

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MARCH 4, 2010
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:30 p.m. Mayor's Conference Room

agenda item forward at a future meeting that will include the final cost data.

ROLL CALL

MINUTES APPROVAL

Present (6) Chairman Dowd, Board Members Galvin, Holt, Lowe, Meechan and Swinth

Board Member Galvin moved approval of the minutes for February 18, 2010. The motion was seconded by Board Member Meechan and carried unanimously. AYES (5) NO (0) ABSENT (1) Gale ABSTAIN (1) Holt

Absent (1) Vice Chair Gale

Chairman Dowd reported that Vice Chair Gale had experienced a heart attack and was recovering in the hospital. It is unclear when he will be able to return to the Board.

STAFF BRIEFINGS - NONE

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

CONSENT ITEMS

Board Member Holt stated that he would be abstaining from the approval of the minutes of February 18, 2010 because he was absent from that meeting.

6.1 CONTRACT AWARD – DELTA POND DIFFUSER DISCHARGE COMPLIANCE PROJECT

MOTION:

STUDY SESSION

Board Member Lowe moved a motion to remove consent item 6.1 from the consent calendar to allow for discussion. The motion was seconded by Board Member Galvin and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

3.1 DISCUSSION ON TELEVISIONING OF BOARD MEETINGS

Miles Ferris, Director of Utilities provided approximate cost information for televising and recording Board meetings. He explained that filming of the meetings could be done as long as meetings continued to be held at 1:30 because meeting space in the Chamber wasn't available at alternate times. A discussion ensued among Board members and staff to decide whether recording and posting on the internet; live broadcast on the web; and/or live broadcast on cable; or not changing current practices would be the best option to pursue. The Board discussed how broadcasting or recording could provide greater transparency to the ratepayers and allow more accessibility to citizens who cannot attend meetings. Chairman Dowd asked staff to embark on arranging taping and/or live feed with posting to the website without televising and then incorporate this as part of the Public Information Program. He added that Study Sessions will continue to be held in the Mayor's Conference Room but asked that the Board keep him apprised of items that should be held in the Council Chamber because of public interest and be included in the filming. Staff will bring an

Chairman Dowd asked that Greg Scoles, Deputy City Manager and Mike Prinz, Supervising Engineer provide a brief review of the Discharge Compliance Project and the Diffuser Project for the newer Board Members. Mr. Scoles briefly discussed the different alternatives that were reviewed for the Discharge Relocation Project. Mr. Prinz briefly reviewed the project description, engineer's estimates and final bid amounts for the diffuser project. Chairman Dowd added that while there is currently no need for discharging, this provides insurance that all permit requirements can be met.

MOTION:

Board Member Swinth moved a motion to award a construction contract in the total amount of \$607,400.00 to the lowest responsive bidder, Ghilotti Construction Company of Santa Rosa, CA, for the Delta Pond Diffuser Discharge Compliance Project and approve a construction contingency of 15 percent. The motion was seconded by Board Member Lowe and carried unanimously.

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AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

6.2 ACCEPTANCE OF AN AMENDMENT TO THE GRANT AGREEMENT FROM THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT TO PROVIDE REBATES FOR COMMERCIAL LAUNDRY SYSTEMS

MOTION:

Board Member Swinth moved a motion to approve "Amendment 1 to Bay Area Air Quality Management District Grant Agreement, Grant No. 2008-117" and authorize the Chair to sign the Agreement. The motion was seconded by Board Member Holt and carried unanimously. AYES (6) NO (0) ABSENT (1) Gale ABSTAIN (0)

REPORT ITEMS

7.1 WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water Resources reported that Lake Sonoma is currently at 249,208 acre feet measuring 101.7% of the water supply pool and 65.4% of total capacity. Inflow is 1672 cubic feet per second (cfs) and out flow is 1990 cfs. Lake Mendocino is currently at 74,947 acre feet measuring 109.6% of the water supply pool and 64.3% of total capacity. Inflow is 768 cfs and outflow was 521 cfs. Flows in the river have been measured at the Hacienda Bridge at 9,200 cfs. Lake Pillsbury has 55, 940 acre feet measuring 74.6% of the water supply pool. At Van Arsdale there are 1201 cfs going down the Eel River and 239 cfs going to Potter Valley. He then updated the Board on the Martha Way well and noted that preliminary results show 1,000 gallons per minute. Mr. Wright spoke about SB7x6 which will, among other things, require local agencies to monitor elevation of their ground water basins and report the results to Department of Water Resources (DWR). It will also allow local agencies to apply voluntarily to DWR to be the local groundwater monitoring entity for monitoring and reporting the results to DWR.

The Water Advisory Committee (WAC) met on March 1, 2010. At this meeting the WAC

voted not to recommend the Sonoma County Water Agency budget to the SCWA Board of Directors. Santa Rosa, Petaluma and Cotati voted not to approve the budget at the WAC meeting. The Committee scheduled an additional WAC meeting on March 22, 2010 to reconsider the SCWA budget. The SCWA budget will go before the Santa Rosa City Council on March 16, 2010 for reconsideration of Santa Rosa's support of the SCWA budget. Chairman Dowd briefly spoke about a meeting that he had attended with SCWA staff, Linda Reed and Miles Ferris to review a 5 year running average budget spreadsheet. He stated that the Water Agency has done what has been asked of them and that his level of comfort on their budget has increased.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

11. SUBCOMMITTEE REPORTS

Board Member Galvin reported that he had attended his first Budget Subcommittee meeting and that another meeting would be held when Vice Chair Gale returns. He also reported that the Contract Review Subcommittee would be meeting on March 5, 2010.

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Mr. Ferris explained that the department had gone through a reorganization process in 2000 and is going through the process again. There are 320 ideas and suggestions that came out from meeting with employees and Directors staff has begun reviewing each item. Board Member Lowe will be helping assisting with the Steering Team/Reorganization process until Vice Chair Gale can return to this assignment.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S

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CONFERENCE ROOM – ROOM 10)

Suzanne Rawlings, Assistant City Attorney stated that the closed session item was not needed.

**14.1 CONFERENCE WITH LEGAL
COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: One potential case

15. ADJOURNMENT OF MEETING

At 3:05 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, March 18, 2010 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez