

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MAY 1, 2008
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. City Council Chamber

ROLL CALL

Present (5) Chairman Dowd, Vice Chairman Lowe, Board Members Galvin, Holt and Lindsay

Absent (2) Board Members Downey and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - None

STUDY SESSION - None

MINUTES APPROVAL

Board Member Galvin moved approval of the minutes of April 17, 2008 as corrected. The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Downey and Swinth ABSTAIN (0)

CONSENT ITEMS - None

REPORT ITEMS

7.1 REPORT–2008 BOND SALE PROJECT LIST CONFIRMATION

Linda Reed, Administrative Services Officer gave a brief overview of the events that had taken place that necessitated the sale as well as the schedule for bond approval and purchase. David Heath, Finance Director reviewed the mechanics of the proposed sale and the changes from previous sales. The proposed list of projects and the project amounts to be financed were reviewed. Revenue sufficient to repay anticipated bond debt service for the total amount proposed was included in the approved 2008 and 2009 water and sewer user rates, demand fees, and in the proposed 2008/09 fiscal year budget.

MOTION:

Vice Chairman Lowe moved to approve Resolution No. 924 entitled "Resolution of the Board of Public Utilities Approving the Proposed Project List and Amounts for the

2008 Bond Sale and Recommending that the Santa Rosa City Council Approve the 2008 Bond Sale and Approved Project List." The motion was seconded by Board Member Holt and carried unanimously. AYES (5) NO (0) ABSENT (2) Downey and Swinth ABSTAIN (0)

7.2 REPORT–TODD ROAD TRUNK SEWER

Tracy Duenas, Associate Civil Engineer gave the staff presentation. A map of the project was shown and Mr. Duenas explained that the installation of the gravity main will allow abandonment of the deteriorated South Park Lift Station and its associated force main. Bids were received on April 15, 2008 and on April 16th, the apparent low bidder, Team Ghilotti, Inc. of Petaluma, CA requested to be relieved of their bid. Such relief is allowed by the Public Contract Code because Team Ghilotti indicated that approximately \$410,000 was missing from the bid due to a clerical error in developing their bid which adversely impacted their bid price. The second lowest bid from Argonaut Constructors of Santa Rosa, CA was reviewed and found to be responsive.

MOTION:

Vice Chairman Lowe moved to approve Resolution No. 925 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Relieving Team Ghilotti, Inc. of Petaluma, CA, of its Bid and Awarding Contract No. 08-805 to Argonaut Constructors of Santa Rosa, CA, for Todd Road Trunk Sewer". The motion was seconded by Board Member Lindsay and carried unanimously. AYES (5) NO (0) ABSENT (2) Downey and Swinth ABSTAIN (0)

7.3 REPORT–WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water Resources reported that 624 pounds of pharmaceuticals had been taken back to pharmacies and disposed of through the Pharmaceutical Take Back Pilot Program since February. He noted that May is Water Awareness Month. On May 5, City Council will read a proclamation for water awareness and the Water Conservation awards will be handed out. On May 20, the water

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conservation posters will be voted on for next year's calendar. On May 28, the Water Expo will be held at the Wednesday Night Downtown Market. On May 1, Leak Detection kits began to be mailed out and a total of 78,000 kits will be sent.

Mr. Wright further reported that Lake Sonoma is 97.8% full, Lake Mendocino is 86.9% full and Lake Pillsbury is 78% full and they continue to go down. As of May 1, the Water Agency is not going to the State Board requesting a reduction in water use. The article in the Press Democrat alluded that the State Water Board Decision 1610 has automatic conditions for when the Agency can reduce flows based on the amount of water behind the dams without officially going to the State Board. If the reduced flows are not triggered by Decision 1610, then they will go to the Board and ask for reduced flows but the Agency will be waiting to see whether that is necessary or not. Water Conservation will be hiring 4 interns to help for the summer.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - None

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

11. SUBCOMMITTEE REPORTS

Vice Chairman Lowe reported that the Water Conservation Subcommittee met and he will be presenting the Water Conservation Awards to two members of the public that will be given out at the May 5th City Council meeting. The subcommittee members also requested staff to develop a way to recognize City departments for their efforts in water conservation. He briefly discussed the Water Expo that will be held during the Wednesday Night Downtown Market.

12. BOARD MEMBER REPORTS

Chairman Dowd reported that the revised resolution for the Sonoma-Marin Water Saving Partnership would be coming back to the Board after action by City Council during their last meeting. The requested changes will

be handled administratively rather than by amendment as the Board had requested. Therefore, the agenda item will come back to the Board at a future meeting date.

13. DIRECTORS REPORT

Mr. Ferris reported that the department is moving well and continuing the process of visiting each division to look for efficiencies and changes that can be done to make the department more productive.

14. ADJOURNMENT OF MEETING

At 2:16 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, May 15, 2008 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez