

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MARCH 3, 2011
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:35 p.m. Mayor's Conference Room

ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

STUDY SESSION

3.1 SYSTEM WATER LOSS

Jennifer Burke, Senior Water Resources Planner and Dave Ward, Utility System Supervisor presented the Board with an overview on system water loss, calculations used, and programs being implemented to reduce such loss.

3.2 CAPITAL IMPROVEMENT PLAN (CIP) FUNDING – RATES AND DEMAND FEES

David Guhin, Deputy Director Engineering Services presented an analysis for evaluating an alternative method of funding for the CIP. The Board gave direction to staff.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 3:28 p.m.

MINUTES APPROVAL

Vice Chair Gale moved approval of the minutes for February 17, 2011. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

STAFF BRIEFINGS - NONE

CONSENT ITEMS - NONE

REPORT ITEMS

7.1 REPORT – GROUNDWATER PROGRAM UPDATE AND PREPARATION OF GROUNDWATER MASTER PLAN

Glen Wright, Deputy Director Water Resources; David Guhin, Deputy Director Engineering Services; and Mike Prinz, Supervising Engineer gave the staff presentation.

MOTION:

Board Member Lowry moved a motion to authorize staff to prepare and issue a Request for Proposals to prepare a Ground Water Master Plan for the City of Santa Rosa. The motion was seconded by Board Member Meechan and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright presented an update on various water supply topics including water supply totals; water sample testing results; the release of the Guidebook for the Urban Water Management Plan; and the upcoming Water Advisory Committee meeting.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE

11. SUBCOMMITTEE REPORTS

Vice Chair Gale reported on the Budget Review Subcommittee.

12. BOARD MEMBER REPORTS

Board Member Swinth requested additional information regarding the sewer rate challenge in Rohnert Park.

13. DIRECTORS REPORT

Glen Wright reported on a CIP project proposed for receipt of Redevelopment funding on the March 8th Council agenda.

14. ADJOURNMENT OF MEETING

At 5:02 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 17, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez