

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, JULY 19, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

ROLL CALL

Present (6) Chairman Dowd, Vice Chair Gale, Board Members Carney, Lowry, Meechan and Swinth

Absent (1) Board Member Galvin

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No abstentions by Board members were made.

STUDY SESSION

3.1 STATE WATER RESOURCES CONTROL BOARD DECISION 1610

Jennifer Burke, Sr. Water Resources Planner, provided an overview of the required minimum flow provisions of Decision 1610 which was adopted by the State Water Resources Control Board and its effects on the Sonoma County Water Agency's (SCWA) water supply from the Russian River System. SCWA staff members were also present and answered questions from Board members.

Adjourn Study Session and reconvene to open session in City Council Chamber at approximately 2:43p.m.

MINUTES APPROVAL

Board member Lowry moved approval of the minutes for June 21, 2012. The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.1 APPLICATION FOR LOCAL GROUNDWATER ASSISTANCE GRANT

MOTION:

Board Member Lowry made a motion to pull Consent Item 6.1 from the consent calendar.

The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

Board Member Lowry asked for and received clarification regarding this items' relation to a previous agenda item approving additional test boring wells.

MOTION:

Vice Chair Gale moved to approve Resolution No. 1027 entitled "Resolution of the Board of Public Utilities Recommending that the City Council Adopt a Resolution Authorizing the Submittal of a Grant Application to the California Department of Water Resources for a Local Groundwater Assistance Grant to Fund Installation of Groundwater Monitoring Wells." The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

REPORT ITEMS

7.1 REPORT – CONTRACT CANCELLATION OF AGREEMENT FOR BIOSOLIDS HAULING SERVICES

Jim Wright, Purchasing Agent gave the staff presentation.

MOTION:

Board member Swinth moved to approve Resolution No. 1028 entitled "Resolution of the Board of Public Utilities Ratifying the Suspension of and Terminating Agreement F000362 for Biosolids Hauling Services. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources updated the Board on various water supply topics including the upcoming Russian River Watershed Association meeting in Windsor and the new phone app for Turf Time.

8. PUBLIC COMMENTS ON NON-AGENDA

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MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)

Richard Dowd

10.1 Memo from Miles Ferris re: Minor Contract Award – Santa Rosa Utilities On-Call Repair and Installation – Phase XI; included in packet.

10.2 Memo from Gail Chavez and Dan Muelrath re: Implementation of a New Technology; included in packet.

Gina Perez

11. SUBCOMMITTEE REPORTS

Chair Dowd reported that the quarterly attendance record that goes to the Mayor shows Board attendance is good and expressed appreciation to Board Members.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities reviewed the report regarding unaccounted for water from the SCWA. He also reported on new billing for use on fire line meters and the completion of the Five-Year Strategic Plan by all divisions in Utilities. The final Utilities plan will be brought to the Board in the near future. He further reported on the recent valve failure at Spring Lake which caused water flow from the lake into the creek. Utilities crews and the Storm Water and Creeks staff responded immediately. The SCWA is responsible for the maintenance of the systems at Spring Lake and work is underway to replace the faulty valve.

14. ADJOURNMENT OF MEETING

At 3:35 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, August 2, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.