

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JULY 7, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room – Room 10

ROLL CALL

Present (7) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Tibbetts, and Watts

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Arnone stated that they would be abstaining from the approval of the minutes from June 16, 2016 because he was absent from the meeting.

STUDY SESSION - NONE

MINUTES APPROVAL – June 16, 2016

Vice Chair Kaun moved a motion to approve the minutes from June 16, 2016. The motion was seconded by Board member Holt. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Arnone

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.1 RESOLUTION APPROVING AN AGRICULTURAL AND BIOSOLID APPLICATION LEASE AGREEMENT, DELEGATING SIGNATURE AUTHORITY TO THE DIRECTOR OF THE WATER DEPARTMENT FOR EXECUTION OF THIS LEASE, LEASE EXTENSIONS, AND ANY SUBLEASES THEREUNDER, AND ADOPTING A MITIGATION MONITORING PROGRAM

MOTION:

Board Member Arnone moved to approve Resolution No. 1122 entitled "Resolution of the Board of Public Utilities Approving an Agricultural and Biosolid Application Lease Agreement, Delegating Signature Authority to the Director of the Water Department for Execution of this Lease, Lease Extensions, and any Subleases Thereunder, and Adopting a Mitigation Monitoring Program." The motion was seconded by Board Member Holt. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS – NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 MEMO FROM LINDA REED, INTERIM DIRECTOR RE: INCREASE IN MINOR CONSTRUCTION CONTRACT THRESHOLD TO \$291,000.00; INCLUDED IN PACKET

11. SUBCOMMITTEE REPORTS

Chairman Galvin reported that the Contract Review Subcommittee will be meeting on July 13, 2016.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Linda Reed, Interim Director of Water, reported that the bond refinancing process is almost complete. The credit rating was upgraded to AA- by Standards & Poor (S&P). It is a testament to how well the utility is run and also the City overall. S & P noted the management and diversity of programs as key factors in the upgrade.

Director Reed also reported that staff has met with Community Action Partnership of Sonoma County in regards to the H2O Program administration and participation. Participation was low, and there was a wait list of customers who would qualify at a different income level requirement. It was agreed that the program participation would increase if that income level were altered.

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JULY 7, 2016
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

Information for customers will be advertised so new income requirements are clear.

Director Reed further reported that the department has commenced the annual smoke testing for the sewer system in the Oakmont area with customer outreach being conducted via public notices, letters and door tags.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM - ROOM 10)

At 2:04 pm, Chairman Galvin announced the closed session item and the Board adjourned to closed session.

14.1 CONFERENCE WITH PROPERTY NEGOTIATOR(S)

Property: 618 Speers Rd, Santa Rosa, Ca 95409, APN: 183-240-019
Agency negotiator(s): Jill Scott, Right of Way Agent, and Jennifer Burke, Deputy Director of Engineering and Water Resources
Negotiating parties: Michael and Peggy McClure
Under negotiation: Price and terms of payment

14.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision of government code section 54956.9: one potential case.

15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

The Board adjourned to open session at 2:55 pm. Assistant City Attorney Dillon reported that the Board, in regards to Item 14.1, gave the real property negotiator direction to proceed with negotiations within price and terms parameters. Assistant City Attorney Dillon also reported that in regards to Item 14.2 the Board gave direction to legal counsel.

16. ADJOURNMENT OF MEETING

At 2:55 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, July 21, 2015 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III

Sara Roberts