

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, DECEMBER 17, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. (City Council Chamber)

members both past and present, and City staff during her tenure with the City.

ROLL CALL

Present (7) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Tibbetts, and Watts

STAFF BRIEFINGS

6.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Tibbetts stated that he would be abstaining from the approval of the minutes from November 19, 2015 because he was absent from the meeting.

BACKGROUND: The briefing will highlight projects that are expected to be under construction in the coming months. CIP Projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa. The Board may discuss this item and give direction to staff.

STUDY SESSION

PRESENTER(S): Steve Dittmer, Supervising Engineer

3.1 CALIFORNIA ENERGY COMMISSION MICROGRID DEMONSTRATION UPDATE

CONSENT ITEMS

BACKGROUND: Staff will update the board on the micro-grid project and next steps. The Board may discuss this item and give direction to staff.

7.1 CONTRACT AWARD – SUMMERFIELD RD AND SONOMA AVE ZONE 6 AND 9 WATER PUMPER CONNECTIONS

PRESENTER(S): Mike Prinz, Deputy Director Subregional Operations

MOTION:

MINUTES APPROVAL

Vice Chair Kaun moved a motion to approve the minutes from November 5, 2015. The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Vice Chair Kaun moved a motion to approve the project, and award construction Contract No. C01802, Summerfield Rd and Sonoma Ave Zone 6 and 9 Water Pumper Connections in the amount of \$450,994.00 to the lowest responsive bidder, Terracon Constructors, Inc., of Healdsburg, California, approve a 20% contract contingency, and authorize a total contract amount of \$ 541,192.80. The motion was seconded by Board Member Dowd. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Vice Chair Kaun moved a motion to approve the minutes from November 19, 2015. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Tibbetts

REPORT ITEMS

PROCLAMATION/ PRESENTATION

Chairman Galvin read the proclamation for Suzanne Rawlings, Assistant City Attorney acknowledging her retirement on December 30, 2015. Board Members; John Sawyer, Mayor; Caroline Fowler, City Attorney; and staff acknowledged Suzanne Rawlings for her 20 years of dedicated services to the City of Santa Rosa and its community. Ms. Rawlings expressed her appreciation of Board

8.1 REPORT – (1) FINDING THAT THE PROPOSED BROWN FARM RIPARIAN PROJECT IS WITHIN THE RESPONSIBILITY OF THE COUNTY OF SONOMA; AND (2) APPROVAL OF A MEMORANDUM OF UNDERSTANDING AND ENDOWMENT AGREEMENT WITH THE COUNTY OF SONOMA REGARDING THE PROPOSED PROJECT

BACKGROUND: Approval of a Memorandum of Understanding with the County of Sonoma will allow the County and its contractor's

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, DECEMBER 17, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

access to Gravenstein Creek on Brown Farm to reestablish riparian vegetation on 9.11 acres, mitigating for environmental impacts resulting from improvements to the Charles M. Shultz - Sonoma County Airport. Additionally, approval of the proposed Endowment Agreement will provide County funding for the City's future obligations to manage the restoration habitat area on Brown Farm.

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution: (1) find that the proposed Brown Farm Riparian Project is a change or alteration adopted by the County to mitigate significant environmental effects of its Airport Runway Safety Improvement Project and as such is within the responsibility and jurisdiction of the County; (2) approve a Memorandum of Understanding with the County granting the County permission to carry out the Brown Farm Riparian Project and approve an Endowment Agreement with the County providing County funding for the City's long term maintenance obligations with regard to Brown Farm Riparian Project.

PRESENTER(S): Denise Cadman, Environmental Specialist

MOTION:

Board Member Dowd moved a motion to approve Resolution No. 1108, as corrected, entitled "Resolution of the Board of Public Utilities of Santa Rosa (1) Finding that the Proposed Brown Farm Riparian Project is within the Responsibility of the County of Sonoma; and (2) Approving a Memorandum of Understanding and Endowment Agreement with the County of Sonoma Regarding the Proposed Project". The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

8.2 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Services

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

10. REFERRALS - NONE

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

11.1 Memo from David Guhin, Director re: Quarterly Capital Improvement Program Projects Update: July – September 2015; included in packet

Board Member Dowd stated that he appreciated seeing the investment being made into the City's infrastructure.

Board Member Holt expressed his appreciation for the informative and helpful correspondence.

12. SUBCOMMITTEE REPORTS

Board Member Watts reported that the Contract Review Subcommittee met today to review the proposal for the disinfection project and are prepared to make a recommendation to the full Board at a future meeting.

13. BOARD MEMBER REPORTS – NONE

14. DIRECTORS REPORT

David Guhin, Director reported that the new water and wastewater rates were approved at City Council on December 1. Vice Chair Kaun and Board Member Dowd attended and spoke at the meeting. Mr. Guhin also reported that he attended the ACWA conference which is attended by leaders in the water industry from around the State. He shared that they were impressed by our rates and its structure. Finally, he reported that the City, as well as the other partners in the Saving Water Partnership were finalists for the Best & Blue Award for the efforts on the outreach campaign, "There's a drought on, turn the water off".

Chairman Galvin thanked the Board Members for taking the time to meet with their respective Council members regarding the rates.

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, DECEMBER 17, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

15. ADJOURNMENT OF MEETING

At 3:15 p.m. the meeting was adjourned in honor of Suzanne Rawlings. The next regular meeting of the Board of Public Utilities will be held on Thursday, January 7, 2016 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez