

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, FEBRUARY 7, 2013
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. City Council Chamber

CONSENT ITEMS

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale,
Board Members Carney, Galvin, Lowry,
Meechan and Swinth

Board Member Carney moved a motion to pull
Consent item 7.2 from the Consent agenda
for discussion. The motion was seconded by
Board Member Galvin and carried
unanimously. AYES (4) NO (0) ABSENT (0)
ABSTAIN (0) VACANT (3)

STATEMENTS OF ABSTENTION BY BOARD
MEMBERS

No statements of abstention were made.

7.1 CONTRACT AWARD – SONOMA AVE
AND SHORTT RD SEWER AND WATER
IMPROVEMENTS

STUDY SESSION – NONE

MOTION:

MINUTES APPROVAL

The approval of the minutes for January 17,
2013 was deferred until the next Board
meeting.

Board Member Dowd moved a motion to
award a construction contract in the total
amount of \$1,186,979.50 to the lowest
responsive bidder, Argonaut Constructors of
Santa Rosa, CA, for Sonoma Ave and Shortt
Rd Sewer and Water Improvements and
approve a construction contingency of 15
percent. The motion was seconded by Board
Member Galvin and carried unanimously.
AYES (4) NO (0) ABSENT (0) ABSTAIN (0)
VACANT (3)

PRESENTATION FOR OUTGOING BOARD
MEMBERS

The Board presented outgoing Board
Members Lowry, Meechan and Swinth with
plaques of appreciation for their service on the
Board.

7.2 CONSTRUCTION CONTRACT
CONTINGENCY INCREASE – LAGUNA
TREATMENT PLANT COMBINED HEAT
AND POWER PROJECT

At 1:40 pm, the Board recessed briefly for
refreshments.

Board Member Carney asked for and received
clarification on how the increase was
determined appropriate.

At 1:58 pm, the Board reconvened.

BOARD REORGANIZATION, SEATING OF
NEW MEMBERS, ANNOUNCEMENT OF
CHAIR

MOTION:

6.1 ADMINISTRATION OF OATH OF
OFFICE FOR REAPPOINTED AND NEWLY
APPOINTED MEMBERS

Gina Perez, Recording Secretary for the
Board, administered the Oath of Office to
Chairman Gale, Board Member Dowd and
Board Member Galvin.

Board Member Galvin moved a motion to
authorize an increase in construction
contingency in the amount of \$100,000 for a
total contingency amount of \$1,041,000.00
(11.06 percent) for Laguna Treatment Plant
Combined Heat and Power Project. The
motion was seconded by Board Member
Carney and carried unanimously. AYES (4)
NO (0) ABSENT (0) ABSTAIN (0) VACANT
(3)

Outgoing Chair, Dick Dowd handed the
meeting over to newly appointed Chair,
Stephen Gale. Chairman Gale presented a
proclamation and plaque to Board Member
Dowd in appreciation of his 16 years of
service as Chair to the Board.

REPORT ITEMS - NONE

8. PUBLIC COMMENTS ON NON-AGENDA
MATTERS - NONE

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9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

Stephen Gale

11. SUBCOMMITTEE REPORTS

Chairman Gale announced that he would defer new subcommittee assignments until there is a full Board seated, however he did make the following interim assignments:

Gina Perez

Budget Review – Chairman Gale and Board Member Carney

Contract Review – Board Member Dowd and Board Member Galvin

He also indicated he would not be reconstituting the Ad Hoc Committees at this time, however, if the need arises the interim assignments were announced as follows:

Healdsburg Ad Hoc – Board Member Dowd

Nutrient Offset Program – Board Member Galvin

13. BOARD MEMBER REPORTS - NONE

14. DIRECTORS REPORT

David Guhin, Director of Utilities reported that Council Member Swinth had been appointed as the Water Advisory Committee member for the City of Santa Rosa; that the Sonoma County Water Agency will be presenting their budget to the Board at the February 21st meeting; and that he will be participating in the Council Goal Setting session next week.

16. ADJOURNMENT OF MEETING

At 2:25 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 21, 2013 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.