

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, FEBRUARY 17, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:36 p.m. City Council Chamber

**ROLL CALL**

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Vice Chair Gale and Board Member Meechan stated that they would be abstaining from the approval of the minutes of January 20, 2011 because they were absent from the meeting. Board Member Carney stated that he would be abstaining from the approval of the minutes of February 3, 2011 because he was absent from that meeting.

**STUDY SESSION – NONE**

**MINUTES APPROVAL**

Angela Casagrande, Assistant City Attorney advised the Board that although Board Members Carney and Lowry were not present for the January 20, 2011 meeting, they could still vote on the approval of the minutes of January 20, 2011 since there will not be a quorum present at a future meeting with the departure of Board Member Holt.

Board Member Swinth moved approval of the minutes for January 20, 2011. The motion was seconded by Board Member Galvin and carried unanimously. AYES (5) NO (0) ABSENT (0) ABSTAIN (2) Gale, Meechan

Board Member Galvin moved approval of the minutes for February 3, 2011 as corrected. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Carney

**5. BOARD REORGANIZATION AND SEATING OF NEW MEMBERS**

Chairman Dowd introduced new Board Member, Michael Carney. Board Member Carney spoke about his background, interests and desire to volunteer in this community.

**5.1 SELECTION OF VICE CHAIR**

Board Member Swinth made a motion to nominate Stephen Gale as Vice Chair. The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Chairman Dowd announced that he will be making a change to one of the Subcommittee assignments because Board Member Carney is unable to serve on the Water Conservation Subcommittee. Pending Chairman Dowd's decision, the subcommittee will be short one member for the short term. Board Member Meechan will be Chair for the committee.

**REPORT ITEMS**

**6.1 REPORT – BID AWARD AND APPROVAL OF CONTRACT – SOLAR PANELS AND INVERTER**

Colin Close, Research and Program Coordinator and Jim Wright, Purchasing Agent gave the staff presentation.

**MOTION:**

Vice Chair Gale moved a motion to authorize the award of bid, approve a contract with the lowest responsible and responsive bidder, Panelized Structures, Inc., DBA Panelized Solar, Modesto, California, in the amount of \$237,273.52 and authorize the Purchasing Agent to execute the contract documents. The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.2 REPORT - SONOMA COUNTY WATER AGENCY (SCWA) 2011/12 WATER TRANSMISSION BUDGET AND WATER RATE INCREASE**

Glen Wright, Deputy Director Water Resources and Michael Gossman, Sonoma County Water Agency gave the staff presentation.

**MOTION:**

Vice Chair Gale moved a motion that the Board of Public Utilities directs City staff to make a BPU recommendation to the City Council for it to recommend to the City's WAC

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representative to approve SCWA's proposed Water Transmission Budget and water rate increase. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.3 REPORT – RISK ASSESSMENT STUDY OF PHARMACEUTICALS AND PERSONAL CARE PRODUCTS (PPCP'S) IN RECYCLED WATER TO SUPPORT PUBLIC REVIEW**

Dan Carlson, Deputy Director Utility Operations, Mark Millan, Data Instincts and Jean Debroux, Kennedy/Jenks Consultants gave the staff presentation.

Brenda Adelman, Russian River Watershed Protection Committee spoke about the President's 2008/09 Report on chemical exposures and expressed concern about radioactive materials in the water supply.

David O, spoke about an Australian Study on the effects of recycled water on those other than humans.

Dawna Gallagher, expressed concern about bioaccumulation and over irrigation of recycled water.

**6.4 STEERING TEAM RECOMMENDATION REVIEW AND BUDGET UPDATE**

Linda Reed, Administrative Services Officer – Budget gave the staff presentation.

Chairman Dowd, Vice Chair Gale, and Board Member Swinth spoke on behalf of the Ad Hoc Long Term Planning Committee and discussed their activities to date.

The Board had a discussion regarding Proposal 3 from the Steering Team and came to a consensus that they do not support the proposal as presented and requested a plan to bring reserves into compliance with the Reserve Policy more quickly than the staff recommendation of 4 years. They also expressed support of seeing what the impacts of a 15% reduction scenario for the Water and Administration fund as proposed by Director Ferris.

**7. PUBLIC COMMENTS ON NON-AGENDA**

MATTERS - NONE

8. REFERRALS - NONE

9. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

**10. SUBCOMMITTEE REPORTS**

Vice Chair Gale reported that the Budget Review Subcommittee was scheduled to meet on February 23<sup>rd</sup> and have additional meeting planned for early March.

11. BOARD MEMBER REPORTS - NONE

**12. DIRECTORS REPORT**

Glen Wright, Deputy Director Water Resources spoke about the Redevelopment Agency and potential funding for a Capital Improvement Program project. He reported on the status of the water reservoirs and Russian River flows.

**13. ADJOURNMENT OF MEETING**

At 5:08 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 3, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez