

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, FEBRUARY 20, 2014
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. City Council Chamber

ROLL CALL

Present (6) Vice Chair Galvin, Board Members Arnone, Dowd, Holt, Kaun and Steffensen

Absent (1) Chairman Gale

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Dowd stated that he would be abstaining from the approval of the minutes from December 9, 2013 because he was absent from the meeting.

STUDY SESSION - NONE

MINUTES APPROVAL

Board Member Kaun moved the approval of the minutes for December 9, 2013. The motion was seconded by Board Member Holt. AYES (5) NO (0) ABSENT (1) Gale ABSTAIN (1) Dowd

Board Member Kaun moved the approval of the minutes, as corrected, for January 16, 2014. The motion was seconded by Board Holt. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.1 CONTRACT AWARD – VALLEY CENTER DR AND VILLAGE SIDE DR SEWER AND WATER IMPROVEMENTS

MOTION:

Board Member Arnone moved a motion to award a construction contract in the amount of \$1,128,128.28 to the lowest responsive bidder, Team Ghilotti, Inc., of Petaluma, California for Valley Center Dr and Village Side Dr Sewer and Water Improvements, approve a 15% contract contingency, and authorize a total contract amount of \$1,297,347.52. The motion was seconded by Board Member Dowd. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

6.2 COST SHARING AGREEMENT FOR DITCH CLEANING ON PINE FLAT ROAD

MOTION:

Board Member Arnone moved a motion to approve an agreement with the County of Sonoma for cost sharing ditch cleaning along Pine Flat Road. The motion was seconded by Board Member Dowd. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

REPORT ITEMS

7.1 REPORT – SONOMA COUNTY WATER AGENCY 2014/15 WATER TRANSMISSION BUDGET AND WATER RATE INCREASE

BACKGROUND: Sonoma County Water Agency (SCWA) staff presented the 2014/15 Water Transmission System budget to the Water Advisory Committee (WAC) on February 3, 2014. Based on budget documents provided by SCWA the proposed wholesale water rate for the City of Santa Rosa will increase 3.60% or from \$705.30 per acre foot to \$730.68 per acre foot.

RECOMMENDATION: The Utilities Department and the Budget Review Subcommittee recommends that the Board, by motion, consider the SCWA budget and water rate increase and make a recommendation to the City Council regarding Council's direction to its WAC representative regarding these items.

Presenter: Rocky Vogler, Senior Water Resources Planner; and Michael Gossman and Lynne Rosselli, Sonoma County Water Agency

MOTION:

Board Member Dowd moved a motion to recommend that the City Council approve the Sonoma County Water Agency 2014/15 Water Transmission budget and Water Rate Increase as presented for Council's direction to its WAC representative. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

7.2 REPORT – WATER SUPPLY UPDATE

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BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Presenters: David Guhin, Director of Utilities

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

11. SUBCOMMITTEE REPORTS

Board Member Dowd reported that the Budget Review Subcommittee met this week and will be meeting again on February 25th. The subcommittee will continue discussions on any impacts the drought might have on the budget, the CIP budget and methodology for a low income program.

12. BOARD MEMBER REPORTS

Board Member Steffensen reported that he will be absent from the May 1st Board meeting.

13. DIRECTORS REPORT

David Guhin, Director of Utilities provided an update on various current CIP projects.

14. ADJOURNMENT OF MEETING

At 1:56 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 6, 2014 at approximately 1:30 p.m. in the City Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Stephen Gale

Gina Perez