT ITEMS

Board Member Arnone moved a motion to pull Item No. 6.1 from the consent calendar. The motion was seconded by Board Member Dowd and carried unanimously. AYES (5) NO (0) ABSENT (1) Kaun ABSTAIN (0) VACANT (1)

6.1 CONTRACT AWARD – STATIONS 6, 7 AND 12 STANDBY GENERATOR REPLACEMENTS

PRESENTER: Andy Allen, Supervising Engineer

Suzanne Rawlings, Assistant City Attorney requested staff to disclose any ex parte conversations that may have occurred with members of the public.

No members made any disclosures.

The Board asked for and received clarification on a bid protest that was received from Mike Brown Electric. Board Member Dowd asked if there was an option to rebid the contract. Mr. Allen explained that the City's Purchasing Agent has the final decision on the bid protest presented by Mike Brown Electric however the Board can continue to award the contract to the lowest responsive bidder.

MOTION:

Board Member Holt moved to approve Resolution No. 1074 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Rejecting Non-Responsive Bids from GEMS Environmental Management Services, Inc., of Concord, Ca, and Mike Brown Electric Company of Cotati, Ca, and Awarding Contract No.C01113 to Paradiso Mechanical, Inc., of San Leandro, Ca, for Stations 6, 7, and 12 Standby Generator Replacements." The motion was seconded by Board Member Arnone. AYES (4) NO (1) Dowd ABSENT (1) Kaun ABSTAIN (0) VACANT (1)

6.2 AUTHORIZATION TO APPROVE AND EXECUTE THE STREAMBED ALTERATION AGREEMENT – JENNINGS AVE SMART RAIL CROSSING WATER MAIN RELOCATION

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 21, 2014
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

David Guhin, Director of Utilities requested the Board make a modification to the resolution, adding a line to give authority to the Director to sign future Streambed Alteration Agreements.

MOTION:

Board Member Arnone moved to approve Resolution No.1075, as amended, entitled "Resolution of the Board of Public Utilities Authorizing Execution of Streambed Alteration Agreement for Jennings Ave Smart Rail Crossing Water Main Relocation Project." The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (1) Kaun ABSTAIN (0) VACANT (1)

7. REPORT ITEMS

7.1 DETERMINATION THAT THE OCEAN VIEW DAIRY BEST MANAGEMENT PRACTICE NUTRIENT OFFSET PROJECT IS WITHIN THE SCOPE OF THE DISCHARGE COMPLIANCE PROJECT EIR; ADOPTION OF STATEMENT OF OVERRIDING CONSIDERATIONS FOR PROJECT; APPROVAL OF PROJECT; ADOPTION OF A MITIGATION MONITORING PROGRAM FOR PROJECT; AND APPROVAL OF FUNDING AGREEMENT WITH KRASILSA PACIFICA FARMS, LLC

BACKGROUND: Pursuant to the CEQA checklist prepared for the Ocean View Dairy Best Management Practice (BMP) Nutrient Offset Project, the Project is within the scope of the Discharge Compliance Project (DCP) covered by the DCP Environmental Impact Report (EIR). The proposed Funding Agreement with Krasilisa Pacifica Farms, LLC (Krasilisa) provides for manure removal sufficient to produce nutrient offset credit for the City consistent with the Amendment to: City of Santa Rosa Approved Offset Credit Proposal for Nunes-Ocean View Dairy BMPs.

RECOMMENDATION: Utilities Department staff recommends that the Board of Public Utilities, by resolution, determine that the Ocean View Dairy BMP Nutrient Offset Project is within the scope of the DCP EIR, adopt a statement of overriding considerations

for the Project, approve the Project, adopt the Mitigation Monitoring Program for the Project, and approve the Funding Agreement with Krasilisa at a cost of \$330,000.

PRESENTER(S): Dave Smith, Merritt Smith Consulting and Pat Collins, GHD

Brenda Adelman, Russian River Watershed Protection Committee, asked if there had been a public review period for this project because she didn't see anything with the Regional Board. She also expressed concern that the project would not reduce phosphorus in surface waters.

Dr. Smith responded that the public comment period was done was part of the original project EIR in 2012. Furthermore, he indicated that the ponds where the clean up would be taking place are at the edge of Windsor Creek.

MOTION:

Board Member Dowd moved to approve Resolution No. 1076 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Determining that the Ocean View Best Management Practice Nutrient Offset Project is within the Scope of the Discharge Compliance Project Environmental Impact Report, Adopting a Statement of Overriding Considerations, Approving the Project, Adopting a Mitigation Monitoring Program, and Approving the Funding Agreement with Krasilisa Pacific Farms, LLC." The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (1) Kaun ABSTAIN (0) VACANT (1)

7.2REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER: Jennifer Burke, Deputy Director –Water and Engineering Resources

Duane Dewitt asked that staff reach out to the area apartments, schools, and SRJC to help them reduce their water usage because it

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, AUGUST 21, 2014
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

appears that they are overwatering or may have a leak.

Brenda Adelman, Russian River Watershed Protection Committee, complimented the City on its efforts to maintain the system and continue pipe replacement projects while other Bay Area cities continue to defer maintenance.

No action was taken by the Board.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Duane Dewitt, spoke about urban riparian corridors and should work with residents, the water agency and urban forestry to plant trees and create basin approaches to allow more groundwater recharge.

9. REFERRALS – NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 Memo dated August 21, 2014 from David Guhin, Director of Utilities re: Minor Contract Award – C01832 Jennings Ave Smart Rail Crossing Water Main Relocation; included in packet.

11. SUBCOMMITTEE REPORTS

Board Member Holt reported that the Water Conservation Subcommittee met last week and approved a rebate program for pumps to help hot water fill pipes more quickly. He further reported that the Contract Review Subcommittee is meeting on August 26th.

12. BOARD MEMBER REPORTS

Chairman Galvin reported that he attended an Ad Hoc Nutrient Offset Program meeting last week. He further reported that he attended the Mayor/Board Chair luncheon and learned that the City hopes to see a savings of \$300,000 by joining Sonoma Clean Power. Lastly he stated that the Design Review Board and Planning Commission are reporting more commercial and residential projects.

Board Member Dowd reported that he has been removed from Sonoma Clean Power Ratepayer Advisory Committee and placed on the Business Operations Committee.

13. DIRECTORS REPORT

David Guhin, Director of Utilities reported that the Sonoma Clean Power report on Utilities operations will be coming to the Board at a future meeting. He further reported that there had been considerable negotiations behind the scenes on the Nutrient Offset Program project that was just approved. Additionally, all Department Heads gave presentations to Council candidates on what each department does and tours have been scheduled for those that have requested them. Lastly he stated that the demand fee update will be going to City Council on Tuesday as a public hearing and the purchase of the auxiliary hose reel purchase would also be going to Council instead of the Board for approval because additional funds need to be appropriated.

14. ADJOURNMENT OF MEETING

At 3:12 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 4, 2014 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Dan Galvin

Gina Perez