

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, FEBRUARY 21, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

Adjourn study session and reconvene to open session in City Council Chamber at approximately 3:13 p.m.

ROLL CALL

Present (6) Chairman Dowd, Vice Chairman Lowe, Board Members Galvin, Holt, Lindsay and Swinth

PUBLIC APPEARANCES - None

MINUTES APPROVAL

Absent (1) Board Member Downey

Board Member Lindsay moved approval of the minutes of December 20, 2007. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (1) Downey ABSTAIN (2) Lowe, Galvin

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - None

STUDY SESSION

3.1 SANTA ROSA URBAN REUSE PROGRAM (SRURP) IMPLEMENTATION

Board Member Lindsay moved approval of the minutes of January 17, 2008. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (1) Downey ABSTAIN (1) Dowd

The Santa Rosa Urban Reuse Project Development Team explained that the study session was to discuss the appropriate implementation schedule of the urban reuse pilot project, provide an update on urban reuse cost-sharing options with the City of Rohnert Park, and present information on the timing and cost of other potential water supply projects. The team gave an update on the continuing discussions with the City of Rohnert Park regarding cost sharing options and presented information on the grant funding sources that have been identified for the design and construction of the pilot project. The team noted that recent developments regarding potential water supply issues, including the State Water Resource Control Board required conservation for Lake Mendocino and the Biological Opinion being prepared for the existing operation of Dry Creek, and the potential costs associated with these water supply issues could impact the urban reuse project. The team provided an update from the Regional Water Quality Control Board on the Basin Plan Amendment, noting that it is currently scheduled to be adopted in Fall 2008. The Board expressed support for proceeding with design of the Pilot Project but reiterated that construction on the pilot not start until the Basin Plan Amendment is done and asked staff to continue discussion with City of Rohnert Park.

STAFF BRIEFINGS

6.1 OVERVIEW OF WEEKEND OPERATIONS

Tony Llamas, Utility System Supervisor gave the staff briefing and provided a general overview of the weekend operations history and explained that the crew was formed in the mid 80's to replace substandard polybutylene water service lines. The crew consists of 6 Utility System Operators and provides customer service 9 hrs/day, 7 days a week. Mr. Llamas reviewed the weekday responsibilities which include leak repairs, sewer repairs and special projects. The weekend responsibilities include responding to all Utility calls and emergencies. Some examples of those emergencies are hydrant knockdowns, water main breaks, emergency meter work and sewer backups and overflows. In 2007, the crew responded to a total of 249 service calls.

CONSENT ITEMS

7.1 ORDINANCE CLARIFYING PROVISIONS OF SEPTEMBER 2007 SANTA ROSA URBAN RECYCLED WATER ORDINANCE

MOTION:

Vice Chairman Lowe moved to approve

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Resolution No. 917 entitled "Resolution of the Board of Public Utilities Recommending that the Santa Rosa City Council Adopt an Ordinance Amending Certain Sections of Chapter 14-04 (Water Service) of the Santa Rosa City Code to Clarify the Definition of the Recycled Water System and to Add Provisions for Recycled Water Users Within the Urban Growth Boundary Currently Served by the City." The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Downey ABSTAIN (0)

REPORT ITEMS

8.1 REPORT – LUDWIGIA CONTROL PROJECT UPDATE

Dan Carlson, Deputy Director Utility Operations gave a brief opening and introduced Julian Meisler from the Laguna Foundation. Mr. Meisler reviewed the problems that exist in the Laguna due to the presence of Ludwigia. He then briefly reviewed the history of the control project, current budget and objectives. He identified the methods of removal that gave the best results and then provided a summary of the 3rd and final years work. A comparison was shown of the current year versus the last 3 consecutive years efforts. He then concluded by briefly explaining the next steps and objectives which include maintaining channels through Ludwigia and/or sediment removal and site-appropriate herbicide use; purchase removal equipment; perform removal every 2-5 years or when needed; look for ways to reduce and manipulate summer water levels and propose a multi-agency collaboration called the Laguna de Santa Rosa Joint Venture.

At 3:50 p.m. Vice Chairman Lowe left the dais for the remainder of the meeting.

8.2 BID AWARD – A PLACE TO PLAY IRRIGATION PUMP STATION PACKAGE

Tracy Duenas, Associate Civil Engineer reported that when the project was put out to bid, the schedule was set to parallel the current contract for the construction of the pump station at the on-going A Place to Play

project. The schedule made bidders reluctant to submit a bid because of the tough timeline. Since then, staff has been able to loosen the schedule and plan to rebid the pump station package in the near future.

8.3 WATER SUPPLY UPDATE

Mr. Wright indicated that there was a sufficient update given during the study session and had nothing more to report.

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 Letter to Ms. Jeanine Townsend, Acting Clerk to the Board, State Water Resources Control Board re: Comment Letter – Draft Compliance Schedule Policy dated 2/5/08 from Greg Scoles, Deputy City Manager; included in packet

11. SUBCOMMITTEE REPORTS

Board Member Holt reported on the Water Conservation subcommittee meeting held on February 11, 2008. The committee discussed developing a multi-family tiered water rates program, but after much discussion, it was decided it would be too difficult to administer such a program and yield very little water savings.

12. BOARD MEMBER REPORTS - None

13. DIRECTORS REPORT

Mr. Ferris noted that mandatory Ethics Training was scheduled for February 27, 2008 and March 10, 2008 and that each member should be signed up for one of these dates. An on-line class is also available as an option. A Conflict of Interest Training class is scheduled for March 20, 2008 for those that need assistance with filling out their Form 700 documents.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM – ROOM 10)

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At 4:20 p.m., Suzanne Rawlings, Assistant City Attorney announced the closed session items.

14.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Government Code Section 54956.9)

Name of case: In re: Calpine Corporation, et al., Debtors: United States Bankruptcy Court Southern District of New York; Case No. 05-60200 (BRL)

Richard Dowd

Gina Perez

14.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Brown Farm, Llano Road, Santa Rosa

Agency Negotiator: Josh Maresca, Right-of-Way Agent

Negotiating Parties: City of Sebastopol

Under Negotiation: Price and terms of payments

14.3 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Kelly Farm, Llano Road, Santa Rosa

Agency Negotiator: Josh Maresca, Right-of-Way Agent

Negotiating Parties: Sonoma County Water Agency

Under Negotiation: Price and terms of payment

15. RECONVENE TO OPEN SESSION

At 4:55 p.m. the closed session was adjourned and reconvened to open session. Chairman Dowd announced on the Calpine Bankruptcy case, the Board had a conference with legal counsel and on the Brown Farm and Kelly Farm property negotiations; the Board gave direction to its negotiator.

16. ADJOURNMENT OF MEETING

At 4:58 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 6, 2008 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.