

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JANUARY 15, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt and Steffensen

Vacant (1)

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Steffensen stated that he would be abstaining from the approval of the minutes from November 6, 2014 because he was absent from the meeting.

STUDY SESSION

3.1 SUBREGIONAL PROPERTY ACQUISITIONS ADJACENT TO AND NEAR THE LAGUNA TREATMENT PLANT – PURPOSE AND BACKGROUND

BACKGROUND: The City of Santa Rosa currently owns nearly 2,000 acres of property in numerous locations which fulfill various needs of the Subregional System. Staff will present information regarding the geographic range of properties, historical and current property uses, and possible continued acquisition of property adjacent to or near the Laguna Treatment Plant. The Board may discuss this item and give direction to staff.

PRESENTER(S): Mike Prinz, Deputy Director Subregional Operations

3.2 LEGISLATION ADVOCACY – THE FURMAN GROUP

BACKGROUND: On October 16, 2009, the Board of Public Utilities approved a contract with The Furman Group (TFG) to seek federal funding to implement Phase 1 West of the Santa Rosa Urban Reuse Project (Project). The Project would offset 760 AFY potable water use (including the Pilot Project offset) and contribute to the diversification of the City's water supply portfolio as specified in the City's 2010 Urban Water Management Plan. Design and construction of Phase 1 West was

estimated in 2007 to cost \$36.6 million. On November 18, 2010, March 1, 2012, January 17, 2013, and January 16, 2014 the Board authorized amendments to the TFG contract to extend the contract until December 31, 2014. This study session will provide the Board with an update on the status of the federal funding prospects. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources and Hal Furman, The Furman Group

MINUTES APPROVAL

Vice Chair Kaun moved to approve the minutes from November 6, 2014. The motion was seconded by Board Member Dowd. AYES (5) NO (0) ABSENT (0) ABSTAIN (1) Steffensen VACANT (1)

STAFF BRIEFINGS – NONE

CONSENT ITEMS

6.1 AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT WITH THE FURMAN GROUP FOR FEDERAL FUNDING ADVOCACY SERVICES FOR IMPLEMENTATION OF THE SANTA ROSA URBAN REUSE PROJECT

MOTION:

Board Member Arnone moved to approve Resolution No. 1082 entitled "Resolution of the Board of Public Utilities Approving Amendment No. 5 to the Professional Services Agreement with The Furman Group for Federal Funding Advocacy Services". The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0) VACANT (1)

6.2 APPROVAL OF AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BOTTOM LINE UTILITY SOLUTIONS, INC. FOR IMPLEMENTATION OF AN ULTRA-HIGH EFFICIENCY FIXTURE INSTALLATION PROGRAM

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Board Member Holt proposed a minor edit to the contract to correct a grammatical error. Vice Chair Kaun made a motion to approve the edit to the contract. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0) VACANT (1)

MOTION:

Board Member Holt moved a motion to approve Amendment No. 1 to the Professional Services Agreement, as amended, with Bottom Line Utilities Solutions, Inc. to amend the scope of services and authorize the Chair to sign the Agreement. The motion was seconded by Board Member Dowd and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (0) VACANT (1)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.
PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS – NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) – NONE

11. SUBCOMMITTEE REPORTS – NONE

12. BOARD MEMBER REPORTS – NONE

13. DIRECTORS REPORT

David Guhin, Director of Utilities reported that the City Clerk's office would be holding a New Board Member training for newly and reappointed members on February 9. He also reported that the City Hall landscape demonstration garden project has been awarded to Grates and Associates of San Ramon for the design work; the recruitment for the Deputy City Manager has begun; and

Board appointments are anticipated to be announced at the January 27 City Council meeting. Mr. Guhin announced that the City Manager has appointed him to serve as Interim Director of Transportation and Public Works until the recruitment can be completed.

14. ADJOURNMENT OF MEETING

At 2:50 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 5, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Dan Galvin

Gina Perez