

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, FEBRUARY 18, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, and Watts

Absent (1) Board Member Tibbetts

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION - NONE

MINUTES APPROVAL – February 4, 2016

Board Member Dowd asked that the names of the WAC Chair and Vice Chair be corrected on the minutes under Directors Report.

Board Member Holt moved a motion to approve the minutes with corrections from February 4, 2016. The motion was seconded by Vice Chair Kaun. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

STAFF BRIEFINGS

5.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM UPDATE

BACKGROUND: The briefing will highlight projects that are expected to be under construction in the coming months. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

PRESENTER: David Montague, Supervising Engineer

CONSENT ITEMS

6.1 CONTRACT EXTENSION - JANITORIAL SERVICES FOR WATER DEPARTMENT FACILITIES- APPROVAL OF FOURTH AMENDMENT TO AGREEMENT WITH JAMES FURULI INVESTMENT CO., INC.

MOTION:

Board Member Holt moved a motion to approve the Fourth Amendment to Contract F000477 with James Furuli Investment Co., Inc., DBA Environmental Dynamics, Petaluma, CA, for janitorial services, for a one year contract extension with a 4.5% increase to contract unit prices for a total amount not to exceed of \$151,651. Funds for this operation expense have been appropriated in Fiscal Year 2015-2016 adopted budget of the Water Department. Board Member Dowd seconded the motion. AYES (6) NO (0) ABSENT (1) Tibbetts ABSTAIN (0)

REPORT ITEMS

7.1 WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER: Jennifer Burke, Deputy Director of Water and Engineering Resources

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 MEMO FROM DAVID GUHIN, DIRECTOR RE: QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE: OCTOBER- DECEMBER 2015; INCLUDED IN PACKET

11. SUBCOMMITTEE REPORTS

Board Member Holt gave an update that the Water Conservation Subcommittee met on February 9th, and at the meeting staff presented an overview and updates on the 2015 Urban Water Management Plan (UWMP). Staff also presented planned updates to the Water Shortage Contingency Plan, and Subcommittee Members gave feedback. The UWMP is due on July 1, 2016. Staff also provided a proposed update on the

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, FEBRUARY 18, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

Demand Offset Policy. The next meeting is scheduled for March 9th.

Board Member Dowd gave a report on the Budget Review Subcommittee. The Subcommittee was given an overview of the CIP budgets for water and sewer, including Subregional projects. Vice Chair Kaun praised staff for taking past comments and building those suggestions into current projects. The Subcommittee will meet again on February 24th and 25th.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Linda Reed, Acting Director of Santa Rosa Water reported that staff will present on the Regional Take it from the TAP Program that is being funded by the Sonoma County Water Agency. Director Reed also reported on the success of the recycled water site supervisor trainings. Budget screens are currently closed and Directors staff are meeting to discuss budget feedback. City Council met at the Hilton Round Barn for a goal setting session. Notes have not been released yet, but Council went over accomplishments. Director Reed reported that SR Water was included in the accomplishments, not the goals, which was a compliment. Roseland annexation, medical cannabis, homelessness, infrastructure and affordable housing were at the top of the list. Council was very cooperative and all stated how pleased they were to be working together.

14. ANNOUNCEMENT OF CLOSED SESSION ITEMS AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM- ROOM 10)
Molly Dillon, Assistant City Attorney, announced the closed session items.

14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 4090 Walker Avenue, Santa Rosa, CA APN: 134-232-022
Agency Negotiators: Jill Scott- Right of Way Agent, Mike Prinz- Deputy Director, David Guhin- Director, Linda Reed, Interim Director

Negotiating Party: Max Graff and Joe Graff as Power of Attorney for Max Graff
Under Negotiation: Price and terms of payment

14.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: California River Watch v. City of Santa Rosa
USCD Northern District of California Court Case No.:15-cv-02349

15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

The Closed Session adjourned at 2:55 pm. With respect to item 14.1, Ms. Dillon, announced that the Board gave the Right of Way Agent direction to proceed with negotiations. With respect to item 14.2, the Board provided a recommendation that the City Council accept the proposed settlement agreement.

16. ADJOURNMENT OF MEETING

At 2:55 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 3, 2016 at approximately 1:30 p.m. in the Mayor's Conference Room- Room 10, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez