

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MAY 21, 2015
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:31 p.m. City Council Chamber

ROLL CALL

Present (6) Vice Chair Kaun, Board Members Arnone, Dowd, Holt, Steffensen and Tibbetts

Absent (1) Chairman Galvin

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION – NONE

MINUTES APPROVAL

Board Member Holt moved a motion to approve the minutes of April 2, 2015. The motion was seconded by Board Member Steffensen. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS

Board Member Dowd requested that Item 6.3 be removed from the Consent calendar for discussion.

6.1 CONTRACT AWARD - FRANQUETTE AVENUE AND PATIO COURT SEWER AND WATER REPLACEMENT

MOTION:

Board Member Dowd moved a motion to approve the project and award construction contract no. C01796 in the total amount of \$1,294,634.50 to the lowest responsive bidder, Team Ghilotti, Inc., of Petaluma, California for Franquette Avenue and Patio Court Sewer and Water Replacement (project), approve a 15% contract contingency, and authorize a total contract amount of \$1,488,829.68. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

6.2 CONTRACT AWARD - LONG DRIVE AND VICINITY SEWER AND WATER IMPROVEMENTS

MOTION:

Board Member Dowd moved a motion to approve the project, and award Construction Contract No. C00381 in the amount of \$2,222,218.00 to the lowest responsive bidder, Ghilotti Construction Company Inc., of Santa Rosa, California for Long Drive and Vicinity Sewer and Water Improvements (project), approve a 15% contract contingency, and authorize a total contract amount of \$2,556,240.70. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

6.4 APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN CITY OF SANTA ROSA AND KRASILSA PACIFIC FARMS, LLC FOR FUNDING OF NUNES-OCEAN VIEW DAIRY BEST MANAGEMENT PRACTICE NUTRIENT OFFSET PROJECT

MOTION:

Board Member Dowd moved to approve Resolution No. 1087 entitled "Resolution of the Board of Public Utilities of the City of Santa Rosa Approving Amendment No. 1 to the Agreement between the City of Santa Rosa and Krasilsa Pacific Farms, LLC for Funding of Nunes-Ocean View Dairy Best Management Practice Nutrient Offset Project." The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

6.5 AGREEMENT FOR FUNDING OF WATER CONSERVATION PROGRAM (TAKE IT FROM THE TAP!)

MOTION:

Board Member Dowd moved to approve Resolution No. 1088 entitled "Resolution of the Board of Public Utilities Approving an Agreement for Funding of Water Conservation Program (Take it From the Tap) with the Sonoma County Water Agency (SCWA) and Recommending that the Council of the City of

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Santa Rosa Authorize the Chief Financial Officer to Appropriate Funding from SCWA in the Amount of \$110,000 to IFAS Key 55724, "Regional (TAP) Campaign". The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

6.3 CONTRACT AWARD - ROBLES TRUNK SEWER LINING - WALKER AVENUE TO AIRPORT SEWER TRUNK CONFLUENCE

Board Member Dowd asked for and received clarification on the difference of bids from the lowest bidder compared to the other bidders.

MOTION:

Board Member Dowd moved a motion to approve the project, and award Construction Contract No. C01812 in the amount of \$1,578,704.20 to the lowest responsive bidder, Insituform Technologies, LLC, of Chesterfield, Missouri for Robles Trunk Sewer Lining - Walker Avenue to Airport Sewer Trunk Confluence (project), approve a 15% contract contingency, and authorize a total contract amount of \$1,815,509.83. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources and Mike Prinz, Deputy Director Subregional Operations

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) – NONE

11. SUBCOMMITTEE REPORTS – NONE

12. BOARD MEMBER REPORTS

Board Member Dowd reported on his recent visit to the Children's Museum and the programs they are offering on how to reuse water and reduce energy use. He provided this information to Ms. Burke so staff can look at other education opportunities with the museum.

Board Member Holt reported that he attended the City Council meeting on May 12 and presented the Water Use Efficiency awards to residential and commercial users. He also attended the meeting on May 19 to present the awards to the calendar drawing winners.

Board Member Tibbetts thanked Jann Trumbly for her efforts for the Earth Day event and noted that it seems to be getting bigger and better each year.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

The Board inadvertently skipped over public comment. Vice Chair Kaun asked for public comment and no members wished to speak.

13. DIRECTORS REPORT

David Guhin, Director, reported that the new Deputy City Manager, Gloria Hurtado, will be starting with the City on June 15. He also reported on the multiple speaking engagement requests from various groups that have been received and attended by staff in response to the drought. He discussed the last City Council meeting in which the Council approved the preliminary Subregional budget. A unanimous vote was received and the efforts of the board were recognized by the Council. He expressed thanks to Board member Holt for attending the Council meeting and presenting the awards to those users in the residential and commercial communities who have put in a great amount of effort to reduce their water use.

14. ADJOURNMENT OF MEETING

At 2:25 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, July 16, 2015 at approximately 1:30 p.m. in the

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Avenue, Santa Rosa.

Daniel J. Galvin III

Gina Perez