

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
TUESDAY, APRIL 13, 2010
CITY HALL, COMMUNITY DEVELOPMENT – ROOM 7 - 100 SANTA ROSA AVENUE
SPECIAL MEETING**

3:00 p.m. City Hall, Community Development
– Room 7

ROLL CALL

Present (5) Chairman Dowd, Board Members Galvin, Holt, Meechan (arrived at 3:05pm) and Swinth

Absent (2) Vice Chair Gale and Board Member Lowe

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

PUBLIC APPEARANCES (COMMENTS WILL BE LIMITED TO ITEMS 4.1, 4.2 AND 4.3)

REPORT ITEMS

4.1 SUBREGIONAL WATER REUSE SYSTEM 2010/11 BUDGET REVIEW

Linda Reed, Administrative Services Officer highlighted the major achievements of the Subregional System and noted that the final budget numbers from 2009 had come in under budget. Ms. Reed presented the 2010-11 O & M budget request summary, reviewed salaries and benefits costs, services and supplies, outside costs included within the request, department shared costs, Capital Improvement Program (CIP) requests, revenues, total transfers out and debt services costs. The Subregional Budget would be presented to the full Board on April 15, 2010 for discussion and recommendation to the City Council.

4.2 LOCAL WASTEWATER FUND REVIEW

Ms. Reed reviewed the Wastewater Rate Model Summary and a graph showing revenues, expenditures and reserves. The revenue and expenditure assumptions were presented, outside costs included with the request, department shared costs, salaries and benefit costs, services and supplies, operating projects and CIP requests proposed for 2010/11. The Board requested additional information be brought back on the April 20, 2010 Special Meeting.

4.3 FOLLOW UP ITEM FROM APRIL 6, 2010 MEETING

David Guhin, Deputy Director Engineering Services discussed the Groundwater Program and status of the test well on Martha Way. He explained that sensors will be placed to measure recharge and noted that the well is not anticipated to be a production well but an emergency supply in case of Water Agency interruption. In 2011, the Groundwater Program is scheduled to drill 3 more test wells.

5. ADJOURNMENT OF MEETING

At 4:52 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, April 15, 2010 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez