

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JANUARY 17, 2013
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:35 p.m. Mayor's Conference Room

CONSENT ITEMS

ROLL CALL

Present (6) Chairman Dowd, Board Members Carney, Galvin, Lowry, Meechan and Swinth

Absent (1) Vice Chair Gale

Board Member Swinth moved a motion to pull consent item 6.1 from the Consent agenda to allow for discussion. The motion was seconded by Board Member Meechan and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Meechan stated he would be abstaining from the approval of the minutes for November 28, 2012 because he was absent.

Board Member Carney stated he would be abstaining from the approval of the minutes for December 20, 2012 because he was absent.

6.1 WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AGREEMENT – CUMMINS EXTENDED WARRANTY AND SERVICE AGREEMENT

Chairman Dowd noted that revised contract language was provided to the Board at the dais. The resolution would need to be modified to include the revised language under Section 6.8 of the agreement.

Molly Dillon, Assistant City Attorney reported that the agreement had not yet been signed by the vendor and asked that additional language be added to the resolution to reflect conditional approval pending receipt of signed agreements from Cummins Power Generation.

STUDY SESSION

3.1 LEGISLATION ADVOCACY – THE FURMAN GROUP

Glen Wright, Deputy Director Water and Engineering Resources, Jennifer Burke, Interim Deputy Director Environmental Services and Hal Furman with The Furman Group gave the staff presentation. The presentation included an update on the Santa Rosa Urban Reuse Project and the status of the Federal Funding prospects. The Board expressed support to continue pursuing federal funding for this project.

MOTION:

Board Member Swinth moved to approve Resolution No. 1039 as amended, entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Approving a Sole Source Agreement for an Extended Warranty and Service Agreement with Cummins Power Generation, Inc., Columbus, Indiana." The motion was seconded by Board Member Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

MINUTES APPROVAL

Board Member Lowry moved approval of the minutes for November 28, 2012. The motion was seconded by Board Member Swinth and carried unanimously. AYES (5) NO (0) ABSENT (1) Gale ABSTAIN (1) Meechan

REPORT ITEMS

Board Member Galvin moved approval of the minutes of December 20, 2012. The motion was seconded by Board Member Lowry and carried unanimously. AYES (5) NO (0) ABSENT (1) Gale ABSTAIN (1) Carney

7.1 AMENDMENT NO.3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE FURMAN GROUP FOR FEDERAL FUNDING ADVOCACY SERVICES FOR IMPLEMENTATION OF THE SANTA ROSA URBAN REUSE PROJECT

STAFF BRIEFINGS - NONE

Glen Wright, Deputy Director Water and Engineering Resources gave the staff

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presentation.

Board Member Galvin spoke on behalf of the Contract Review Subcommittee and reported that the subcommittee recommended approval by the full Board.

MOTION:

Board Member Lowry moved a motion to approve Resolution No. 1040 entitled "Resolution of the Board of Public Utilities Approving Amendment No.3 to the Professional Services Agreement with The Furman Group for Federal Funding Advocacy Services." The motion was seconded by Board Member Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

7.2 COOPERATIVE FUNDING AGREEMENT WITH SOUTH PARK COUNTY SANITATION DISTRICT (DISTRICT) FOR DESIGN AND CONSTRUCTION OF THE GLORIA DRIVE AREA WATER MAIN REPLACEMENT PROJECT (PROJECT IDENTIFICATION NUMBER 551)

Steve Allen, Supervising Engineer gave the staff presentation.

MOTION:

Board Member Galvin moved a motion to approve Resolution No. 1041 entitled "Resolution of the Board of Public Utilities for Approval of a Cooperative Funding Agreement with the South Park County Sanitation District (District) for Design and Construction of Gloria Drive Area Main Replacement Project (Project Identification Number 551)." The motion was seconded by Board Member Meechan and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

7.3 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources, updated the Board on various water supply topics and provided a copy of the annual report issued by the Sonoma Marin Saving Water Partnership.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

11. SUBCOMMITTEE REPORTS

Board Member Galvin reported on the activities of the Nutrient Offset Program Ad Hoc Committee.

12. BOARD MEMBER REPORTS

Chairman Dowd reported that Mayor Bartley has appointed Vice Chair Gale as the new Chair for the Board effective February 7, 2013. He expressed appreciation for the work for the community that the Board has been able to complete during his tenure as Chair.

At 2:53 pm, Board Member Galvin left the dais for the remainder of the meeting.

13. DIRECTORS REPORT

David Guhin, Director of Utilities expressed gratitude for Chairman Dowd's service and direction as Chair over the years and congratulated those members that have been reappointed. He also provided an update on a recent California Department of Health testing done for the Subregional Laboratory which received a 99% accuracy rating. He reported on the new South gate entrance at the Treatment Plant; the budget process that has just begun; the proposed paperless agenda packets for the Council and Board; and discussed the work he has completed in his first few weeks as Director of the Department.

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14. ADJOURNMENT OF MEETING

At 2:57 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 7, 2013 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez