

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JUNE 16, 2016
UTILITIES FIELD OFFICE, 35 STONY POINT ROAD
REGULAR MEETING**

1:30 p.m. Utilities Field Office – Room M

CONSENT ITEMS

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Dowd, Holt, Tibbetts, and Watts

Absent (1) Board Member Arnone

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Holt and Board Member Tibbetts stated that they would be abstaining from the approval of the minutes from May 19, 2016 because they were absent from the meeting.

Board Member Dowd stated that he would be abstaining from the approval of the minutes from May 31, 2016 because he was absent from the meeting.

Board Member Dowd, Board Member Holt and Board Member Watts stated that they would be abstaining from the approval of the minutes from June 2, 2016 because they were absent from the meeting.

STUDY SESSION -NONE

MINUTES APPROVAL – May 19, 2016, May 31, 2016 and June 2, 2016

Vice Chair Kaun moved a motion to approve the minutes from May 19, 2016. The motion was seconded by Board Member Dowd. AYES (4) NO (0) ABSENT (1) Arnone ABSTAIN (2) Holt and Tibbetts

Vice Chair Kaun moved a motion to approve the minutes from May 31, 2016. The motion was seconded by Board Member Holt. AYES (5) NO (0) ABSENT (1) Arnone ABSTAIN (1) Dowd

Vice Chair Kaun moved a motion to approve the minutes from June 2, 2016. The motion was seconded by Board Member Tibbetts. AYES (3) NO (0) ABSENT (1) Arnone ABSTAIN (3) Dowd, Holt, and Watts

STAFF BRIEFINGS - NONE

6.1 CONTRACT AWARD – FOXWOOD PL, POST CT AND ELIZABETH WAY SEWER REPLACEMENTS, DOCTORS PARK DR AND GRAY CT WATER REPLACEMENTS, AND STONY POINT RD HYDRANT RELOCATION

MOTION:

Vice Chair Kaun moved a motion to approve the project and award Construction Contract No. C02002, in the amount of \$455,360.00 to the lowest responsible bidder, Argonaut Constructors, Inc., of Santa Rosa, California for Foxwood Pl, Post Ct and Elizabeth Way Sewer Replacements, Doctors Park Dr. and Gray Ct. Water Replacements, and Stony Point Rd Hydrant Relocation, approve a 15% contingency, and authorize a total contract amount of \$523,664.00. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0)

6.2 CONTRACT AWARD – LAGUNA TREATMENT PLANT PRIMARY TREATMENT STRUCTURE UPGRADE – PHASE 1

MOTION:

Vice Chair Kaun moved a motion to approve the project and award construction Contract No. C02064, Laguna Treatment Plant Primary Treatment Structure Upgrade – Phase 1, in the amount of \$1,703,000.00 to the lowest responsive bidder, C. Overaa & Co., of Richmond, California, approve a 10% contract contingency, and authorize a total contract amount of \$1,873,300.00. The motion was seconded by Board Member Holt. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0)

REPORT ITEMS

7.1 RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE THE ISSUANCE OF SERIES 2016A REVENUE REFUNDING BONDS

BACKGROUND: The City's wastewater system has over \$250 million in bonds and State loans outstanding. The City's Financial

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Advisors, Public Financial Management, Inc. (PFM) have identified certain issuances that can be refunded at a long term cost saving to the ratepayers of approximately \$12.18 million over the life of the payment obligations.

RECOMMENDATION: It is recommended by the Finance Department and the Water Department, that the Board of Public Utilities, by resolution, recommend that the Santa Rosa City Council authorize the issuance of City of Santa Rosa Wastewater Revenue Refunding Bonds, Series 2016A, and all actions necessary for such issuance.

PRESENTER(S): Sarah Hollenbeck, Managing Director, Public Financial Management, Inc. and (available for questions) Debbi Lauchner, Chief Financial Officer, City of Santa Rosa

Chairman Galvin announced that the budget was passed by the City Council as well as the Urban Water Management Plan and the rescinding of the water shortage conditions. These approvals are attributed to all of the hard work that the Board has done prior to going to Council.

14. ADJOURNMENT OF MEETING

At 1:53 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, July 7, 2015 at approximately 1:30 p.m. in the Mayor's Conference Room, Room 10, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

MOTION:

Board Member Dowd moved to approve Resolution No. 1121 entitled "Resolution of the Board of Public Utilities Recommending that the City Council Authorize the Issuance of Series 2016A Revenue Refunding Bonds." The motion was seconded by Vice Chair Kaun. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0)

Gina Perez

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) - NONE

11. SUBCOMMITTEE REPORTS

Chairman Galvin announced there will be a Contract Subcommittee meeting on July 13th.

12. BOARD MEMBER REPORTS

Board Member Dowd asked for a small briefing for the May 31st closed session from Interim Director Linda Reed and Assistant City Attorney Molly Dillon.