

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, FEBRUARY 3, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

monitoring system.

**ROLL CALL**

Adjourn study session and reconvene to open session in City Council Chamber at approximately 2:10 p.m.

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Galvin, Holt, Lowry, Meechan and Swinth

**5. PRESENTATION**

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

**5.1 PRESENTATION FOR OUTGOING BOARD MEMBERS**

Board Member Galvin stated that he would be abstaining from the approval of the minutes of November 18, 2010 & December 2, 2010 because he was absent from that meeting. Chairman Dowd stated that he would be abstaining from the approval of the minutes of December 2, 2010 because he was absent from that meeting.

The Board expressed their appreciation for Board Member Holts' service and Chairman Dowd presented him with a water meter acknowledging his time and commitment to the Board and the community.

Board Member Holt spoke about his tenure on the Board and wished the Board well on their future endeavors.

**MINUTES APPROVAL**

The Board took a brief recess for refreshments and pictures. The meeting was reconvened at 2:40 p.m.

Board Member Holt moved approval of the minutes for November 18, 2010. The motion was seconded by Board Member Meechan and carried unanimously. AYES (5) NO (0) ABSENT (0) ABSTAIN (1) Galvin

**6. BOARD REORGANIZATION, SEATING OF NEW MEMBERS AND ANNOUNCEMENT OF CHAIR**

Board Member Swinth moved approval of the minutes for December 2, 2010. The motion was seconded by Board Member Holt and carried unanimously. AYES (4) NO (0) ABSENT (0) ABSTAIN (2) Dowd, Galvin

**6.1 SELECTION OF VICE CHAIR**

Board Member Galvin moved approval of the minutes for December 16, 2010. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0)

Due to the absence of new Board Member, Michael Carney, Chairman Dowd requested that this item be held until the next agenda. Board Member Swinth made a motion to postpone the selection of Vice Chair until all seven members are present. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0)

Board Member Galvin moved approval of the minutes for January 6, 2011 as corrected. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0)

Chairman Dowd then announced that Mayor Olivares had reappointed him as Chair for another term.

**STUDY SESSION**

Chairman Dowd introduced new Board Member, Wally Lowry. Board Member Lowry spoke about his past service on the Housing Authority, Waterway Advisory Committee and the Santa Rosa City School Board.

**4.1 DISCHARGE COMPLIANCE WITH RECEIVING WATER LIMITATIONS**

Lynn Small, Deputy Director Environmental Services presented the Board with an update on the City's current discharge control and

Chair Dowd announced the Subcommittee assignments as follows:

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Water Conservation Subcommittee – Board Members Meechan, Lowry and Carney

Budget Review Subcommittee – Board Members Gale, Galvin and Carney

Contract Review Subcommittee – Board Members Galvin, Swinth and Carney

City Council/BPU Liaison Subcommittee – Board Members Dowd, Galvin and Lowry

**REPORT ITEMS**

**7.1 REPORT – UPDATE ON CONTAMINENTS OF EMERGING CONCERN IN WATERS**

Lynn Small, Deputy Director Environmental Services and Dr. Dave Smith, Merritt Smith Consulting and Managing Director of WaterReuse California gave the staff presentation.

Brenda Adelman, Russian River Watershed Protection Committee spoke about the recycled water committee and expressed continued concern about incidental runoff and committee panelists.

**7.2 REVISED MEMORANDUM OF MUTUAL UNDERSTANDINGS FOR AN INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

Jennifer Burke, Senior Water Resources Planner gave the staff presentation.

Board Member Lowry requested clarification on why there are three tribal representatives. Chairman Dowd requested that Ms. Burke send out an informational only update once this information is received.

**MOTION:**

Vice Chair Gale moved to approve Resolution No. 991 entitled “Resolution of the Board of Public Utilities Recommending that the City Council Authorize the Mayor to Execute the Revised Memorandum of Mutual Understandings Integrated Regional Water Management Plan (November 11, 2010).” The motion was seconded by Board Member Swinth and carried unanimously. AYES (6)

NO (0) ABSENT (0) ABSTAIN (0)

**7.3 WATER SUPPLY UPDATE**

Glen Wright presented an update on various water supply topics including water supply totals; the Santa Rosa Groundwater Steering Committee recommendations; and the updated meeting location for future Water Advisory Committee meetings.

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**9. REFERRALS - NONE**

**10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE**

**11. SUBCOMMITTEE REPORTS**

Vice Chair Gale reported on the recent Budget Review Subcommittee meeting and Steering Team meeting. He also requested to add an item to the February 17<sup>th</sup> agenda as an update on the Ad Hoc Long Term Planning Committee activities. He, Chairman Dowd and Board Member Swinth are members of this Ad Hoc Committee.

**12. BOARD MEMBER REPORTS - NONE**

**13. DIRECTORS REPORT**

Miles Ferris, Director of Utilities reported that he would be out of the office for the next three weeks on City business in Washington DC and then on vacation. He also reported that because of the recent elimination of support staff and consistent with City Council, the Board meeting minutes will be prepared as action minutes instead of summary minutes. Mr. Ferris then presented Board Members with a commemorative pin celebrating the 25 year anniversary of the Utilities Department. The Geysers Pipeline had a small leak repaired and the line is now back in service. He then updated the Board on the City’s mandatory time off program.

**14. ADJOURNMENT OF MEETING**

At 4:11 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 17,

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2011 at approximately 1:30 p.m. in the  
Council Chamber, City Hall, 100 Santa Rosa  
Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez