

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JUNE 6, 2013
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:35 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (6) Chairman Gale, Vice Chair Galvin, Board Members Carney, Holt, Kaun, and Steffensen

Absent (1) Board Member Dowd

STUDY SESSION

3.1 DRAFT GROUNDWATER MASTER PLAN

Jennifer Burke, Deputy Director Environmental Services and Gerry Nakano, West Yost & Associates gave the staff presentation. Staff presented the Groundwater Master Plan that compiles significant groundwater data, integrating the information from the City's emergency groundwater investigation program, and provides recommended direction and policies on Santa Rosa's use of current and future groundwater resources. It also includes an analysis of emergency water storage needs and a feasibility analysis of aquifer storage and recovery. Staff responded to Board questions and no action was taken.

Adjourn Study Session and reconvene to open session in City Council Chamber at approximately 3:30 p.m.

Suzanne Rawlings, Assistant City Attorney introduced Nicole Dorotinsky, currently a Research & Program Coordinator in Utilities, is working with her as part of the City's Step Right Up Program as she has just completed her first year of law school.

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Steffensen stated that he would be abstaining from item 6.1 because the low bidder is a Union contractor and he worked with on the Union apprenticeship program within the last 12 months.

MINUTES APPROVAL

Board Member Holt moved the approval of the

minutes for April 4, 2013. The motion was seconded by Vice Chair Galvin and carried unanimously. AYES (5) NO (0) ABSENT (1) Dowd ABSTAIN (1) Kaun

STAFF BRIEFINGS

5.1 SANTA ROSA WATER – UNIVISION PROJECT UPDATE

Teresa Gudino, Water Resources Analyst gave the staff presentation, discussing the collaborative efforts between the Utilities Department and Univision, the Spanish language television station, to record a four part series that focuses on Santa Rosa water. The Board asked for and received clarification about additional outreach for school aged children.

CONSENT ITEMS

6.1 CONTRACT AWARD – LAGUNA TREATMENT PLANT TRUNK SEWER AND VAULT IMPROVEMENTS – PHASE 2

MOTION:

Vice Chair Galvin moved a motion to award a construction contract in the total amount of \$1,445,520.00 to the lowest responsive bidder, Terracon Pipelines, Inc., of Healdsburg, CA, for Laguna Treatment Plant Trunk Sewer and Vault Improvements – Phase 2 and approve a construction contingency of 15 percent. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (1) Dowd ABSTAIN (1) Steffensen

6.2 SUPPORT AND AUTHORIZATION FOR THE DIRECTOR OF UTILITIES TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

MOTION:

Board Member Carney moved to approve Resolution No. 1046 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Placing in Nomination David Guhin as a Member of the Association of California Water Agencies (ACWA) Region 1

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Board.” The motion was seconded by Board Member Steffensen and carried unanimously. AYES (6) NO (0) ABSENT (1) Dowd ABSTAIN (0)

REPORT ITEMS

7.1 RECOMMENDATION THAT CITY COUNCIL APPROVE A RESOLUTION IN SUPPORT OF PARTICIPATION IN THE WATER BOND COALITION

Glen Wright, Deputy Director Water and Engineering Resources gave the staff presentation.

MOTION:

Vice Chair Galvin moved to approve Resolution No. 1047 entitled “Resolution of the Board of Public Utilities Recommending that the City Council Agree to Participate in the Water Bond Coalition, Support the Activities of the Coalition, Endorse Efforts of the Coalition to Develop the Fair and Equitable Distribution of State Water Bond Funds for Projects that will Benefit the City of Santa Rosa and other Entities Throughout Northern and Coastal California, and Designate the Director of Utilities as the Official Representative for the City to the Water Bond Coalition.” The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Dowd ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources, updated the Board on various water supply topics and discussed the new program sponsored by the Water Agency contractors called the 20 Gallon Challenge.

Mike Prinz updated the Board on the recycled water storage curve to date.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

11. SUBCOMMITTEE REPORTS

Vice Chair Galvin reported that the Contract Review Subcommittee met this week.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Linda Reed, Administrative Services Officer / Acting Director of Utilities reported that the department is in a time of continuous recruitment with the many promotions and retirements being filled. She further reported that City Council Budget Hearings would begin on June 18th and provided an update on various CIP Projects and the nearly completed Municipal Services Center South reconfiguration project.

14. ADJOURNMENT OF MEETING

Chairman Gale took a moment to reflect on the work of the Board and their significant commitments of volunteer time to the Board, the Department and the City. He closed the meeting in memory of Robert Kennedy on the 45th anniversary of his death and honored the spirit of public service.

At 4:28 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, June 20, 2013 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Stephen Gale

Gina Perez