

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MARCH 5, 2009
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:32 p.m. City Council Chamber

ROLL CALL

Present (5) Chairman Dowd, Vice Chairman Swinth, Board Members Gale, Holt and Meechan

Absent (2) Board Members Galvin and Lowe

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

STUDY SESSION - NONE

MINUTES APPROVAL

Vice Chair Swinth moved approval of the minutes as corrected of February 19, 2009. The motion was seconded by Board Member Meechan and carried unanimously. AYES (5) NO (0) ABSENT (2) Galvin and Lowe ABSTAIN (0)

STAFF BRIEFINGS

5.1 LAGUNA FOUNDATION – UPDATE ON COOPERATIVE PROGRAMS/PROJECTS

Dan Carlson, Deputy Director Utility Operations introduced Dan Schurman and Mark Green from the Laguna Foundation. Mr. Schurman discussed the attributes of the Laguna de Santa Rosa and provided a brief description of the Foundation and its origin. The City and the Foundation, along with other agencies, have worked collaboratively on the Learning Laguna Education Program; the Ludwigia Control Project; the Restoration and Management Plan; the Water Quality Conceptual Model and the Middle Reach Restoration Project (Phase I). Mr. Green presented a list and description of proposed future collaborations which included the Laguna Joint Venture; the Southern Laguna Restoration Project and the Ramsar Designation. The Ramsar Designation will be brought back to the Board at a future meeting for discussion and possible action.

CONSENT ITEMS - NONE

REPORT ITEMS

7.1 REPORT – BID AWARD – CLEVELAND AVENUE SEWER AND WATER MAIN IMPROVEMENTS

This item was removed from the agenda.

7.2 REPORT – COLLECTION SYSTEM INFLOW AND INFILTRATION UPDATE

David Guhin, Deputy Director Engineering Services gave the staff presentation and provided an overview of how the City's collection system responded to recent rain events, of various intensities, through the use of 34 permanent flow meters placed throughout the City. Mr. Guhin then presented preliminary results of the Parsons Drive and Terrace Way Private Sewer Lateral Project. While those results indicated a significant drop in inflow & infiltration, Mr. Guhin explained that final results of the study will be developed after obtaining additional data collected throughout the remainder of the wet weather season. Staff will present the final results at a Study Session later in Spring.

7.3 REPORT – WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water Resources reported that Lake Sonoma was 91.5% full, Lake Mendocino was 56.8% full and Lake Pillsbury was 73% full. He then reported that Susan Gorin was elected to be Vice Chair for the Water Advisory Committee (WAC) and Jake Mackenzie was elected to be Chair. Mr. Wright then discussed the Sonoma County Water Agency budget proposal that was presented at the March 2, 2009 WAC meeting. The WAC voted to differ the decision on the possible 5,000 acre feet allocation in each of 5 critical months until a special meeting scheduled for April 6, 2009.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 February 24, 2009 – Letter from Lynn Small, Deputy Director Environmental Services to Jo Bentz re: Brown Farm Fence

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, MARCH 5, 2009
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

Parallel to the Joe Rodota Trail; included in packet.

11. SUBCOMMITTEE REPORTS

Vice Chair Swinth updated the Board on the Budget Review Subcommittee activities. She reported that staff is using the scenario of a 20% increase in water rates from the Water Agency in the budget and are seeing a 5% decreased in revenue for both water and wastewater, therefore pipe replacements will be decreased to compensate for the rate increase and loss in revenue.

Board Member Holt updated the Board on the City Council/BPU Liaison Subcommittee activities and reported on discussions related to the Discharge Permit and water supply issues. Vice Chair Swinth also mentioned that the subcommittee is concerned about the lack of long term planning by the Water Agency to complete a parallel pipeline to Petaluma.

12. BOARD MEMBER REPORTS

Vice Chair Swinth requested that Board Members submit ideas or topics that they would like to receive information about in a future Study Session. Once the items are compiled, she said she would coordinate with staff to bring the items forward to the full Board.

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities updated the Board on a recent private sewer back up lawsuit that the City Attorney successfully represented the City on and thanked them for their work. He also reported that no new water meters were installed last week. Mr. Ferris noted that the Steering Team, Future Organizational Structure Subcommittee continues to meet with each division within the Department to look at how operations can improve and be more efficient. Mr. Ferris advised the Board Members that new member orientation will be scheduled in the coming weeks. He also informed the Board that 2 layoff notices were issued to department staff yesterday. Recreation and Parks will be giving out 27 notices and Public Works an

additional 3 notices. The affected employees will be displaced on July 1, 2009.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) (MAYOR'S CONFERENCE ROOM – ROOM 10)

Suzanne Rawlings, Assistant City Attorney announced that the closed sessions were not needed.

14.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Government Code Section 54956.9)

Name of case: In re: Calpine Corporation, et al., Debtors: United States Bankruptcy Court Southern District of New York; Case No. 05-60200 (BRL)

14.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9: One potential case

15. ADJOURNMENT OF MEETING

At 3:11 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, April 2, 2009 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez