

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, JULY 1, 2010  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:30 p.m. City Council Chamber

The approval of the minutes of June 3, 2010 will be deferred to the July 15, 2010 meeting.

**ROLL CALL**

**STAFF BRIEFINGS - NONE**

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Galvin, Holt, Lowe, Meechan and Swinth

**CONSENT ITEMS**

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Lowe moved a motion to remove item 6.3 from the Consent calendar to allow Board Member Galvin to abstain from the voting and remove item 6.4 to allow for discussion. The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Board Member Galvin stated that he would abstain from item 6.3 because the low bidder is a client of his law firm. Vice Chair Gale and Board Members Lowe and Holt stated that they would be abstaining from the approval of the minutes of April 20, 2010.

**6.1 WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD – ULTRAVIOLET SYSTEM PARTS**

**PRESENTATIONS/PROCLAMATIONS**

**MOTION:**

**3.1 AWARD OF APPRECIATION TO MARK MAHRE**

Vice Chair Gale moved to approve Resolution No. 984 entitled "Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing the Award of a Sole Source Blanket Purchase Order for Ultraviolet System Inventory Parts to DC Frost Associates, Inc., Walnut Creek, California." The motion was seconded by Board Member Holt and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Miles Ferris, Director of Utilities spoke about Mr. Mahre and his work with the Environmental Crimes Division. Chairman Dowd read the inscription on a plaque for Mr. Mahre and then the resolution acknowledging Mr. Mahre for his contributions to the Department, the City and the community.

Vice Chair Gale moved to approve Resolution No. 984 entitled "Resolution of the Board of Public Utilities Thanking Mark Mahre for his Contributions to the Utilities Department and the City of Santa Rosa." The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.2 CONTRACT AWARD – BISHOP DRIVE, BROOKSIDE DRIVE, BROOKWOOD AVENUE, CODDING DRIVE, HOEN AVENUE AND THIRD STREET SEWER AND WATER REPLACEMENT**

**MINUTES APPROVAL**

**MOTION:**

Board Member Swinth moved approval of the minutes for April 20, 2010. The motion was seconded by Board Member Galvin and carried unanimously. AYES (4) NO (0) ABSENT (0) ABSTAIN (3) Gale, Holt and Lowe

Vice Chair Gale moved a motion to award a construction contract in the total amount of \$1,759,090.75 to the lowest responsive bidder, Argonaut Constructors of Santa Rosa, CA for the Bishop Drive, Brookside Drive, Brookwood Avenue, Coddling Drive, Hoen Avenue and Third Street Sewer and Water Replacement and approve a construction contingency of 15 percent. The motion was seconded by Board Member Holt and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Board Member Galvin moved approval of the minutes of May 20, 2010. The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

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**6.3 CONTRACT AWARD – UTILITIES  
LANDSCAPE MAINTENANCE SERVICES  
AND MAJOR TREE CARE**

**MOTION:**

Vice Chair Gale moved a motion to authorize the awards of two, 2-year term contracts, each with three 1-year extension options for: (1) landscape maintenance services at Utilities Department facilities to Landesign Construction and Maintenance, Inc., Santa Rosa, California in the amount of \$178,010; and (2) Utilities Department major tree care and removal services to Cagwin & Dorward Landscape Contractors, Inc., Novato, California in the amount of \$46,800. The combined total amount for both contracts is \$224,810 for the two-year contract period. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Galvin

**6.4 CONTRACT AMENDMENT –  
CUSTOMER INFORMATION SYSTEM  
CONSULTING SERVICES**

Board Member Holt reported that he had contacted Jim Wright, Purchasing Agent regarding paragraph 2 of the staff report which indicates that the CIS vendor has been problematic resulting in delays. Mr. Wright explained to him that additional work was needed to complete the interface between the Hansen Asset Management System and the CIS System. Mr. Holt recalled a previous scenario where an additional consultant was brought in on a job when a contract consultant was unable to complete their work. Mr. Holt proposed that staff look into cost recovery measures against N. Harris because of the delays that have been caused. Board Member Galvin concurred with Board Member Holt's comments and Chairman Dowd directed staff to evaluate the circumstances further and if appropriate, pursue cost recovery.

