

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, JULY 21, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:36 p.m. City Council Chamber

David Guhin, Deputy Director Utility Operations and Zachary Kay, Biosolids Coordinator gave the staff presentation.

**ROLL CALL**

Present (6) Chairman Dowd, Board Members Carney, Galvin, Lowry, Meechan and Swinth

CONSENT ITEMS - NONE

Absent (1) Vice Chair Gale

**REPORT ITEMS**

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

**7.1 PROJECT APPROVAL – LAGUNA TREATMENT PLANT DRIVEWAY WIDENING PROJECT**

No statements of abstention were made.

Andrew Allen and David Guhin gave the staff presentation.

**STUDY SESSION - NONE**

**MOTION:**

**MINUTES APPROVAL**

Board Member Galvin moved approval of the minutes for July 7, 2011 as corrected. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

Board Member Swinth moved a motion to approve the Project, and direct staff to proceed with project bidding and contract award. The motion was seconded by Board Member Meechan and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

**MOTION:**

**7.2 CONTRACT AWARD – OAKMONT TRUNK SEWER RELOCATION**

Board Member Swinth moved a motion to move Item 13 – Directors Report in front of Item 5.1 - Staff Briefing because Miles Ferris, Director of Utilities will be leaving the meeting at 2:15 pm. The motion was seconded by Board Member Lowry and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

Norman Amidon gave the staff presentation.

**MOTION:**

**13. DIRECTORS REPORT**

Board Member Swinth moved to approve Resolution No.1003 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Relieving Bay Pacific Pipelines, Inc. of Novato, CA of its Bid, and Awarding Contract No.C00057 to Mountain Cascade, Inc. of Livermore, CA for Oakmont Trunk Sewer Relocation." The motion was seconded by Board Member Lowry and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

Mr. Ferris reported on the status of the Combined Heat and Power Project at the Laguna Treatment Plant (LTP); discussed recent sewer line cleaning activities in preparation for the Sonoma County Fair; reported on two hit and run accidents involving hydrant knockdowns; discussed current flows at LTP and the Geysers Pipeline; and reviewed potential effects of the current State budget on Utilities Department operations.

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**9. REFERRALS - NONE**

**STAFF BRIEFINGS**

**10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE**

**5.1 BAY AREA TO BIOSOLIDS ENERGY PROPOSAL**

**11. SUBCOMMITTEE REPORTS**

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Board Member Galvin reported on the Budget Review Subcommittee.

**12. BOARD MEMBER REPORTS - NONE**

**14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM – ROOM 10)**

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Richard Dowd

At 3:06 p.m., Suzanne Rawlings, Assistant City Attorney announced that only item 14.1 would be heard during closed session.

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Gina Perez

**14.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: One potential case, 1963 Agreement between City of Santa Rosa and Fairfield Homes, Inc.

**14.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Government Code section 54956.9: one potential case

**15. RECONVENE TO OPEN SESSION**

The Board adjourned to open session at 4:35 pm. Chairman Dowd announced the Board was briefed on negotiations regarding the Oakmont Treatment Plant and the matter will come back in the future in open session for further discussion.

**16. ADJOURNMENT OF MEETING**

At 4:36 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, August 4, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.