

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MAY 2, 2013
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. - Mayor's Conference Room –
Room 10

ROLL CALL

Present (7) Chairman Gale, Vice Chair Galvin,
Board Members Carney, Dowd, Holt,
Steffensen and Kaun

**STATEMENTS OF ABSTENTION BY BOARD
MEMBERS**

Board Member Steffensen stated that he
would be abstaining from the approval of the
minutes from March 21, 2013 because he was
absent. He also stated he would abstain from
Item 6.1 because he worked for the Union
within the last year.

Board Member Dowd stated that he would be
abstaining from the approval of the minutes
from March 21, 2013 because he was absent.

Board Member Kaun stated that she would be
abstaining from the approval of the minutes
from March 21, 2013 because she was not a
member of the Board at the time of the
meeting.

Board Member Carney stated that he would
be abstaining from a portion of Item 7.1
because he owns property within 500 ft of
several Capital Improvement Projects.

STUDY SESSION

**4.1 POTENTIAL LEASE AGREEMENT
BETWEEN THE CITY OF SANTA ROSA
AND THE SALVATION ARMY**

Chairman Gale announced that the Study
Session has been pulled from the agenda.

Adjourn meeting and reconvene to open
session in City Council Chamber at 1:37 pm.

ADMINISTRATION OF OATH OF OFFICE

Gina Perez, Recording Secretary for the
Board, administered the Oath of Office to
Board Member Kaun.

MINUTES APPROVAL

Vice Chair Galvin moved approval of the
minutes for March 21, 2013. The motion was
seconded by Board Member Holt and carried
unanimously. AYES (4) NO (0) ABSENT (0)
ABSTAIN (3) Dowd, Kaun, Steffensen

CONSENT ITEMS

**6.1 CONTRACT AWARD – SLATER STREET
SEWER & WATER IMPROVEMENTS-
COLLEGE TO BENTON**

MOTION:

The Board moved a motion to award a
construction contract in the total amount of
\$387,704.50 to the lowest responsive bidder,
Piazza Construction, of Penngrove, CA, for
Slater Street Sewer and Water Improvements
College to Benton and approve a construction
contingency of 15 percent and carried
unanimously. AYES (6) NO (0) ABSENT (0)
ABSTAIN (1) Steffensen

**6.2 COST SHARING AGREEMENT FOR
CRACK SEALING OF PINE FLAT ROAD**

MOTION:

The Board moved a motion to approve an
agreement with the County of Sonoma for
one-time crack sealing of certain portions of
Pine Flat Road within which the Geysers
Pipeline is situated for an expenditure of
\$10,057.58 and carried unanimously. AYES
(7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS

**7.1 REPORT – FY 2013/14 WATER AND
LOCAL WASTEWATER BUDGETS –
RECOMMENDATION TO CITY COUNCIL**

Linda Reed, Administrative Services Officer –
Budget, gave the staff presentation.

MOTION:

Vice Chair Galvin moved to approve
Resolution No. 1043 entitled "Resolution of
the Board of Public Utilities Recommending
that the Santa Rosa City Council Approve the
Proposed 2013/14 Department of Utilities
Operating, Maintenance and Capital

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Improvement Budgets.” The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Carney

Board Member Carney moved to approve Resolution No. 1044 entitled “Resolution of the Board of Public Utilities Recommending that the Santa Rosa City Council Approve the Proposed 2013/14 Department of Utilities Operating, Maintenance and Capital Improvement Budgets.” The motion was seconded by Vice Chair Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 MITIGATED NEGATIVE DECLARATION – ADMINISTRATION DRIVE SEWER IMPROVEMENTS PROJECT

Erin Morris, Senior Planner and Tanya Mokvyts, Associate Civil Engineer gave the staff presentation.

MOTION:

Board Member Dowd moved to approve Resolution No. 1045 entitled “Resolution of the Board of Public Utilities Adopting a Mitigated Negative Declaration and Mitigation Monitoring Program for the Administration Drive Sewer Improvements Project and Authorizing the Transportation and Public Works Department to Proceed with Design and Bidding of the Project.” The motion was seconded by Board Member Steffensen and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.3 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources, updated the Board on various water supply topics and presented the Russian River Watershed Association video contest winners and discussed the recently released State Water Board Water Rights Order.

Mike Prinz, Acting Deputy Director Subregional Operations discussed the recycled water storage curve.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS – NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

11. SUBCOMMITTEE REPORTS

Chairman Gale announced that he has finalized the Budget Review Subcommittee assignment as follows:

Budget Review – Board Member Carney will be Chair with Board Members Kaun and Steffensen completing the subcommittee.

12. BOARD MEMBER REPORTS

Board Member Dowd reported that he will be absent on the June 6th meeting.

Chairman Gale reported he will be absent on May 16th and Vice Chair Galvin will chair the meeting.

13. DIRECTORS REPORT

David Guhin, Director of Utilities presented Board Members with City name badges to be used when on City business. He reported that the Combined Heat and Power Project has been accepted by the City this week and a tour will be forthcoming; discussed Sonoma Clean Power and potential affect on utility operations; and reported on the new City Council/BPU member orientation that was held last week.

15. ADJOURNMENT OF MEETING

At 2:46 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, May 16, 2013 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Stephen Gale

Gina Perez