

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES
THURSDAY, OCTOBER 18, 2012
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE
REGULAR MEETING**

1:34 p.m. Mayor's Conference Room

The Board asked for and received clarification on the purpose of the study and no action was taken.

ROLL CALL

Present (6) Chairman Dowd, Vice Chair Gale, Board Members Galvin, Lowry, Meechan and Swinth

MINUTES APPROVAL

Board Member Lowry moved approval of the minutes for September 6, 2012. The motion was seconded by Board Member Swinth and carried unanimously. AYES (5) NO (0) ABSENT (1) Carney ABSTAIN (1) Galvin

Absent (1) Board Member Carney

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Galvin stated he would abstain from the approval of the minutes for September 6, 2012 because he was absent.

Board Member Galvin moved approval of the minutes for September 25, 2012. The motion was seconded by Board Member Lowry and carried unanimously. AYES (5) NO (0) ABSENT (1) Carney ABSTAIN (1) Meechan

Board Member Meechan stated he would abstain from the approval of the minutes for September 25, 2012 because he was absent.

Board Member Meechan moved approval of the minutes for October 4, 2012. The motion was seconded by Board Member Swinth and carried unanimously. AYES (4) NO (0) ABSENT (1) Carney ABSTAIN (2) Gale, Lowry

Vice Chair Gale stated he would be abstaining from the approval of the minutes of October 4, 2012 because he left the meeting early. Board Member Lowry stated he would abstain from the approval of the minutes for October 4, 2012 because he was absent.

STAFF BRIEFINGS - NONE

STUDY SESSION

CONSENT ITEMS

3.1 WEST COLLEGE WET WEATHER FACILITY PROJECT MODELING

6.1 CONTRACT AWARD – BIOSOLIDS HAULING SERVICES

Glen Wright, Deputy Director Engineering and Water Resources, Gerry Nakano, West Yost and Associates and Steve Tanner, Pueblo Water Resources gave the staff presentation. The presentation included an update on the development of the City's Groundwater Master Plan and an overview of aquifer storage and recovery. Staff responded to Board member questions and no action was taken.

MOTION:

Board Member Galvin moved a motion to pull agenda item 6.1 from the Consent calendar for discussion. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Carney ABSTAIN (0)

3.2 SONOMA COUNTY WATER AGENCY WATER RATE STUDY

The Board asked for and received clarification on the Request for Proposals process and terms of the contract.

Spencer Bader, Sonoma County Water Agency and John Farnkopf, HF&H Consultants gave the staff presentation. The presentation included an overview of the background for the study, its purpose and objectives, the study process and work plans and the proposed schedule for completion.

MOTION:

Board Member Galvin moved a motion to approve the award of a five-year contract for biosolids hauling services to the lowest responsive, responsible bidder Total Waste Systems, Inc., Santa Rosa, California, for a total contract amount not to exceed \$789,675. Funds for this operational expense have been

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allocated in the fiscal year 2012-13 budget of the Utilities Department operational Key number 130807-5321, and will be budgeted in subsequent year budgets when approved by Council. The motion was seconded by Board Member Lowry and carried unanimously. AYES (6) NO (0) ABSENT (1) Carney ABSTAIN (0)

REPORT ITEMS

7.1 REPORT – WATER SUPPLY UPDATE

Glen Wright, Deputy Director Water and Engineering Resources, updated the Board on various water supply topics including the upcoming Water Advisory Committee meeting.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 Memo from Miles Ferris, Director of Utilities re: Minor Contract Award – Hansford Court and Fawnglen Place Lift Station Generators – C01674; included in packet.

11. SUBCOMMITTEE REPORTS

Board Member Galvin reported that the Contract Review Subcommittee met on October 17th.

Chairman Dowd and Board Member Galvin reported that the Nutrient Offset Program Ad Hoc Committee met and supported staff's recommendation regarding potential projects.

12. BOARD MEMBER REPORTS

Board Member Swinth reported that she has completed her work on the Request for Proposals review panel for the AMR Study. She also attended a Biosolids Workshop at LTP.

Chairman Dowd expressed his thanks to his fellow Board members for their dedication and expertise which helps make the BPU a quality Board.

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities reported on the status of various Capital Improvement Projects and indicated that there were no hydrant knockdowns last week.

14. ADJOURNMENT OF MEETING

At 4:10 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 1, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez