

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JUNE 4, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (6) Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Steffensen and Tibbetts (arrived at 1:31 p.m.)

Absent (1) Chairman Galvin

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION - NONE

MINUTES APPROVAL

Board Member Holt moved a motion to approve the minutes for April 16, 2015. The motion was seconded by Board Member Dowd. AYES (5) NO (0) ABSENT (2) Galvin, Tibbetts (arrived after the vote) ABSTAIN (0)

Board Member Tibbetts arrived to the meeting at 1:31 p.m.

STAFF BRIEFINGS

5.1 QUARTERLY REPORT ON CAPITAL IMPROVEMENT PROGRAM PROJECTS - CIP TEAM 1

BACKGROUND: Staff will provide an update on Capital Improvement Program (CIP) projects for CIP Team 1. The briefing will summarize expenditures and major project updates from January to March 2015. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

PRESENTER(S): Colleen Ferguson, Deputy Director Engineering Services and Steve Dittmer, Supervising Engineer

CONSENT ITEMS

6.1 AUTHORIZATION FOR THE CHAIR OF THE BOARD OF PUBLIC UTILITIES (BPU) AND/OR THE DIRECTOR OF SANTA ROSA WATER TO APPROVE AND SIGN ALL

DOCUMENTS NECESSARY TO CLOSE ESCROW ON THE PURCHASE OF TWO PROPERTIES ON WALKER AVENUE AND MEADOW LANE FROM MR BOBBY JOE ALLEN

MOTION:

Board Member Dowd moved to approve Resolution No. 1089 entitled "Resolution of the Board of Public Utilities Authorizing the Chair and/or the Director of Santa Rosa Water to Approve and Sign all Documents Necessary to Close Escrow on the Purchase of Two Properties on Walker Avenue and Meadow Lane from Mr. Bobby Joe Allen". The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

6.2 NOMINATION OF THE DIRECTOR OF SANTA ROSA WATER TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

MOTION:

Board Member Holt moved to approve Resolution No. 1090 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Nominating Santa Rosa Water Director David Guhin to Serve as a Member of the Association of California Water Agencies (ACWA) Region 1 Board". The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Services

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

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**10. WRITTEN COMMUNICATION (AND
POSSIBLE BOARD DISCUSSION/ ACTION)**

10.1 Memo from David Guhin, Director of Santa Rosa Water re: Quarterly Capital Improvement Program Projects Update: January 1, 2015 – March 31, 2015; included in packet

11. SUBCOMMITTEE REPORTS

Board Member Dowd reported that the Budget Review Subcommittee is beginning to look for dates to meet.

12. BOARD MEMBER REPORTS

Board Member Steffensen reported that he will be absent from the June 18th meeting.

Board Member Arnone reported that he will also be absent from the June 18th meeting.

13. DIRECTORS REPORT

David Guhin, Director, reported that the operations staff are doing amazing work. Devin Stephens noticed that the primaries were using up to 1 million gallons a day for the overspray. He made some adjustments to the flows to .2 million gallons per day with a cost savings of approximately \$30,000.

14. ADJOURNMENT OF MEETING

At 1:55 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, July 16, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez