

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, APRIL 5, 2012  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

**ROLL CALL**

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth (arrived at 1:35 p.m.)

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Carney stated that he would be abstaining from the approval of the minutes since he was absent from the March 15, 2012 meeting.

Miles Ferris, Director of Utilities stated that he would be abstaining from item 7.2 because the bond counsel, Stone & Youngberg, is a subsidiary of an investment company, Stifel Nicolaus, in which he has investments.

**STUDY SESSION**

**3.1 2012/13 SUBREGIONAL WATER REUSE SYSTEM OPERATING AND MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM REVIEW**

Linda Reed, Administrative Services Officer – Budget provided a presentation including the projected Subregional Water Reuse System revenues, proposed operations and maintenance budget and cash funded Capital Improvement Program requests and the resulting partner operating and debt service allocations.

**3.2 IRWIN CREEK PROJECT OVERVIEW**

Lynn Small, Deputy Director Environmental Services and Denise Cadman, Natural Resource Specialist gave the staff presentation, provided a project overview and discussed the grant application process. The Board expressed a variety of concerns about the trail component of the project.

Adjourn Study Session and reconvene to open session in City Council Chamber at approximately 3:25 p.m.

**MINUTES APPROVAL**

Board Member Lowry moved approval of the minutes for March 15, 2012. The motion was seconded by Board Member Galvin and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Carney

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

**MOTION:**

Board Member Lowry moved a motion to pull Consent item 6.1 from the Consent calendar. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.1 CONTRACT AWARD – BENNETT VALLEY RD AND MAPLE AVE SEWER MAIN REPLACEMENT**

Board Member Lowry asked for and received clarification regarding road conditions after construction jobs are completed.

**MOTION:**

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$232,379.00 to the lowest responsive bidder, Team Ghilotti Inc. of Petaluma, CA, for the Bennett Valley Rd and Maple Ave Sewer Main Replacement and approve a construction contingency of 15 percent. The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**REPORT ITEMS**

**7.1 RECOMMENDATION TO CITY COUNCIL REGARDING APPROVAL OF PRELIMINARY 2012/13 SUBREGIONAL WATER REUSE SYSTEM OPERATING AND DEBT SERVICE BUDGET AND ALLOCATION OF COSTS**

Linda Reed, Administrative Services Officer gave the staff presentation.

**MOTION:**

Board Member Swinth moved to approve Resolution No. 1018 entitled "Resolution of

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the Board of Public Utilities Recommending that the Santa Rosa City Council Approve the Preliminary FY 2012/13 Budget for the Subregional Water Reuse System and the Proposed Operations and Debt Service Allocation of Costs". The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Director Ferris left the dais.

**7.2 REPORT – REFINANCING 2004 SERIES A VARIABLE RATE WASTEWATER REVENUE BONDS AND 2002 SERIES B FIXED RATE WASTEWATER REVENUE BONDS**

Lawrence Chiu, Chief Financial Officer and staff from Stone & Youngberg and Public Financial Management, Inc. (PFM) gave the staff presentation.

**MOTION:**

Vice Chair Gale moved to approve a motion recommending to the City Council that it (1) approve the refinancing of 2004 Series A Variable Rate Wastewater Revenue Bonds with a fixed rate financing; and (2) approve the refinancing of one maturity of 2002 Series B Wastewater Revenue Bonds with a lower fixed rate. The motion was seconded by Board Member Carney and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Director Ferris returned to the dais for the remainder of the meeting.

**7.3 REQUEST FOR AUTHORIZATION TO SUBMIT A CO-APPLICATION WITH THE LAGUNA FOUNDATION FOR A SONOMA COUNTY AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT MATCHING FUNDS GRANT FOR RIPARIAN HABITAT RESTORATION AND AN EDUCATIONAL ACCESS TRAIL ON IRWIN CREEK**

Denise Cadman, Natural Resource Specialist gave the staff presentation.

Vice Chair Gale requested that the item be tabled until more analysis can be done to

address the issues and concerns that the Board expressed and that staff bring the item back at a future date.

**7.4 REPORT – BAY AREA BIOSOLIDS TO ENERGY COALITION**

David Guhin, Deputy Director Utility Operations; Zachary Kay, Biosolids Coordinator; and Caroline Quinn, representing the Bay Area Biosolids to Energy Coalition gave the staff presentation.

**MOTION:**

Board Member Lowry moved to approve Resolution No. 1019 entitled "Resolution of the Board of Public Utilities Approving City of Santa Rosa Participation in Bay Area Biosolids to Energy (BAB2E) Coalition, Approving Bay Area Solids Recycling Facility Joint Exercise of Powers Agreement, as Amended, and Authorizing a Onetime Membership Payment". The motion was seconded by Board Member Carney and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**9. REFERRALS - NONE**

**10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE**

**11. SUBCOMMITTEE REPORTS**

Board Member Galvin reported on Contract Review Subcommittee & the Nutrient Offset Project Ad Hoc Committee activities.

Vice Chair Gale reported on Budget Review Subcommittee activities.

**12. BOARD MEMBER REPORTS - NONE**

**13. DIRECTORS REPORT**

Miles Ferris, Director of Utilities thanked Vice Chair Gale for joining him in Washington D.C. to visit representatives of Congress; updated the Board on work needed to prepare for the SMART train; reported on the interconnect

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line project at the Treatment Plant that is near completion; and discussed system testing being conducted at Delta Pond.

**14. ADJOURNMENT OF MEETING**

At 5:21 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, April 19, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez