

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, FEBRUARY 5, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:31 p.m. City Council Chamber

ROLL CALL

Present (6) Chairman Galvin, Board Members Arnone, Dowd, Holt, Steffensen and Tibbetts

Absent (1) Vice Chair Kaun

The agenda was reordered to allow the Oath of Office occur prior to other items on the agenda.

ADMINISTRATION OF OATH OF OFFICE FOR REAPPOINTED MEMBERS AND ANNOUNCEMENT OF CHAIR

Gina Perez, Recording Secretary for the Board, administered the Oath of Office for reappointed members Chairman Galvin, Board Member Arnone and newly appointed Board Member, Jack Tibbetts.

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Tibbetts stated that he would be abstaining from the approval of the minutes from November 20, 2014 because he was not a member of the Board at the time of the meeting.

MINUTES APPROVAL

Board Member Holt moved to approve the minutes for November 20, 2014. The motion was seconded by Board member Steffensen. AYES (5) NO (0) ABSENT (1) Kaun ABSTAIN (1) Tibbetts

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.1 CONTRACT AWARD - SEBASTOPOL RD SEWER AND WATER REPLACEMENT - DUTTON AVE TO OLIVE ST

MOTION:

Board Member Dowd moved a motion to award Construction Contract No.C01508 in the amount of \$1,730,817.00 to the lowest responsive bidder, Ghilotti Bros / Terracon

Joint Venture, of San Rafael, CA for Sebastopol Rd Sewer and Water Replacement - Dutton Ave to Olive St, approve a 15% contract contingency, and authorize a total contract amount of \$1,990,439.55. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Kaun ABSTAIN (0)

REPORT ITEMS

7.1 REPORT - ORDINANCE AMENDING CERTAIN SECTIONS OF SANTA ROSA CITY CODE TITLE 15 - SEWERS TO MAINTAIN COMPLIANCE WITH EPA INDUSTRIAL PRETREATMENT PROGRAM REGULATION REVISIONS

BACKGROUND: The proposed amendments to Title 15-Sewers of the Santa Rosa City Code include relevant updates and recommended changes from the Environmental Protection Agency's Streamlining for General Pretreatment Regulations for Existing and New Sources of Pollution" Rule and Regional Water Quality Control Board Pretreatment Compliance Inspection findings from the April 2011 November 2013 inspection of the City program.

RECOMMENDATION: The Utilities Department recommends that the Board of Public Utilities recommend, by resolution, that the City Council adopt an Ordinance amending certain sections of Santa Rosa City Code Title – 15 Sewers: amend 15-04.030, to add the definition of Non-Significant Categorical Industrial User and update the definition of Authorized Representative; amend 15-06.120 to complete Significant Non-Compliance criteria and amend 15-08.100 to add chemical lists to local limits.

PRESENTER(S): Martin St. George, Environmental Compliance Supervisor

MOTION:

Board Member Dowd moved to approve Resolution No. 1083 entitled "Resolution of the Board of Public Utilities Recommending that the Santa Rosa City Council Adopt an

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Ordinance Amending Certain Sections of Santa Rosa City Code Title 15 Sewers: 15-04.030, to add the Definition of Non-Significant Categorical Industrial User and Update the Definition of Authorized Representative; Amend 15-06.120, to Complete the Significant Non-Compliance Criteria; and Amend 15-08.100 to add Chemical Lists to Local Limits". The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Kaun ABSTAIN (0)

Dan Galvin

Gina Perez

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS – NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) – NONE

11. SUBCOMMITTEE REPORTS

Chairman Galvin reported that the Contract Review Subcommittee is trying to schedule a meeting on February 18 or 19.

Board Member Dowd reported that the Budget Review Subcommittee is also trying to schedule a time to meet.

12. BOARD MEMBER REPORTS – NONE

13. DIRECTORS REPORT

Rita Miller, Deputy Director Environmental Services reported that Director Guhin was absent because of his participation in the Council Goal Setting Session. She then updated the Board on the upcoming storm projections, the precautions being taken and efforts being put in place to help the community through the event.

14. ADJOURNMENT OF MEETING

At 1:51 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 19, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.