

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JANUARY 19, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

session in City Council Chamber at approximately 5:03 p.m.

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

MINUTES APPROVAL

Board Member Galvin moved approval of the minutes for December 1, 2011. The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STAFF BRIEFINGS - NONE

STUDY SESSION

CONSENT ITEMS

3.1 NUTRIENT OFFSET PROGRAM – REVIEW OF POTENTIAL PROJECTS

Lynn Small, Deputy Director Environmental Services and team gave the staff presentation and discussed several potential nutrient offset project opportunities for the Board's review. The Board directed staff to continue reviewing the opportunities including additional cost analysis and return to the Board at a future meeting.

6.1 CONTRACT AWARD – COLORADO BOULEVARD SEWER AND WATER IMPROVEMENTS

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$1,380,521.00 to the lowest responsive bidder, Terracon Pipelines, Inc. of Healdsburg, CA, for the Colorado Boulevard Sewer and Water Improvements project and approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

3.2 LEGISLATION ADVOCACY – THE FURMAN GROUP

Jennifer Burke, Senior Water Resources Planner and team gave the staff presentation and provided an update on the Santa Rosa Urban Reuse Project and the status of the Federal funding prospects. The Board expressed support and directed staff to meet with the Contract Review Subcommittee to discuss a contract extension for The Furman Group.

6.2 CONTRACT AMENDMENT – DEWATERING POLYMER SUPPLY

MOTION:

Vice Chair Gale moved a motion to authorize Amendment No.2 to Contract No. 09-9059 with SNF Polydyne, Inc., Riceboro, Georgia for dewatering polymer supplied to the Laguna Wastewater Treatment Plant. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

3.3 STRATEGIES FOR THE COMPLETION OF A PLACE TO PLAY

Megan Basinger, Administrative Services Officer and team gave the staff presentation and discussed proposed modifications to the site master plan that would allow for partnerships opportunities to fully develop the site. The Board discussed and expressed support for pursuing modification approval from City Council and subsequent Request for Inquires.

REPORT ITEMS

7.1 PROPOSED AGREEMENTS TO PROVIDE INDUSTRIAL WASTE PROGRAM SERVICES TO THE TOWN OF WINDSOR

Lynn Small, Deputy Director Environmental Services gave the staff presentation.

Adjourn study session and reconvene to open

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Board Member Galvin spoke on behalf of the Contract Review Subcommittee and indicated support from the committee for this item.

MOTION:

Board Member Galvin moved a motion to approve an Agreement between the Town of Windsor and City of Santa Rosa for Industrial Waste Program Services. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright presented an update on various water supply topics.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 Memo from Miles Ferris, Director of Utilities re: Minor Contract Award – City of Santa Rosa West College Municipal Facilities On-Call Site Repair and Maintenance – Phase 2; included in packet

11. SUBCOMMITTEE REPORTS

Vice Chair Gale reported that the Budget Review Subcommittee met on January 18th and will plan additional meetings for February and March.

12. BOARD MEMBER REPORTS

12.1 Board Member Representation Assignment – Salt and Nutrient Plan Stakeholder Group

Chairman Dowd requested additional information before making an assignment to the Group. Gina Perez, Recording Secretary will gather the information.

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities provided a

report on the recent cold weather and impacts to customers' water pipes; discussed statistical information on the Collection System operations; and acknowledged Jennifer Burke for her work in completing the Urban Water Management Plan.

MOTION:

Board Member Swinth moved a motion authorizing Mr. Ferris to prepare a letter of commendation to Ms. Burke for her efforts in reaching the successful completion of the Urban Water Management Plan. The motion was seconded by Board Member Carney and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

14. ADJOURNMENT OF MEETING

At 5:37 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 2, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez