

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, APRIL 17, 2014
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:34 p.m., City Council Chamber

ROLL CALL

Present (7) Chairman Gale, Vice Chair Galvin, Board Members Arnone, Dowd, Holt, Kaun and Steffensen

Chairman Gale announced that he will be stepping down from the Board at the end of May because he has been hired as the District Representative for Senator Mike Thompson. The Mayor has appointed Dan Galvin as the new Chair. Chairman Gale thanked his colleagues for their work in public service.

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION—NONE

MINUTES APPROVAL

Board Member Holt moved the approval of the minutes for April 3, 2014 as amended by Board Member Dowd. The motion was seconded by Vice Chair Galvin. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STAFF BRIEFINGS

5.1 2014 DROUGHT OUTREACH UPDATE

BACKGROUND: Staff will update the Board on the outreach to the City's rate payers to date and future events planned as well as irrigation strategies for this summer to continue to prolong the City's water supply and the expected plan for any possible additional requests to customers. The update will include how customers are responding. The Board may discuss this item and give direction to staff.

Presenter: Kimberly Zunino, Water Use Efficiency Program Coordinator

Brenda Adelman, Russian River Watershed Protection Committee spoke in support of the efforts of Santa Rosa and encouraged other contractors to do additional conservation. She

also suggested higher rates to encourage conservation.

5.2 QUARTERLY REPORT ON CAPITAL IMPROVEMENT PROGRAM PROJECTS

Staff will provide an update on Capital Improvement Program (CIP) projects. The briefing will summarize expenditures, fund transfers and carryover from October to December 2013 and will provide updates on major projects and coming attractions. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

Presenter: Colleen Ferguson, Deputy Director Engineering Services

CONSENT ITEMS

Board Member Dowd requested that Item 6.1 be pulled from the consent calendar for discussion.

6.2 RECOMMENDATION TO CITY COUNCIL RE: APPROVAL OF RE-CERTIFICATION OF SANITARY SEWER MANAGEMENT PLAN (SSMP) REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2006-003 STATEWIDE GENERAL WASTE DISCHARGE REQUIREMENTS (WDR) FOR SANITARY SEWER SYSTEMS

MOTION:

Board Member Holt moved to approve Resolution No. 1067 entitled "Resolution of the Board of Public Utilities Recommending Approval by City Council of the Re-Certification of the Sanitary Sewer Management Plan as Required by the State Water Resources Control Board Order No. 2006-0003 Statewide General Waste Discharge Requirements for Sanitary Sewer Systems". The motion was seconded by Board Member Kaun and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.1 CONTRACT AWARD - WEST END NEIGHBORHOOD NORTH SEWER AND WATER IMPROVEMENTS—PHASE 1

Board Member Dowd requested contractors

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be contacted to try and determine the reason for low bidding activity.

MOTION:

Board Member Dowd moved a motion to award Construction Contract No. C00607 in the amount of \$865,357.00 to the lowest responsive bidder, Argonaut Constructors, of Santa Rosa, CA for West End Neighborhood North Sewer and Water Improvements - Phase 1, approve a 15% contract contingency, and authorize a total contract amount of \$995,160.55. The motion was seconded by Board Member Kaun and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7. REPORT ITEMS

7.1 REPORT - RECOMMENDATION TO CITY COUNCIL TO AUTHORIZE SUBMITAL OF A PROPOSITION 84 DRINKING WATER PROGRAM GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

BACKGROUND: The California Department of Public Health (DPH) Drinking Water Program sought proposals for use of funds available for providing safe drinking water to small contaminated private water systems. The City received a grant to prepare plans and specifications for the connection of four private water systems currently served by contaminated wells to the City's water system. The design work has been successfully completed, and DPH encouraged the City to apply for a second grant to fund the connection of these four water systems to the City's water system. If awarded, the grant would provide 100 percent of the cost for completion of the project, including construction costs and payment of water demand and administrative fees.

RECOMMENDATION: Utilities Department staff recommends that the Board of Public Utilities recommend by resolution that the City Council authorize the submittal of a Proposition 84 Drinking Water Program grant application to the State of California Department of Public Health to fund the construction of water system infrastructure

and connection of four private water systems currently providing drinking water from contaminated wells to the City of Santa Rosa Water System and authorize the Director of Utilities to submit the grant application on behalf of the City of Santa Rosa.

Presenter: Colin Close, Research and Program Coordinator

MOTION:

Board Member Steffensen moved to approve Resolution No. 1068 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Recommending that City Council Authorize Submittal of a Proposition 84 Drinking Water Program Grant Application to the California Department of Public Health for Construction of Water System Infrastructure to Connect Four Contaminated Private Water Systems to City Water". The motion was seconded by Board Member Holt and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Presenter: Mike Prinz, Deputy Director Utility Operations

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)–NONE

11. SUBCOMMITTEE REPORTS

Board Member Kaun reported on the activities of the Budget Review Subcommittee.

Board Member Holt reported on the activities of the Water Conservation Subcommittee.

12. BOARD MEMBER REPORTS

Board Member Dowd reported that past Board

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Chair, Ting Guiggiana, passed away and requested a moment of silence in his honor. He stated that a memorial service would be held on Tuesday at 10am.

13. DIRECTORS REPORT

David Guhin, Director of Utilities reported that the Council unanimously approved the 2014 bond sale and the preliminary Subregional Budget at its last meeting. He further reported that Economic Development continues to work with new businesses on fees and seamless transitions into the City.

Vice Chair Galvin expressed his gratitude to Chairman Gale for his work on the Board.

14. ADJOURNMENT OF MEETING

At 2:37 p.m. the meeting was adjourned in honor of Ting Guiggiana for his efforts in making Santa Rosa a better place for all to live. The next regular meeting of the Board of Public Utilities will be held on Thursday, May 15, 2014 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Dan Galvin

Gina Perez