

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, JUNE 20, 2013  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:30 p.m. Utilities Field Operations Building – Room M

**ROLL CALL**

Present (6) Chairman Gale, Vice Chair Galvin, Board Members Dowd, Holt, Steffensen and Kaun

Absent (1) Board Member Carney

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Steffensen stated that he would be abstaining from item 6.1 because the low bidder is a Union contractor and he worked with the Union apprenticeship program within the last 12 months.

**STUDY SESSION**

**3.1 LEGISLATION ADVOCACY – THE FURMAN GROUP**

Hal Furman of the Furman Group, the City's Federal lobbyist, provided an update on the current progress of the Water Resources Development Act (WRDA) bill that has the potential for funding the expansion of the City's recycled water system. He then provided an update on other federal initiatives that could affect the City's activities. Staff responded to Board questions and no action was taken.

**3.2 GRAVENSTEIN CREEK RESTORATION USING COUNTY MITIGATION FUNDS**

Denise Cadman, Environmental Specialist presented an overview of the City farms Ranch Plans and provided information on an opportunity to implement some of the Best Management Practices outlined in the Ranch Plans using mitigation funds from Sonoma County arising out of the County's need to mitigate the impacts of its airport runway expansion project. Chairman Gale requested that once the endowment funding has been reviewed and finalized, staff should return to the Board with an update. Staff responded to Board questions and no action was taken.

**3.3 MUNICIPAL CLIMATE ACTION PLAN**

Dell Tredinnick, Project Development Manager, Colin Close, Research and Program Coordinator and Tim Holmes with Kenwood Energy provided the staff presentation. Staff presented an overview of the draft Municipal Climate Action Plan (MCAP) that identifies strategies for reducing greenhouse gas emissions from the City's operations and activities. Staff responded to Board questions, provided specific input to the Plan and no action was taken.

Adjourn Study Session and reconvene to open session in Utilities Field Operations Building – Room M at approximately 3:10 p.m.  
**MINUTES APPROVAL - NONE**

**STAFF BRIEFING**

**5.1 COMBINED HEAT AND POWER PROJECT: SELF GENERATION INCENTIVE PROGRAM (SCIP) STATUS**

Chairman Gale stated that the item was pulled from the agenda and will be brought back at a future date.

**5.2 CITYWIDE CREEK MASTER PLAN UPDATE**

Erin Morris, City Planner, gave the staff presentation and provided an overview of the Draft Citywide Creek Master Plan Update which is planned for adoption by City Council in August 2013. Staff responded to Board questions and no action was taken.

**CONSENT ITEMS**

**6.1 CONTRACT AWARD – LLANO TRUNK SEWER IMPROVEMENTS – WEST COLLEGE WET WEATHER FACILITY TO W 3<sup>RD</sup> ST**

**MOTION:**

Board Member Holt moved a motion to award a construction contract in the total amount of \$2,568,973.00 to the lowest responsive bidder, California Trenchless Inc., of Dublin, CA for Llano Trunk Sewer Improvements – West College Wet Weather Facility to W. 3<sup>rd</sup> St. and approve a construction contingency of 15 percent. The motion was seconded by Vice Chair Galvin and carried unanimously. **AYES**

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(5) NO (0) ABSENT (1) Carney ABSTAIN (1) Steffensen

Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

7. REPORT ITEMS - NONE

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Brenda Adelman, Russian River Watershed Protection Committee commented that she liked holding the meeting at this facility and asked Board to consider meeting here all the time. She also expressed concern about low water levels in Russian River and Lake Mendocino and their effects on water quality and recreational use.

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Stephen Gale

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Gina Perez

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

David Guhin, Director of Utilities presented photos from a recent job completed by the field crews on Calistoga Road; Jose Valencia, Utilities System Operator spoke on Spanish radio station KBBF about how water is treated, where it comes from and reasons why you don't have to purchase bottled water in our community. He further reported that the Department's budget was approved today by a 6-1 vote; and announced that two Deputy Directors have been selected through a promotional recruitment with Jennifer Burke and Mike Prinz being appointed.

Chairman Gale acknowledged Ms. Burke and Mr. Prinz for their professionalism and thanked them for the work that they have done and what they will in the future.

14. ADJOURNMENT OF MEETING

At 3:48 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, August 1, 2013 at approximately 1:30 p.m. in the