

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MARCH 1, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. City Council Chamber

with complying with the Nutrient Offset Program.

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

6.1 AMENDMENT NO.1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MERRITT SMITH CONSULTING FOR EFFLUENT DISPOSAL MANAGEMENT SUPPORT

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

MOTION:

Vice Chair Gale stated he would be abstaining from the minutes approval for February 16, 2012 since he was absent from that meeting.

Vice Chair Gale moved a motion to approve Amendment No.1 to the Professional Services Agreement with Merritt Smith Consulting for Effluent Disposal Management Support in the sum of \$17,000 for a total contract amount of \$157,000. The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STUDY SESSION - NONE

MINUTES APPROVAL

Board Member Lowry moved approval of the minutes for February 16, 2012 as corrected. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Gale

6.2 AMENDMENT NO.2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH KIESER & ASSOCIATES, LLC FOR SANTA ROSA SUBREGIONAL WATER RECLAMATION SYSTEM INTERIM PERMIT REQUIREMENTS

STAFF BRIEFINGS - NONE

CONSENT ITEMS

Board Member Lowry requested that items 6.1, 6.2 and 6.3 be pulled from the consent calendar for discussion.

MOTION:

Vice Chair Gale moved a motion to approve Amendment No.2 to the Professional Services Agreement with Keiser & Associates, LLC for Santa Rosa Subregional Water Reclamation System Interim Permit Requirements in the amount of \$70,000 for a total amount of \$202,900. The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.4 AMENDMENT NO.2 TO PROFESSIONAL SERVICES AGREEMENT WITH THE FURMAN GROUP FOR FEDERAL FUNDING ADVOCACY SERVICES FOR IMPLEMENTATION OF THE SANTA ROSA URBAN REUSE PROJECT

MOTION:

Vice Chair Gale moved to approve Resolution No.1015 entitled "Resolution of the Board of Public Utilities Approving Amendment No.2 to the Professional Services Agreement with The Furman Group for Federal Funding Advocacy Services. The motion was seconded by Board Member Galvin and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.3 PROFESSIONAL SERVICES AGREEMENT WITH SOTOYOME RESOURCE CONSERVATION DISTRICT FOR NUTRIENT OFFSET PROJECT DEVELOPMENT

MOTION:

Vice Chair Gale moved a motion to approve Amendment No.2 to the Professional Services Agreement with Keiser & Associates, LLC for Santa Rosa Subregional Water Reclamation System Interim Permit Requirements in the

Board Member Lowry asked for and received clarification of the raising costs associated

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REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

Glen Wright, Deputy Director Engineering Services provided an update on various water supply issues.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Brenda Adelman, Russian River Watershed Protection Committee spoke about concern regarding incidental runoff in Santa Rosa.

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

Chairman Dowd reported on a memorandum that was sent from Miles Ferris and him to Chuck Regalia, Director of Community Development re: the Climate Action Plan.

Chairman Dowd reported on a meeting he attended on Monday regarding the Laguna/Mark West Creek Watershed Scoping Study being handled by GHD on behalf of the Sonoma County Water Agency.

11. SUBCOMMITTEE REPORTS

Vice Chair Gale reported that the Budget Review Subcommittee will be meeting on March 6, 2012.

12. BOARD MEMBER REPORTS

Board Member Lowry reported on an email survey he received from Supervisor Zane regarding the regeneration of electricity program.

Chairman Dowd reported that there will be an item on the March 15th agenda requesting support for Paul Helliker to continue on as Chair for ACWA Region 1.

13. DIRECTORS REPORT

Linda Reed, Acting Director reported that the Department is currently preparing their 2012/13 budget and the Board will be receiving the budget through a condensed process. She further reported that the EPA just completed an audit for Storm Water.

14. ADJOURNMENT OF MEETING

At 2:17 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 15, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez