

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, FEBRUARY 19, 2015  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:31 p.m. City Council Chamber

**ROLL CALL**

Present (7) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Steffensen and Tibbetts

**ADMINISTRATION OF OATH OF OFFICE FOR REAPPOINTED MEMBER**

Gina Perez, Recording Secretary for the Board, administered the Oath of Office for reappointed Board Member Kaun.

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Dowd stated that he would be abstaining from the approval of the minutes for December 16, 2014 because he was absent from the meeting.

Vice Chair Kaun stated that she would be abstaining from the approval of the minutes for December 16, 2014 because she was absent from the meeting.

Board Member Tibbetts stated that he would be abstaining from the approval of the minutes for December 16, 2014 because he was not a member of the Board at the time of the meeting.

**ELECTION OF VICE CHAIR**

Board Member Dowd nominated Vice Chair Kaun to be re-elected as Vice Chair for an additional term. The motion was seconded by Board Member Holt and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**MINUTES APPROVAL**

Board Member Arnone moved to approve the minutes from December 16, 2014. The motion was seconded by Board Member Holt. AYES (4) NO (0) ABSENT (0) ABSTAIN (3) Kaun, Dowd, Tibbetts

**STAFF BRIEFINGS**

**6.1 SAFETY & TRAINING SECTION OVERVIEW**

**BACKGROUND:** Safety & Training works to provide and influence a safe workplace, establish training programs that meet state and federal requirements, as well as enhance job performance. Staff also oversees the Department's Emergency Operation Center. This presentation will include an overview of how the safety and training goals are achieved for the Department and how they benefit the rate payers.

**PRESENTER(S):** Sandra Brust, Senior Administrative Assistant

**CONSENT ITEMS**

**7.1 CONTRACT AWARD - SCOTT ST SEWER, WATER AND STREET IMPROVEMENTS**

**MOTION:**

Board Member Holt moved a motion to award Construction Contract No. C01879 in the amount of \$451,365.00 to the lowest responsive bidder, Argonaut Constructors, Inc., of Santa Rosa, CA for Scott St Sewer, Water and Street Improvements, approve a 15% contract contingency, and authorize a total contract amount of \$519,069.75. The motion was seconded by Board Member Arnone and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**7.2 CONTRACT EXTENSION - JANITORIAL SERVICES FOR UTILITIES AND SONOMA COUNTY FACILITIES- APPROVAL OF SECOND AMENDMENT TO AGREEMENT WITH JAMES FURULI INVESTMENT CO., INC. AND SECOND AMENDMENT TO JOINT AGREEMENT WITH SONOMA COUNTY WATER AGENCY**

**MOTION:**

Board member Holt moved a motion to approve the Second Amendment to Contract F000477 with James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA, for a one year contract extension with a 4% increase to contract unit prices for the total amount of \$270,275.20 and approve the Second Amendment to Joint Agreement with Sonoma County Water

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Agency for janitorial services. The motion was seconded by Board Member Arnone and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**REPORT ITEMS**

**8.1 REPORT - WATER SUPPLY UPDATE**

**BACKGROUND:** Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

**PRESENTER(S):** Jennifer Burke, Deputy Director Water and Engineering Resources

**9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Duane Dewitt spoke about taking a long term approach to water conservation and expressed concern about the building boom. He suggested that future apartment developments have separate meters for each renter and asked for a status update on the contamination in the aquifer under Roseland.

**10. REFERRALS – NONE**

**11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) - NONE**

**12. SUBCOMMITTEE REPORTS**

Chairman Galvin stated that he would be making adjustments to the current subcommittee assignments and asked Secretary Perez to send an email to members requesting their preferences.

Board Member Holt reported that the Contract Review Subcommittee will be meeting on March 10.

Board Member Dowd reported that the Budget Review Subcommittee has four meetings scheduled over the next 6 weeks.

**13. BOARD MEMBER REPORTS - NONE**

**14. DIRECTORS REPORT**

David Guhin, Director of Utilities reported that the Laguna Treatment Plant received a \$5 million grant to develop a microgrid facility to allow the Plant to get off the grid. A press release is being prepared and will be released soon. These funds will be used to purchase capital items that were already planned to be purchased. He then reported that the Transportation and Public Works Director has been selected and should be announced this week. Lastly, the City will be participating in the Beer and Ciders event next week and have been invited to sit on a panel to talk about how municipal agencies can help these operations.

**15. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM - ROOM 10)**

Suzanne Rawlings, Assistant City Attorney announced that item 15.2 would not be heard today. She then announced item 15.1 on the closed session agenda.

**15.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9: one potential case

**15.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Properties: 4099 Walker Avenue  
Santa Rosa, CA  
APN 134231021 and  
Meadow Lane, Santa Rosa, CA  
(no street address)  
APN 134231020

Agency negotiators: Jill Scott and Mike Prinz  
Negotiating parties: Bobby Jo Allen  
Under negotiation: Price and Terms

**16. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY**

The Board adjourned to open session at 2:50 pm. Assistant City Attorney Rawlings announced that the Board by unanimous vote

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recommended that Council approve the initiation quiet title litigation.

**17. ADJOURNMENT OF MEETING**

At 2:50 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 5, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Dan Galvin

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Gina Perez