

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, APRIL 15, 2010
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

ROLL CALL

Present (5) Chairman Dowd, Board Members Galvin, Holt, Meechan and Swinth

Absent (2) Vice Chair Gale and Board Member Lowe

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

STUDY SESSION

3.1 AIR QUALITY REGULATIONS

Don Trueblood, Brown and Caldwell reviewed the organizational structure of Air Quality Regulations, various permitting requirements and performance standards. He discussed the US EPA Mandatory Greenhouse Gas Reporting Rule and AB32 and their affects on Utilities operations. Mr. Trueblood outlined the Bay Area Air Quality Management District Air Permit Application process as well as the requirements to achieve and maintain compliance with the various regulatory agencies.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 2:55 p.m.

MINUTES APPROVAL

Board Member Swinth moved approval of the minutes for February 23, 2010. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (1) Meechan

Board Member Galvin moved approval of the minutes for March 4, 2010. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (0)

Board Member Swinth moved approval of the minutes for March 18, 2010. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (0)

Board Member Galvin moved approval of the minutes for April 1, 2010. The motion was seconded by Board Member Holt and carried unanimously. AYES (3) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (2) Dowd and Meechan

Board Member Galvin moved approval of the minutes for April 6, 2010. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.1 ENVIRONMENTAL COMPLIANCE SOFTWARE PURCHASE

Board Member Gale noted that this item was brought before the Contract Review Subcommittee and the committee supported approval by the full Board.

MOTION:

Board Member Swinth moved a motion to authorize the award of bid and approval of a contract for the IPACS software package including installation and start-up services for Environmental Compliance Software Purchase, with enfoTech & Consulting, Inc., Lawrenceville, New Jersey in the total amount of \$213,451. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (0)

6.2 CONTRACT EXTENSION – FERRIC CHLORIDE SUPPLY

MOTION:

Board Member Swinth moved a motion to approve Amendment No.1 to Contract 08-8799 with Kemira Water Solutions, Inc., Lawrence, KS., for ferric chloride supply to the Laguna Wastewater and West College Treatment Facilities, for an additional one-year term, with no increase in contract unit price, in the total amount of \$125,000. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0)

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ABSENT (2) Gale and Lowe ABSTAIN (0)

6.3 CONTRACT AWARD – WEST COLLEGE UTILITIES FACILITY FURNITURE

Chairman Dowd requested that this item be removed from the Consent calendar for discussion. Jim Wright, Purchasing Agent discussed the furniture components that were being purchased, the bid process used, and the results of the bids submitted. Glen Wright, Deputy Director, Water Resources provided clarification about how much existing furniture will be reused and the components that were being purchased.

MOTION:

Board Member Swinth moved a motion, subject to final approval of the contracts by City Attorney's office, to authorize the award of bid to and approval of contracts with the lowest responsive bidders: for Section #1 to Double Buck Investments, Inc., dba Interiors Incorporated, Santa Rosa, California, in the amount of \$181,442.61; and for Section #2 to The Corner Office, Inc., San Rafael, California, in the amount of \$188,745.20; and approve a 5% contingency for both contracts. The total amount of contract awards is \$370,187.81. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Gale and Lowe ABSTAIN (0)

REPORT ITEMS

Miles Ferris, Director of Utilities announced that item 7.1 would be pulled from the agenda and brought back at a future date.

7.1 FY 2010/11 SUBREGIONAL WATER REUSE SYSTEM OPERATIONS AND CAPITAL BUDGET REVIEW

7.2 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water Resources reported that Lake Mendocino is currently at 98,167 acre feet measuring 103.4% of the water supply pool and 81% of total capacity. Inflow is 281 cfs and outflow was 63 cfs. Lake Sonoma is currently at 259,078 acre feet measuring 105.8% of the

water supply pool and 68% of total capacity. Inflow is 679 cubic feet per second (cfs) and out flow is 2015 cfs. Flows in the river have been measured at the Hacienda Bridge at 9,530 cfs. Lake Pillsbury has 68,651 acre feet measuring 91.54% of the water supply pool. At Van Arsdale there are 3,666 cfs going down the Eel River and 44 cfs going to Potter Valley.

He then showed a chart that depicted the flow releases from Warm Springs Dam under the Biological Opinion for Summer Flows. The Sonoma County Water Agency Board of Directors will review and consider the Agency's budget starting after 3pm on Tuesday, April 20, 2010.

Dan Carlson, Deputy Director Utility Operations provided an update on the Subregional operations for recycled water. He then reported that while discharge was not needed last year for the first time in the history of the system, discharge has begun. He explained that the system has been designed to be a three prong system with Geysers, irrigation and discharge.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

11. SUBCOMMITTEE REPORTS

Board Member Swinth reported that the Budget Subcommittee will be meeting on April 20, 2010.

12. BOARD MEMBER REPORTS

Board Member Swinth asked Mr. Ferris when he would have cost information for long term solutions to the budget deficit with Mr. Ferris responding that viable data would not be available until July 1st. Chairman Dowd requested the Board can receive an update of the aging of Utilities infrastructure in May. Board Member Meechan requested an update on the broadcasting of the Board meetings with Mr. Ferris responding the contract is

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being prepared to begin using the Community Media Center's services. Chairman Dowd reported that he and Mayor Gorin have been working together to prepare, Focal Point, a newsletter that will be used as part of the City's Public Information Program.

13. DIRECTORS REPORT

Mr. Ferris updated the Board on recent activities of the Environmental Crimes division of the Police Department. Mr. Carlson reported on a recent Water Conservation and Recycling Roundtable meeting that he attended. He explained that one of the speakers spoke about Santa Rosa's Urban Reuse Program and used it as a model for the rest of the State of what is working in the Program. Board Member Swinth requested that this information be passed on to the City Council. Mr. Ferris further reported on some recent unusual finds that crews have located in our trunk lines which included a piece of ABS cement pipe and a large pick.

14. ADJOURNMENT OF MEETING

At 4:15 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, May 6, 2010 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez