

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JANUARY 21, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Council Chamber

ROLL CALL

Present (6) Chairman Galvin, Vice Chair Kaun, Board Members Dowd, Holt, Tibbetts, and Watts

Absent (1) Board Member Arnone

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Chairman Galvin stated that he would be abstaining from Item 7.1 because a subcontractor on the project is a client of his firm.

STUDY SESSION - NONE

MINUTES APPROVAL – January 7, 2015.

Board Member Holt moved a motion to approve the minutes from January 7, 2016 as corrected. The motion was seconded by Vice Chair Kaun. AYES (6) NO (0) ABSENT (1) Arnone ABSTAIN (0).

Chairman Galvin left the dais at 1:32 pm.

STAFF BRIEFINGS - NONE

CONSENT ITEMS - NONE

REPORT ITEMS

7.1 PROJECT WORK ORDER APPROVAL – PROFESSIONAL ENGINEERING SERVICES FOR THE LAGUNA TREATMENT PLANT DISINFECTION IMPROVEMENTS – THIS ITEM CONTINUED FROM JANUARY 7, 2016 MEETING

BACKGROUND: Ultraviolet light (UV) is the primary disinfection process for the LTP. In 2012, the Department of Drinking Water (DDW), re-evaluated and subsequently de-rated the disinfection system capacity, creating a disinfection system capacity deficiency under some wet weather conditions. Additionally, the existing system was commissioned in 1998 and is nearing the end of its useful life (estimates are about 5 years of remaining life). These events triggered the need to assess

disinfection system options in order to ensure that the LTP has adequate disinfection capacity under all flow rates. In 2013, a preliminary analysis reviewed the feasibility of four alternative concepts for upgrading the disinfection system capacity. These alternatives included adding additional UV channel(s), replacing the existing UV system with new UV equipment, augmenting the existing UV system with pasteurization, or hypochlorination and augmenting the existing UV system with ozone.

RECOMMENDATION: It is recommended by Capital Projects Engineering (CPE), (a division of Engineering Services), that the Board of Public Utilities, by motion, approve a Project Work Order (PWO) under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide Professional Engineering Services for the Laguna Treatment Plant (LTP) Disinfection Improvements in the amount not to exceed \$2,803,599.00.

PRESENTER(S): Mike Prinz, Deputy Director of Subregional Operations; and Emma Walton, Associate Civil Engineer

Brenda Adelman, Russian River Watershed Protection Committee, commended the department for taking this project on, asked if there had been compliance issues leading up to this decision, and noted that the Regional Board is working on a TMDL for bacteria in the Russian River watershed.

Mr. Prinz stated that the system is getting old and showing its age and operations continue to comply with the permit, including diversion, retreating and Regional Board notification when necessary. He also indicated that the TMDL will be reviewed with the design phase.

MOTION:

Board Member Holt moved a motion to approve a Project Work Order under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide Professional Engineering Services for the Laguna Treatment Plant Disinfection Improvements in the amount not to exceed \$2,803,599.00. The motion was seconded by

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Board Member Dowd. AYES (5) NO (0)
ABSENT (1) Arnone ABSTAIN (1) Galvin

Chairman Galvin returned to the dais at 2:53 pm.

7.2 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director of Water and Engineering Resources

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION) - NONE

11. SUBCOMMITTEE REPORTS

Board Member Holt announced there is a meeting of the Water Conservation Committee scheduled for February 2nd.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

David Guhin, Director reported on the plans to increase housing for the homeless and making the water and sewer connections for those projects while working with the County for long term solutions. Wholesale rate reviews with the Sonoma County Water Agency has begun and will be brought to the Budget Review Subcommittee in the near future.

Mr. Guhin indicated that he will be leaving for the remainder of the meeting and Mike Prinz will be sitting in on the closed session item in his place.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM - ROOM 10)

At 3:03 p.m., Molly Dillon, Assistant City Attorney announced the closed session item and the Board adjourned to closed session.
14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Properties: A Portion of farm lands of APN 068-130-010 AND 068-120-010, 7689 Lakeville Hwy, Petaluma, California 94954
Agency Negotiators: Jill Scott - Right of Way Agent, Zach Kay- Biosolids Coordinator, Mike Prinz- Deputy Director, David Guhin- Director of SR Water, Molly Dillon, Assistant City Attorney
Negotiating Parties: Lease: Sleepy Hollow Properties, Max Herzog; Sublease: Tony Neles
Under Negotiation: Lease and Sublease Price and terms of payment

15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

The Board adjourned to open session at 3:35 p.m. Assistant City Attorney Dillon reported that the Board had given direction to its real property negotiator.

16. ADJOURNMENT OF MEETING

At 3:35 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, February 4, 2016 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez