

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, OCTOBER 6, 2011  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:35 p.m. City Council Chamber

WITH WEST YOST & ASSOCIATES, INC.  
FOR DEVELOPMENT OF A  
GROUNDWATER MASTER PLAN

**ROLL CALL**

Present (7) Chairman Dowd, Vice Chair Gale,  
Board Members Carney, Galvin, Lowry,  
Meechan and Swinth

Glen Wright, Deputy Director of Water  
Resources gave the staff presentation.

**MOTION:**

**STATEMENTS OF ABSTENTION BY BOARD  
MEMBERS**

Board Member Meechan stated that he would  
be abstaining from the approval of the  
minutes of September 15, 2011 because he  
left the meeting early.

Board Member Galvin moved a motion to  
approve a Professional Services Agreement  
with West Yost & Associates, Inc. in the sum  
of \$269,700 and authorize the Chair to sign  
the Agreement. The motion was seconded by  
Board Member Swinth and carried  
unanimously. AYES (7) NO (0) ABSENT (0)  
ABSTAIN (0)

**STUDY SESSION - NONE**

**MINUTES APPROVAL**

Board Member Galvin moved approval of the  
minutes for September 15, 2011. The motion  
was seconded by Vice Chair Gale and carried  
unanimously. AYES (6) NO (0) ABSENT (0)  
ABSTAIN (1) Meechan

**7.2 REPORT – APPROVAL OF  
COOPERATIVE AGREEMENT TO PROVIDE  
FUNDING AND SUPPORT FOR SANTA  
ROSA PLAIN GROUNDWATER  
MANAGEMENT PLAN DEVELOPMENT**

Glen Wright, Deputy Director of Water  
Resources gave the staff presentation.

**STAFF BRIEFINGS - NONE**

**MOTION:**

**CONSENT ITEMS**

**6.1 ORDINANCE AMENDING, ADDING, AND  
REPEALING CERTAIN PROVISIONS OF  
TITLE 14 – POTABLE AND RECYCLED  
WATER AND TITLE 15 – SEWERS OF THE  
SANTA ROSA CITY CODE**

Board Member Galvin moved a motion to  
approve the Cooperative Agreement to  
Provide Funding and Support for Santa Rosa  
Plain Groundwater Management Plan  
Development, with Santa Rosa's contribution  
in the amount of \$41,600, and authorize the  
Chair to sign the Agreement. The motion was  
seconded by Board Member Lowry and  
carried unanimously. AYES (7) NO (0)  
ABSENT (0) ABSTAIN (0)

**MOTION:**

Vice Chair Gale moved to approve Resolution  
No. 1008 entitled "Resolution of the Board of  
Public Utilities Recommending that the Santa  
Rosa City Council Adopt an Ordinance  
Amending, Adding and Repealing Certain  
Sections of Title 14 – Potable and Recycled  
Water and Title 15 – Sewers of the Santa  
Rosa City Code." The motion was seconded  
by Board Member Lowry and carried  
unanimously. AYES (7) NO (0) ABSENT (0)  
ABSTAIN (0)

**7.3 WATER, RECYCLED WATER, AND  
WASTEWATER RATE INCREASE  
RECOMMENDATIONS FOR 2012 AND 2013**

Linda Reed, Administrative Services Officer  
gave the staff presentation.

**REPORT ITEMS**

**MOTION:**

**7.1 REPORT – APPROVAL OF  
PROFESSIONAL SERVICES AGREEMENT**

Vice Chair Gale moved to approve Resolution  
No. 1009 entitled "Resolution of the Board of  
Public Utilities Recommending that the  
Council of the City of Santa Rosa Revise the  
Charges and Rates for Water Services." The

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motion was seconded by Board Member Galvin and carried unanimously. AYES (7)  
NO (0) ABSENT (0) ABSTAIN (0)

Vice Chair Gale moved to approve Resolution No. 1010 entitled "Resolution of the Board of Public Utilities Recommending that the Council of the City of Santa Rosa Revise the Charges and Rates for Wastewater Services." The motion was seconded by Board Member Carney and carried unanimously. AYES (7)  
NO (0) ABSENT (0) ABSTAIN (0)

\_\_\_\_\_  
Richard Dowd

\_\_\_\_\_  
Gina Perez

**7.3 WATER SUPPLY UPDATE**

Glen Wright presented an update on various water supply topics.

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE**

**9. REFERRALS - NONE**

**10. WRITTEN COMMUNICATION (And Possible Board Action) - NONE**

**11. SUBCOMMITTEE REPORTS**

Vice Chair Gale reported on the Budget Review Subcommittee and Steering Team activities.

**12. BOARD MEMBER REPORTS - NONE**

**13. DIRECTORS REPORT**

Miles Ferris, Director of Utilities reported on the recent ASCE award that was received for the Utilities Field Operations Building; updated the Board on Steering Team activities; discussed the status of the City's Charter Review and the recent Department Operations Center emergency drill.

**14. ADJOURNMENT OF MEETING**

At 3:30 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 3, 2011 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.