

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, APRIL 7, 2011
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Vice Chair Gale stated that he would be abstaining from the approval of the minutes from March 17, 2011 because he was absent from the meeting.

STUDY SESSION

3.1 REVIEW OF UNITED STATES GEOLOGICAL SURVEY GROUNDWATER (USGS) STUDY

Glen Wright, City of Santa Rosa and Marcus Trotta and Jay Jasperse, Sonoma County Water Agency provided a status update on the USGS Groundwater Study of the Santa Rosa Plain that will identify hydrogeology and groundwater quality; utilize surface water-groundwater modeling and be used to evaluate potential future water management strategies.

3.2 REPORT OF INITIAL FINDINGS OF THE 2010 CCTV/SONAR TRUNK SEWER INSPECTION

Danielle DuGre, Associate Civil Engineer presented the initial findings of an inspection performed on the City's large diameter trunks and siphons using closed circuit television and sonar and the preliminary long range planning strategy for repair and rehabilitation projects.

3.3 2011/12 WATER, LOCAL WASTEWATER AND SUBREGIONAL OPERATION AND MAINTENANCE BUDGET REVIEW AND UTILITIES RESERVE LEVEL REVIEW

Linda Reed, Administrative Services Officer provided a review of the proposed 2011/12 Water, Local Wastewater and Subregional operation and maintenance budget request including recommendations of the BPU Budget Subcommittee.

3.4 WATER, LOCAL WASTEWATER AND SUBREGIONAL CAPITAL IMPROVEMENT PROGRAM REVIEW

David Guhin, Deputy Director Engineering Services reviewed the 2011/12 Capital Improvement Program budget request, highlighting critical projects, funding levels and established priorities and recommendations from the BPU Budget Subcommittee.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 4:45 p.m.

MOTION:

Vice Chair Gale moved a motion to reorder the agenda and move item 7.2 in front of 5.1 to allow Board Member Lowry to vote on the item. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

MINUTES APPROVAL

Board Member Lowry moved approval of the minutes for March 17, 2011. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Gale

7.2 FY2011/12 SUBREGIONAL WATER REUSE SYSTEM OPERATIONS AND CAPITAL BUDGET REVIEW

Linda Reed gave the staff presentation.

MOTION:

Vice Chair Gale moved to approve Resolution No. 992 entitled "Resolution of the Board of Public Utilities Recommending that the Santa Rosa City Council Approve the Preliminary FY2011/12 Budget for the Subregional Water Reuse System and the Proposed Operations and Debt Service Allocation of Costs." The motion was seconded by Board Member Galvin. AYES (6) NO (1) Meechan ABSENT (0) ABSTAIN (0)

STAFF BRIEFINGS

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**5.1 UTILITIES PROJECT DEVELOPMENT
OVERVIEW AND UPDATE**

Dell Tredinnick, Project Development Manager provided an overview of the activities and projects of the Project Development Team.

CONSENT ITEMS

**6.1 CONTRACT AWARD – 3RD STREET
FROM B STREET TO E STREET SEWER
AND WATER IMPROVEMENTS**

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$2,542,343.25 to the lowest responsive bidder, Argonaut Constructors of Santa Rosa, CA, for 3rd Street from B Street to E Street Sewer and Water Improvements and approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.2 CONTRACT AWARD – OLIVE STREET
SEWER AND WATER IMPROVEMENTS**

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$549,705.00 to Argonaut Constructors of Santa Rosa, CA for Olive Street Sewer & Water Improvements and approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.3 CONTRACT AWARD – SEISMIC
UPGRADES AND IMPROVEMENTS TO
TANKS R2-A, R4-B AND R14 – PHASE 3**

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$1,990,249.00 to the lowest responsive bidder, Paso Robles Tank, Inc. of Hemet, CA, for Seismic Upgrades and Improvements to tanks R2-A, R4-B, and R14 – Phase 3 and

approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Board Member Lowry left the dais for the remainder of the meeting.

REPORT ITEMS

**7.1 REPORT – COMMUNITY WATER USE
TARGET FOR 2020 AND REGIONAL
ALLIANCE PARTICIPATION FOR 2010
URBAN WATER MANAGEMENT PLAN**

Jennifer Burke, Sr. Water Resources Planner and Gerry Nakano, West Yost & Associates gave the staff presentation.

Brenda Adelman commented.

MOTION:

Board Member Carney moved to approve Resolution No. 993 entitled "Resolution of the Board of Public Utilities Recommending that the City Council: (1) Adopt 127 Gallons per Capita per Day (GPCD) as the City's Community Water Use Target for 2020; (2) Authorize Participation in a Regional Alliance for Complying with the 2020 Water Use Target; and (3) Authorize the Utilities Department Director to Sign Agreements Regarding Formation and Participation in the Regional Alliance" as revised. The motion was seconded by Board Member Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Lowry ABSTAIN (0)

8. PUBLIC HEARING

**8.1 SUBSURFACE HYDROGEOLOGICAL
EXPLORATION PROJECT**

Gillian Hayes, Community Development and Mike Prinz, Supervising Engineering gave the staff presentation.

At 6:27 p.m., Chairman Dowd opened the Public Hearing.

Brenda Adelman spoke in opposition.

At 6:30 p.m., Chairman Dowd closed the

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Public Hearing.

MOTION:

Vice Chair Gale moved to approve Resolution No. 994 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Adopting a Mitigated Negative Declaration for the Subsurface Hydrogeological Exploration Project." The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Lowry ABSTAIN (0)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

10. REFERRALS - NONE

11. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

12. SUBCOMMITTEE REPORTS

Vice Chair Gale reported on the Budget Review Subcommittee.

13. BOARD MEMBER REPORTS - NONE

14. DIRECTORS REPORT

Miles Ferris, Director of Utilities reported on proposed legislation that could impact the Utilities Department. He also reported an increase in new meter connections.

15. ADJOURNMENT OF MEETING

At 6:48 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, April 21, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez