

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JUNE 2, 2011
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:35 p.m. City Council Chamber

seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

6.3 CONTRACT AWARD–ROOF REPLACEMENT & WALK PADS AT LAGUNA WASTEWATER TREATMENT PLANT

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

MOTION:

No statements of abstention were made.

Vice Chair Gale moved a motion to authorize the award of bid and issuance of a contract for Laguna Wastewater Treatment Plant Annex Building Roof Replacement and to add additional Walk Pads for the Chemical and Filter Building plus a 5% construction contingency to Petersen Dean, Santa Rosa, California. Total amount of contract is \$122,472 plus a 5% contingency. The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

PRESENTATION/PROCLAMATION

PRESENTATION–Daniel Carlson retirement for 34 years of City service.

MINUTES APPROVAL

Board Member Galvin moved approval of the minutes for May 19, 2011 as corrected. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.5 CONTRACT AWARD–PROCTOR HEIGHTS WALKING PATHWAY

STAFF BRIEFINGS

MOTION:

5.1 CITY OF SANTA ROSA PROJECT DEVELOPMENT TEAM RECEIVES TWO NATIONAL ENVIRONMENTAL AWARDS

Dell Tredinnick, Project Development Manager provided the staff briefing.

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$225,457.60 to the lowest responsive bidder, Cats 4 U, Inc. of Healdsburg, CA, for Proctor Heights Walking Pathway and approve a construction contingency of 15 percent. The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

CONSENT ITEMS

Vice Chair Gale requested that items 6.2 and 6.4 be removed from the consent calendar for discussion.

6.2 FOURTH AMENDMENT TO THE AGREEMENT FOR DISSOLUTION OF THE SOUTH PARK COUNTY SANITATION DISTRICT AND TRANSFER TO THE CITY OF SANTA ROSA

6.1 CONTRACT AWARD–BOBELAINE DRIVE & SPRING CREEK DRIVE SEWER & STORM DRAIN IMPROVEMENTS

Miles Ferris, Director of Utilities provided a brief overview of the amendment.

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$551,993.00 to Argonaut Constructors of Santa Rosa, California, for Bobelaine Drive & Spring Creek Drive Sewer & Storm Drain Improvements and approve a construction contingency of 15%. The motion was

MOTION:

Vice Chair Gale moved to approve Resolution No. 999 entitled "Resolution of the Board of Public Utilities Recommending the City Council Approve the Fourth Amendment to the Agreement for Dissolution of the South

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Park County Sanitation District and Transfer to the City of Santa Rosa". The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.4 NOMINATION AND AUTHORIZATION FOR THE SENIOR WATER RESOURCES PLANNER TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

Vice Chair Gale commended Ms. Burke for her work and expressed support for the nomination.

MOTION:

Vice Chair Gale moved to approve Resolution No. 1000 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Placing in Nomination Jennifer Burke as a Member of the Association of California Water Agencies (ACWA) Region 1 Board. The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS

7.1 REPORT–2010 URBAN WATER MANAGEMENT PLAN

Jennifer Burke, Sr. Water Resources Planner gave the staff presentation.

Leonard Holt, spoke and submitted written comments.

Brenda Adelman commented on the Plan.

MOTION:

Vice Chair Gale moved to approve Resolution No. 1001 entitled "Resolution of the Board of Public Utilities Recommending that the City Council Adopt the 2010 Urban Water Management Plan and the 2010 Urban Water Shortage Contingency Plan." The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS–NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 May 23, 2011–Memo from Richard A. Moshier, Director of Public Works re: Minor Contract Award–Laguna Treatment Plant Administration Building Roof Upgrade; included in packet

11. SUBCOMMITTEE REPORTS

Vice Chair Gale reported on the Budget Review Subcommittee.

Board Member Galvin reported on the Contract Review Subcommittee.

12. BOARD MEMBER REPORTS

Board Member Lowry reported on the City Council meeting in which Water Conservation Awards were presented to residential and commercial customers.

13. DIRECTORS REPORT

Mr. Ferris reported on recent wet weather and the organizational review that will take a comprehensive look at the core functions and services of the Department.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM–ROOM 10)

Suzanne Rawlings, Assistant City Attorney announced the closed session item.

14.1 CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: One potential case

15. RECONVENE TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

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The Board adjourned back into open session at 5:15 p.m. Chairman Dowd reported that the Board had a briefing from legal counsel and no action was taken.

16. ADJOURNMENT OF MEETING

At 5:16 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, July 7, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez