

**SANTA ROSA BOARD OF PUBLIC UTILITIES MEETING MINUTES  
THURSDAY, OCTOBER 20, 2016  
CITY HALL COUNCIL CHAMBER, 100 SANTA ROSA AVENUE  
REGULAR MEETING**

1:32 p.m. Mayor's Conference Room – Room 10

**ROLL CALL**

Present (4) Chairman Galvin, Vice Chair Kaun, Board Members Dowd and Holt

Absent (3) Board Members Arnone, Tibbetts and Watts

**STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

Board Member Holt stated that he would be abstaining from the approval of the minutes from September 1, 2016 because he was absent from the meeting. Chairman Galvin stated that he would be abstaining from the approval of the minutes from September 15, 2016 because he was absent from the meeting. Due to a lack of quorum for the approval of minutes, the approval of the minutes from September 1st and September 15th will be deferred to the next meeting.

**STUDY SESSION**

**3.1 GROUNDWATER SUSTAINABILITY AGENCY FORMATION UPDATE**

**BACKGROUND:** The Santa Rosa Plain groundwater sub-basin covers an area of approximately 80,000 acres and the majority of the City of Santa Rosa overlies the sub-basin. The 2014 Sustainable Groundwater Management Act (SGMA) provides a framework for sustainable management of groundwater supplies by local agencies and requires local agencies with land use, water supply or water management authorities to form Groundwater Sustainability Agencies (GSA) by mid-2017. In Sonoma County three groundwater basins, the Santa Rosa Plain, Petaluma, and Sonoma Valley basins, are required to comply with SGMA.

In the Santa Rosa Plain, staff of Santa Rosa Water along with staff from other GSA-eligible entities have begun meeting to discuss options for forming GSAs in each of the three groundwater basins. The GSA eligible entities include local municipalities, the Sonoma

County Water Agency and the County. Staff will provide an update on the GSA formation.

**PRESENTER(S):** Rocky Vogler, Senior Water Resources Planner

At 1:59 p.m. Interim Director Reed left the room, and returned at approximately 2:20 p.m. Deputy Director Mike Prinz sat in her place.

3.2 The Study Session was adjourned and reconvened to open session at 2:23 p.m.

**MINUTES APPROVAL –** September 1, 2016, and September 15, 2016

Minutes approval will be deferred to the next meeting due to a lack of quorum for approval of the minutes.

**STAFF BRIEFINGS - NONE**

**CONSENT ITEMS**

**6.1 CONTRACT EXTENSION - DISPOSAL OF BIOSOLIDS TO THE LOCAL LANDFILL MOTION:**

Vice Chair Kaun moved a motion to approve a Third Amendment to Contract F000465 for a one-year contract extension with a 3% increase for the disposal of wastewater treatment biosolids to Redwood Landfill, Novato, California, in the amount of \$164,835. Funds required have been included in the fiscal year 2016-17 Water Department adopted budget and as a regular operation expenditure, will be included in the future budget proposals when presented to Council for adoption. The motion was seconded by Board Member Holt. **AYES (4) NO (0) ABSENT (3) Arnone, Tibbetts, and Watts ABSTAIN (0)**

**REPORT ITEMS - NONE**

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Duane Dewitt, of Roseland, commented on the possible Roseland annexation and the history of the well contamination throughout the Roseland area. He was curious about how

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the City in general would be addressing those concerns. He asked that the Board work with the State Water Board and City Council to get a plan and accounting of Groundwater Sustainability Agency, as it appears no one is collaborating to find a solution for the area.

**9. REFERRALS - NONE**

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)**

**10.1 MONTHLY RATE REVENUE AND CIP BID AWARD REPORT – SEPTEMBER 2016; INCLUDED IN PACKET**

Board Member Holt inquired about how long the present rate of revenue can last. Interim Director Reed replied that there is lower revenue in fixed charges, but still falling within the long term financial predictions. Staff will be re-evaluating those charges with the new budget year, as the rate study allows. The reserve fund is healthy and in-tact.

**10.2 MINOR CONTRACT AWARD – CO1631 FOUNTAINGROVE PKWY WATER MAIN UPSIZE FOR HIGH FIRE SEVERITY ZONE; INCLUDED IN PACKET**

**11. SUBCOMMITTEE REPORTS**

Chairman Galvin reported that the Contract Review Subcommittee will be meeting on November 2nd.

Vice Chair Kaun reported that the Landscape Ad-Hoc Subcommittee met and brought Board Members Dowd and Tibbetts up to speed on the progress with the consultant regarding the Russian River Friendly Guidelines for Water Department landscaping contracts. They discussed the formation of an Integrated Management Plan that could work with the City-wide contracts. They are tentatively planning to have staff present a study session on November 17th to the full Board.

**12. BOARD MEMBER REPORTS - NONE**

**13. DIRECTORS REPORT**

Interim Director Linda Reed reported that she has been to two conferences within two

months. The major themes at both conferences were big data outreach, customer service and work force longevity. Board Member Dowd inquired about a water supply update with the recent rain events. He also inquired about the Director of Water recruitment. Director Reed reported that the recruitment closed on October 7th and oral board interviews are tentatively scheduled for November 4th. There will be a process for department level interviews, and the City Manager would make a decision following that process. Where the candidate comes from geographically may impact the start time, but they anticipate the new Director will be hired in the December to January timeframe.

**14. ADJOURNMENT OF MEETING**

At 2:34 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 3, 2016 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

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Daniel J. Galvin III

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Sara Roberts