

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, MAY 19, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:31 p.m. City Council Chamber

MOTION:

**ROLL CALL**

Present (7) Chairman Dowd, Vice Chair Gale,  
Board Members Carney, Galvin, Lowry,  
Meechan and Swinth

Board Member Lowry moved a motion to award a construction contract in the total amount of \$750,993.00 to the lowest responsive bidder, Stiles Construction Company of Windsor, CA, for Laguna Treatment Plant Primary Sludge Pump Replacement and approve a construction contingency of 15 percent. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE**

**STUDY SESSION - NONE**

**MINUTES APPROVAL**

Board Member Swinth moved approval of the minutes for April 21, 2011 as corrected. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**6.3 BUDGET STRATEGIES: REVENUE SHORTFALL/OVERAGE**

MOTION:

Board Member Lowry moved to approve Resolution No. 998 entitled "Resolution of the Board of Public Utilities Approving the "Budget Strategies – Revenue Shortfall/Overage" Guidelines. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

**6.1 PROPOSED AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH RMC WATER AND ENVIRONMENT TO PROVIDE ENGINEERING AND ENVIRONMENTAL SERVICES FOR THE PREPARATION OF A SALT/NUTRIENT MANAGEMENT PLAN**

**REPORT ITEMS**

**7.1 REPORT – URBAN WATER MANAGEMENT PLAN UPDATE**

Jennifer Burke, Sr. Water Resources Planner gave the staff presentation.

MOTION:

Board Member Lowry moved a motion to approve an amendment to the Professional Services Agreement with RMC Water and Environment in the amount of \$56,015 to provide two additional workshops, support for Proposition 84 grant application processing, preparation of a memorandum summarizing United States Geological Survey's Groundwater Ambient Monitoring and Assessment dataset and its applicability to the project and extend the completion date to May 31, 2012. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Leonard Holt commented

**8. PUBLIC HEARING**

**8.1 LAGUNA TREATMENT PLANT SOUTHERN DRIVEWAY WIDENING – ADOPTION OF MITIGATED NEGATIVE DECLARATION AND APPROVAL OF THE PROJECT**

This Public Hearing will be renoticed for a later meeting however, members of the public appeared wishing to speak.

**6.2 CONTRACT AWARD – LAGUNA TREATMENT PLANT PRIMARY SLUDGE PUMP REPLACEMENT**

At 1:54 p.m., Chairman Dowd opened the Public Hearing.

Pedro Miras commented

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At 1:57 p.m., Chairman Dowd closed the Public Hearing and Mr. Ferris added that comments would be forwarded to the City Planner for response.

**8.2 REVISED MISCELLANEOUS FIRE PROTECTION LINE FEE**

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Richard Dowd

This item was not heard and will be renoticed for a later meeting.

**9. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

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Gina Perez

**10. REFERRALS - NONE**

**11. WRITTEN COMMUNICATION (And Possible Board Action) - NONE**

**12. SUBCOMMITTEE REPORTS**

Vice Chair Gale reported that the Budget Review Subcommittee will be meeting on June 1<sup>st</sup> and June 2<sup>nd</sup>.

**13. BOARD MEMBER REPORTS**

Board Member Lowry commented on the City Council meeting on June 14<sup>th</sup> for the Urban Water Management Plan.

**14. DIRECTORS REPORT**

Miles Ferris, Director of Utilities reported on the Master Professional Services Agreements scheduled for City Council on May 24<sup>th</sup>; and a recent hydrant knockdown that resulted in significant water loss.

**15. ADJOURNMENT OF MEETING**

At 2:02 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, June 2, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.