**MOTION:**

Board Member Holt moved approval of a motion authorizing Amendment No.5 to Contract No. 07-8633 for customer information system consulting services with Westin Engineering, Inc., Rancho Cordova,

California, in the amount of \$38,500. The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**REPORT ITEMS**

**7.1 OAKMONT WASTEWATER  
TREATMENT PLANT – CONTINUED  
DISCUSSION OF FUTURE OPTIONS**

Dan Carlson, Deputy Director Utility Operations briefly reviewed portions of the presentation that the Board heard on December 17, 2009. He reviewed the agreement that is in place and the changes that have occurred in the regulatory arena to date. Mr. Carlson discussed the current operations of the Plant, Golf Course and challenges of operating the facility. Costs to run the facility are approximately \$400,000 per year or over \$3,000 per acre foot of recycled water used. He explained that the facility would need to be upgraded if operations are to continue, costing approximately \$2 million. Additionally other alternatives for disposal of Oakmont's wastewater exist and operations are not cost effective. Discussions have begun with the Golf Course, Oakmont HOA and the Sonoma County Water Agency. Mr. Carlson concluded by acknowledging that this partnership has existed for 40 years and has been beneficial for both sides but that is no longer the case.

Bill Smith, Oakmont Golf Club presented a chart of the 37 year history of effluent delivery from the City to Oakmont; 2009 Distribution of Oakmont Treatment Plant Effluent; 2009 Relative Use of Waters from Different Sources to Irrigate the Oakmont Golf Courses; and 2005-2009 Relative Use of Waters from Different Sources to Irrigate the Oakmont Golf Course. He then discussed a letter that was received from Dan Carlson that discussed a number of items including the possibility of decommissioning the Plant. He stated that he understood it was no longer cost effective to produce this water and was willing to work with the City to find an alternative source of water for the Golf Course.

Brenda Adelman, Russian River Watershed Protection Committee indicated that there will

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be a new reclamation permit next year and it was likely to look similar to that of Healdsburg. She spoke about the State Order that requires dedicated irrigation accounts to have water budgets.

Janice Killion, Assistant City Attorney advised that the City Attorney's office had reviewed the agreement and neither party is obligated to supply or use the water produced at the Treatment Plant. Chairman Dowd stated that he supported staff in putting an earnest effort to come to a successful conclusion. Board Member Holt suggested an amendment could be done but that a title search would need to be done to identify the successor of Fairfield Homes. Vice Chair Gale added that there are still questions that need to be answered as we move forward but that there is sufficient time before a decision has to be made. Board Member Swinth requested that staff return no later than 1 month from today to give an additional status report.

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**9. REFERRALS**

**10. WRITTEN COMMUNICATION (And Possible Board Action)**

**11. SUBCOMMITTEE REPORTS**

Chairman Dowd reported that an Ad Hoc Committee continues to work with staff discussing ways to bring expenditures inline with revenue. Vice Chair Gale and Board Member Swinth, Chairman Dowd, Miles Ferris, Dan Carlson, and Linda Reed are participating on the Committee. No decisions will be made by the Committee; items will be brought forward to the full Board for discussion and action. Board Member Swinth provided a list of future Study Session items the Committee has requested.

Vice Chair Gale reported that he is jointly representing the Board on the Department's Steering Team. He and Board Member Lowe will serve as alternates for each other. He explained that the Team members understand the seriousness of the fiscal issues and the facilitator is doing a great job. Board Member

Lowe reported that he attended the first meeting because of the frequency of the meetings.

**12. BOARD MEMBER REPORTS**

Chairman Dowd reported that he would be absent from the July 15, 2010 meeting and Vice Chair Gale will be chairing in his absence.

Board Member Holt reported that the Request for Qualifications Panel that he has been sitting on has two consultant interviews remaining to determine selection. The selected firm will be performing the assessment of the Laguna Treatment Plant

**13. DIRECTORS REPORT**

Miles Ferris, Director of Utilities reported that the Safe Medicine Disposal Program has exceeded 5 tons of drugs collected and disposed of. He acknowledged Lynn Small and the Environmental Compliance Division for their work on the Program. He then reported that the Geysers Project was featured in the July 2010 issue of Scientific American Magazine. Three fire hydrants were knocked down in the past week. The cost to repair these is approximately \$5,000 each depending on the damage. Mr. Carlson reported that a Geysers employee was working at the Pine Flat Rd. pump station when he was stung by several bees. The employee was allergic, used his Epi-pen but ended up calling 911. When the ambulance arrived, he was unconscious. He spent 36 hours in the hospital but thankfully will fully recover. These are some of the hazards of our operations.

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14. ADJOURNMENT OF MEETING

At 3:46 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, July 17, 2010 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Richard Dowd

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Gina Perez