

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MAY 17, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. City Council Chamber

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

At 1:33 p.m., adjourn meeting and reconvene to the Study Session in the Mayor's Conference Room.

STUDY SESSION

3.1 DISCUSSION OF THE PROPOSED AMENDED AND RESTATED AGREEMENT REGARDING SOUTH PARK COUNTY SANITATION DISTRICT OPERATIONS AND TRANSFER TO THE CITY OF SANTA ROSA

Steve Allen, Supervising Engineer provided an overview of the history of the existing Agreement between the City of Santa Rosa and the South Park County Sanitation District and discussed the proposed Amended & Restated Agreement and the Board provided direction to staff.

Adjourn Study Session and reconvene to open session in the City Council Chamber at approximately 2:40 p.m.

MINUTES APPROVAL

Board Member Lowry moved approval of the minutes for April 19, 2012 and May 3, 2012. The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS

6.1 CONTRACT EXTENSION – SODIUM HYPOCHLORITE SUPPLY

MOTION:

Vice Chair Gale moved a motion to approve Amendment No.3 to Contract 008841 with Olin Corporation, dba Olin Chlor Alkali, Walnut Creek, California, for the supply of sodium hypochlorite for an additional one-year term with no increase to contract unit price, in the amount of \$110,000. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

MOTION:

Board Member Carney moved a motion to remove item 6.2 from the Consent calendar for discussion. The motion was seconded by Board Member Lowry and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Board Member Lowry moved a motion to remove item 6.3 from the Consent calendar for discussion. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.2 CONTRACT AMENDMENT – GRIT AND SCREENING DISPOSAL SERVICES

Board Member Carney asked for and received clarification on long term contract extensions.

MOTION:

Board Member Swinth moved a motion to approve Amendment No.4 to Agreement No. 09-8953 for grit and screenings disposal services with Industrial Waste and Debris Box Rental, Inc. DBA Industrial Carting, Santa Rosa, California, to extend the contract for an additional one-year term with no unit rate increase, in the amount of \$31,000. The motion was seconded by Board Member Carney and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.3 AMENDMENT NO.1 TO THE MASTER PROFESSIONAL SERVICES AGREEMENT WITH AIP ENTERPRISES, INC., DBA ECON, FOR EMERGENCY GROUNDWATER SUPPLY INVESTIGATION

Board Member Lowry asked for and received

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clarification regarding the need for additional funding for additional groundwater exploration. Board Member Galvin provided additional information as Chair of the Contract Review Subcommittee supporting the staff recommendation.

MOTION:

Board Member Galvin moved a motion to approve Amendment No.1 to the Master Professional Services Agreement (MPSA) with AIP Enterprises, Inc., dba ECON, in the amount of \$3,000,000, for a not to exceed total contract amount of \$6,000,000, for additional emergency groundwater supply investigation services in support of the City's Groundwater Program. The motion was seconded by Board Member Swinth. AYES (6) NO (1) Lowry ABSENT (0) ABSTAIN (0)
REPORT ITEMS

7.1 RECOMMENDATION TO THE CITY COUNCIL TO APPROVE AN AGREEMENT WITH THE STATE DEPARTMENT OF PUBLIC HEALTH FOR A PROPOSITION 84 DRINKING WATER PROGRAMS GRANT AND TO APPROPRIATE ASSOCIATED GRANT FUNDING

Kimberly Zunino, Water and Engineering Resources gave the staff presentation and provided responses to Board questions.

MOTION:

Vice Chair Gale moved to approve Resolution No.1024 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Recommending to City Council that it Approve a Funding Agreement with the State of California, Department of Public Health for Grant Funding Under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) and to Appropriate Grant Funds." The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 AMENDED AND RESTATED AGREEMENT REGARDING SOUTH PARK COUNTY SANITATION DISTRICT

OPERATIONS AND TRANSFER TO THE CITY OF SANTA ROSA

Steve Allen, Supervising Engineer gave the staff presentation.

MOTION:

Board Member Swinth moved Resolution No. 1025 entitled "Resolution of the Board of Public Utilities Recommending the City Council Approve the Amended and Restated Agreement Regarding South Park County Sanitation District Operations and Transfer to the City of Santa Rosa. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

11. SUBCOMMITTEE REPORTS

Vice Chair Gale reported that the Budget Review Subcommittee will be meeting on June 6th.

Board Member Galvin reported that the Contract Review Subcommittee met last week.

12. BOARD MEMBER REPORTS

Chairman Dowd reported that he would be volunteering to work on the Municipal Services Center Landscape Project on May 18th and indicated other members were able to participate if they were interested.

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities reported on a handout he provided representing the current organizational structure of Engineering Services; spoke about the Amgen Cycling event and added that David Guhin, Deputy Director Utility Operations was Co-Chair of the event; reported an increase in new meter

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requests; and updated the Board on recent ACWA Conference he attended.

14. ADJOURNMENT OF MEETING

At 3:13 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, June 7, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez