

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, DECEMBER 20, 2007  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

12:30 P.M. (Mayor's Conference Room, Room 10)

**BOARD LUNCHEON**

Lunch was provided for the Board during which time the Board discussed items of general interest regarding Utilities Department operations. No action was taken on these matters.

1:30 p.m. Mayor's Conference Room

**ROLL CALL**

Present (4) Chairman Dowd, Board Members Holt, Lindsay and Swinth

Absent (3) Vice Chairman Lowe and Board Members Downey and Galvin

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS - None**

**PUBLIC APPEARANCES - None**

Staff requested to add a closed session item to the agenda because information became available after the agenda was posted.

**MOTION:**

Board Member Swinth moved a motion to add a closed session item to the agenda. The motion was seconded by Board Member Lindsay and carried unanimously. AYES (4) NO (0) ABSENT (3) Lowe, Downey and Galvin ABSTAIN (0)

**MINUTES APPROVAL**

Board Member Swinth moved approval of the minutes of December 6, 2007 as corrected. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Lowe, Downey and Galvin ABSTAIN (0)

**PRESENTATIONS/PROCLAMATIONS**

The Board presented Amy Bolten with a service award and expressed their appreciation for her contributions during her tenure on the Board.

**ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM – ROOM 10)**

At 1:45 p.m., Assistant City Attorney Suzanne Rawlings announced the closed session item.

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Property: 4136 Walker Avenue, Santa Rosa CA (A.P.N. 134-232-010)

Agency Negotiator: Josh Maresca, Right-of-Way Agent

Negotiating Parties: Wallace & Jewell Lillie  
Under Negotiation: Price and terms of payment

**RECONVENE TO OPEN SESSION**

Chairman Dowd announced that the Board gave new direction to the negotiator.

**STAFF BRIEFING**

**6.1 SAFE MEDICINE DISPOSAL PILOT PROGRAM**

MJ Oliveri, Interim Professional discussed the Pilot Program being implemented in conjunction with the Sonoma County Water Agency. The Program is designed to encourage people to return unused pharmaceuticals in the Subregional area and not to flush them down the toilet. The Pilot Program will begin in February 2008 and run until July 2008 and advertising will be done through utility billing inserts, Press Democrat, LaVoz, movie theaters and participating Pharmacies. She noted that if the Pilot Program is successful, staff would look at pursuing similar programs in the future.

**CONSENT ITEMS**

**7.1 BID AWARD – HAHMAN DRIVE AND CLAREMONT DRIVE SEWER AND WATER IMPROVEMENTS**

**MOTION:**

Board Member Swinth moved a motion to award a construction contract in the total

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amount of \$1,370,506.00 to the lowest responsive bidder, Fedco Construction, Inc. of Santa Rosa, CA, for Hahman Drive and Claremont Drive Sewer and Water Improvements and approve a construction contingency of 15 percent. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Lowe, Downey and Galvin ABSTAIN (0)

**7.2 APPROVAL OF AMENDMENT NO.6 TO LETTER AGREEMENT RE: LEGAL ISSUES RELATED TO THE GEYSERS RECHARGE PROJECT**

**MOTION:**

Board Member Swinth moved a motion to approve Amendment No. 6 to Letter Agreement with CH2M Hill Re: Legal Issues Related to Geysers Project. The total amount of the Amendment is \$115,000. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Lowe, Downey and Galvin ABSTAIN (0)

**7.3 WAIVER OF COMPETITIVE BIDDING AND AWARD OF A SOLE SOURCE CONTRACT FOR AUTOMATIC METER READING AND STANDARD-READ WATER METERS AND ANTENNAS**

**MOTION:**

Board Member Swinth moved to approve Resolution No. 915 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing a Sole Source Contract for Automatic Meter Reading and Standard-Read Water Meters and Antennas". The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (3) Lowe, Downey and Galvin ABSTAIN (0)

**REPORT ITEMS**

**8.1 WATER SUPPLY UPDATE**

Glen Wright, Deputy Director Water Resources reported that reservoirs have begun to fill. He further reported that as of December 15, 2007, the Agency had counted

1850 Chinook salmon and indicated that it appears to have been a late run.

**9. REFERRALS**

**10. WRITTEN COMMUNICATION (And Possible Board Action)**

**11. SUBCOMMITTEE REPORTS - None**

**12. BOARD MEMBER REPORTS - None**

**13. DIRECTORS REPORT**

Mr. Ferris reported on a recent hydrant knockdown that caused significant damage to the surrounding property. He further reported that no discharge has occurred to date and the sub regional basin was very low. He stated that 15.6 mgd were going to the Geysers and if that continues, any discharge would be unlikely for this season.

**14. ADJOURNMENT OF MEETING**

At 2:27 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, January 17, 2007 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez